

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2017**



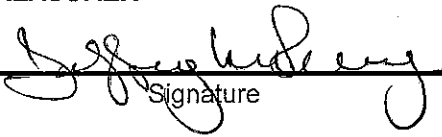
[School Act, Sections 147(2)(b) and 276]

Livingstone Range School Division No. 68

Legal Name of School Jurisdiction

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Telephone & Fax Numbers, Email Address

BOARD CHAIR	
Bradley Toone _____ Name	 _____ Signature
SUPERINTENDENT	
David Driscoll _____ Name	 _____ Signature
SECRETARY TREASURER or TREASURER	
Jeffery Perry _____ Name	 _____ Signature
Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on <u>June 14, 2016</u> . Date	



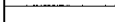


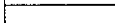
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Color coded cells:

	blue cells: require the input of data/descriptors wherever applicable.		grey cells: data not applicable - protected
	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.
	green cells: populated based on information previously submitted		yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2016/2017 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

Funding Assumptions

No change to Alberta Education grant funding rates
Tuition based on estimate from AFS

Enrolment (3,338 or 1.7% Decrease) excluding summer credits

ECS decline of 15.5 students - total 116 FTE (232 Students)
Grade 1 - 9 increase of 21 students - total 2,415
Grades 10 - 12 decline of 63 students - total 807

Salary Adjustments

No adjustments have been made as negotiations are ongoing

Budget Outcome

Operating Deficit - planned use of instructional operating reserves	(\$1,650,710)
Net of board capital purchases & unsupported amortization	(\$ 24,179)
Transfer of unsupported amortization for copiers to capital reserves	(\$ 99,035)
Net Budget Impact on	(\$1,773,924)

Plant operation & maintenance, Administration have balanced budgets

Introduction of an Early Learning Coordinator to oversee the early years of students including the PUF program.

Significant Business and Financial Risks:

Uncertainty of the costs associated with the labour relations that are currently ongoing.

Higher ASEBP benefit costs as LRSD will now pay higher premium rates due to higher employee usage

Impact from Carbon Tax, (Fuel costs, Utilities, other)

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
REVENUES			
Alberta Education	\$45,900,958	\$44,468,860	\$44,208,457
Other - Government of Alberta	\$24,284	\$12,720	\$18,652
Federal Government and First Nations	\$2,334,717	\$2,087,005	\$2,377,453
Other Alberta school authorities		\$0	\$0
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$781,349	\$768,749	\$765,185
Other sales and services	\$699,766	\$630,158	\$783,492
Investment income	\$156,231	\$184,111	\$153,387
Gifts and donations	\$176,000	\$232,000	\$110,321
Rental of facilities	\$74,400	\$63,100	\$57,859
Fundraising	\$479,000	\$580,000	\$510,054
Gains on disposal of capital assets		\$0	\$6,548
Other revenue		\$0	\$103,838
TOTAL REVENUES	\$50,626,705	\$49,026,703	\$49,095,246
EXPENSES			
Instruction - Early Childhood Services		\$1,427,626	\$1,420,001
Instruction - Grades 1-12	\$38,383,494	\$36,236,113	\$36,545,330
Plant operations & maintenance	\$8,510,501	\$7,068,900	\$6,264,136
Transportation	\$3,320,734	\$3,364,195	\$3,401,861
Administration	\$2,062,686	\$2,012,768	\$1,933,942
External Services		\$0	\$0
TOTAL EXPENSES	\$52,277,415	\$50,109,602	\$49,565,270
ANNUAL SURPLUS (DEFICIT)	(\$1,650,710)	(\$1,082,899)	(\$470,024)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
EXPENSES			
Certificated salaries	\$21,916,414	\$21,551,230	\$20,873,489
Certificated benefits	\$4,772,306	\$4,701,885	\$4,711,112
Non-certificated salaries and wages	\$8,037,918	\$8,057,757	\$8,344,380
Non-certificated benefits	\$1,722,441	\$1,644,872	\$1,745,400
Services, contracts, and supplies	\$12,384,850	\$11,257,062	\$11,283,089
Capital and debt services			
Amortization of capital assets			
Supported	\$3,056,315		\$2,133,267
Unsupported	\$371,808	\$2,877,576	\$299,401
Interest on capital debt			
Supported	\$7,363		\$18,652
Unsupported		\$12,720	\$0
Other interest and finance charges	\$8,000	\$6,500	\$6,318
Losses on disposal of capital assets		\$0	\$150,162
Other expenses		\$0	\$0
TOTAL EXPENSES	\$52,277,415	\$50,109,602	\$49,565,270

