

## SMOKE AND TOBACCO PRODUCTS

### Background

For the purposes of this Procedure, the term *tobacco* refers to all forms of tobacco products including products that are smoked, chewed, snuffed, or consumed in other ways. The term *smoke* refers to vapours that are created by tobacco, cannabis, electronic cigarettes, hookah/shisha, or similar devices. The term *smoking materials* refers to product or paraphernalia used to create smoke.

The Division believes that the use of tobacco and smoke by students, employees and other persons is not conducive to the maintenance of a healthy lifestyle or a healthy environment.

### Procedures

1. The possession of tobacco and smoking materials by students is forbidden on school property and as school-sponsored events. Violations of this ban will be handled according to school discipline procedures.
2. All school division premises and vehicles will be smoke and tobacco free, unless authorized by the Superintendent or Designate for cultural or ceremonial purposes.
3. All school-sponsored activities shall be smoke and tobacco free, unless authorized by the Superintendent or Designate for cultural or ceremonial purposes.
4. All students, employees and other users of Division buildings will be informed of this administrative procedure.
5. The Maintenance Department will post signs to inform of this procedure at entrances to all Division facilities and on Division vehicles.
6. Principals will inform students, staff, and potential renters or user groups, of this procedure.
7. Staff who wish to quit the use of any of the products covered in this procedure may contact the Human Resources Department or the Alberta School Employee Benefit Plan for information on programs to assist them in quitting.
8. Students who wish to quit the use of any of the products covered in this

procedure may contact their Principal or their School Counselor or equivalent for information on programs to assist them in quitting.

9. Principals will ensure that educational programs are implemented that present the hazards of the use of any of the products covered in this procedure.
10. Violations of this Administrative Procedure shall be dealt with through one or more of the following:
  - a. Applying appropriate Board Policy or Procedures
  - b. Involving appropriate legislation
  - c. Involving Police authorities.

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December 2003

Updates: January 2018, February 2019, January 2020

**References**

*Creating Tobacco-free Futures: Alberta's Strategy to Prevent and Reduce Tobacco Use 2012 – 2022 Tobacco and Smoking Reduction Act - Statutes of Alberta 2005 Chapter T.38 - June 1, 2015*

*Section 31, 32, 33, 52, 53, 68, 196, 197, 204, 222, 225 Education Act*