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
ES			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES	\$127,093	\$155,427	\$129,004
FEEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$22,656	\$23,775	\$21,507
Alternative program fees	\$67,529	\$0	\$38,846
Fees for optional courses	\$92,907	\$271,900	\$108,048
Activity fees	\$161,776	\$172,980	\$191,962
ECS Enhanced program fees	\$0	\$0	\$39,355
Other enhancement fees (describe) Gym Strip/Clothing	\$4,734	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$137,360	\$124,870	\$174,919
Non-curricular travel	\$112,572	\$0	\$0
Lunch supervision fees	\$0	\$0	\$0
Non-curricular supplies and materials	\$0	\$0	\$27,600
Other non-curricular fees (describe)* Graduation	\$4,351	\$0	\$4,504
Other non-curricular fees (describe)* Yearbook	\$16,799	\$0	\$17,389
Other non-curricular fees (describe)* School Supplies	\$11,643	\$0	\$12,051
Other non-curricular fees (describe)* Student Union	\$21,929	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$19,797	\$0
TOTAL FEES	\$781,349	\$768,749	\$765,185

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
Cafeteria sales, hot lunch, milk programs	\$134,000	\$0	\$136,666
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$0	\$0	\$23,902
Out of district student revenue	\$0	\$0	\$0
International and out of province student revenue	\$103,000	\$20,000	\$47,858
Adult education revenue	\$0	\$0	\$0
Preschool	\$37,006	\$0	\$0
Child care & before and after school care	\$147,905	\$0	\$73,340
Lost item replacement fees	\$0	\$0	\$0
Other (describe)	\$0	\$24,966	\$0
Other (describe)	\$0	\$158,407	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL	\$421,911	\$203,373	\$281,766

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)

for the Year ending August 31

	(1) ACCUMULATED OPERATING SURPLUS (2+3+4+7)	(2) INVESTMENT IN TANGIBLE CAPITAL ASSETS	(3) ENDOWMENTS	(4) ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	(5) UNRESTRICTED SURPLUS	(6) INTERNALLY RESTRICTED OPERATING RESERVES	(7) CAPITAL RESERVES
Actual balances per AFS at August 31, 2015	\$12,379,413	\$3,996,988	\$0	\$8,302,625	\$575,986	\$7,726,639	\$79,820
2015/2016 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$337,589)			(\$337,589)	(\$337,589)		
Estimated Board funded capital asset additions		\$350,000		(\$350,000)	(\$350,000)	\$0	\$0
Estimated Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		
Estimated amortization of capital assets (expense)		(\$2,855,583)		\$2,855,583	\$2,855,583		
Estimated capital revenue recognized - Alberta Education		\$2,468,048		(\$2,468,048)	(\$2,468,048)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated Unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	(\$337,589)		\$0
Estimated Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2016	\$12,041,824	\$3,959,433	\$0	\$8,002,571	\$613,521	\$7,389,050	\$79,820
2016/2017 Budget projections for:							
Budgeted surplus(deficit)	(\$1,650,710)			(\$1,650,710)	(\$1,650,710)		
Projected Board funded capital asset additions	\$0	\$450,000		(\$395,987)	(\$284,850)	(\$111,137)	(\$54,013)
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted Amortization of capital assets (expense)		(\$3,428,123)		\$3,428,123	\$3,428,123		
Budgeted capital revenue recognized - Alberta Education		\$3,056,315		(\$3,056,315)	(\$3,056,315)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted Unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$99,035)	\$1,560,065	(\$1,659,100)	\$99,035
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2017	\$10,391,114	\$4,037,625	\$0	\$6,228,647	\$609,834	\$5,618,813	\$124,842

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage		Operating Reserves Usage		Capital Reserves Usage	
	31-Aug-2017	31-Aug-2018	31-Aug-2017	31-Aug-2018	31-Aug-2017	31-Aug-2018
Projected opening balance	\$613,521	\$609,834	\$609,527	\$5,818,813	\$79,820	\$124,842
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$3,428,123	\$3,578,657	\$3,706,293	\$0	\$0	\$0
Budgeted Amortization of capital assets (expense)	(\$3,056,315)	(\$3,153,730)	(\$3,260,797)	\$0	\$0	\$0
Budgeted capital revenue recognized	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted unsupported debt principal repayment	\$0	\$0	\$0	\$0	\$0	\$0
Projected reserves transfers (net)	\$1,550,065	\$955	\$955	(\$1,659,100)	\$99,035	\$99,035
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs	\$0	\$0	\$0	\$0	\$0	\$0
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring non-certificated remuneration	(\$729,951)	\$0	\$0	\$0	\$0	\$0
Non-recurring non-certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring contracts, supplies & services	(\$920,249)	(\$100,000)	(\$100,000)	\$0	\$0	\$0
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0
Salary negotiations	\$0	\$0	\$0	\$0	\$0	\$0
Full-day kindergarten	\$0	\$0	\$0	\$0	\$0	\$0
English language learners	\$0	\$0	\$0	\$0	\$0	\$0
First nations, Metis, Inuit	\$0	\$0	\$0	\$0	\$0	\$0
OH&S / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0
B & S Administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0
Flood related costs (unfunded)	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - School building & land	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Technology	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Administration building	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Other (explain)	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	(\$289,850)	(\$302,209)	(\$331,827)	(\$111,137)	(\$103,173)	\$0
Capital costs - Administration building	\$0	\$0	\$0	(\$152,791)	(\$54,013)	\$0
Capital costs - POM building & equipment	(\$15,000)	(\$15,000)	(\$15,000)	(\$1,500,000)	(\$1,000,000)	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0	\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency	\$509,834	\$509,527	\$506,071	\$5,618,913	\$2,682,849	\$223,912

Total surplus as a percentage of 2017 Expenses 6.91%
ASO as a percentage of 2017 Expenses 6.30%

12.15%
11.91%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency expected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2015/2016

Provide an explanation of material changes from the budget originally submitted in the spring of 2015 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

The original budgeted operating deficit was (\$1,022,340) and the forecast is to have an operating deficit of (\$337,589) for a difference of \$684,751. It is estimated that schools will use \$1,094,507 of their operational reserves however due to a mild winter and moving to in house grounds keeping the POM anticipates a \$300,000 surplus. Also technology evergreening that was budgeted for was moved into the 2016-2017 school year.

Capital will be close to budgeted amount

2016/2017

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

An increase from \$300,000 to \$415,000 for the capital purchase of buses is required to ensure no disruption of services.

The unsupported amortization amount of \$99,035 for copiers is being put into capital reserves for evergreening in 4 additional years.

The planned deficit recognizes the increase in costs and decrease in revenues to transition during a time of enrolment decline.

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for expected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

A small decrease to operation reserves of \$100,000 and again a transfer of unsupported amortization for copiers of \$99,035 to capital.

The use of POM operating reserves to upgrade the mechanical, electrical and other aspects of the Administrative facility are anticipated however the extent of use is unknown at this time. An estimate has been included of \$1,500,000.

Use of amortization and transportation operating reserves (total \$400,000) to increase the number of buses in fleet and reduce average age.

8/2019

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

A small decrease to operation reserves of \$100,000 and again a transfer of unsupported amortization for copiers of \$99,035 to capital.

The use of POM operating reserves to upgrade the mechanical, electrical and other aspects of the Administrative facility are anticipated however the extent of use is unknown at this time. An estimate of \$1,000,000 has been included.

Use of amortization and transportation operating reserves (total \$400,000) to increase the number of buses in fleet and reduce average age.

August 31, 2019

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2019.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2016/2017 (Note 2)	Actual 2015/2016	Actual 2014/2015	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	2,299	2,285	2,267	Head count
Grades 10 to 12	768	789	786	Note 3
Total	3,067	3,074	3,053	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	-0.2%	0.7%		
Other Students:				
Total	184	183	276	Note 4
Total Net Enrolled Students	3,251	3,257	3,329	
Home Ed and Blended Program Students	-	3	4	Note 5
Total Enrolled Students, Grades 1-12	3,251	3,260	3,333	
Percentage Change	-0.3%	-2.2%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	60	57	57	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	216	217	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	243	256	252	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	1	7	6	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	244	263	258	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	122	132	129	
Percentage Change	-7.2%	1.9%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	24	19	39	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	3	5	5	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted		Actual		Fall Budget		Actual		Notes
	2016/2017	2015/2016	2015/2016	2014/2015	2015/2016	2014/2015	2015/2016	2014/2015	
CERTIFICATED STAFF									
School Based	210.2	205.8	207.7	207.1	207.7	207.1	207.1	207.1	Teacher certification required for performing functions at the school level.
Non-School Based	7.3	6.3	6.3	5.0	6.3	5.0	5.0	5.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	217.5	211.9	214.0	212.1	214.0	212.1	212.1	212.1	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	2.7%	-0.3%	1.5%	0.9%	1.5%	0.9%	0.9%	0.9%	
If an average standard cost is used, please disclose rate:									
Student F.T.E. per certificated Staff	\$ 105,200	\$ 105,000		\$ 101,780		\$ 101,780		\$ 101,780	
	1550.8%	1600.6%		16.3		16.3		16.3	
Certificated Staffing Change due to:									
Enrolment Change	(2.0)	(2.1)	1.8	1.8	1.8	1.8	1.8	1.8	If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	-	-	-	-	-	-	If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	7.8	-	-	-	-	-	-	-	Overseer released; New early learning coordinator, new colony school opening, use of reserves to transition staffing levels
Total Change	5.6	(2.1)	1.9	1.9	1.9	1.9	1.9	1.9	Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:									
Continuous contracts terminated									FTEs
Non-permanent contracts not being renewed		(2.1)							FTEs
Other (retirement, attrition, etc.)									Description (required):
Total Negative Change in Certificated FTEs		(2.1)							Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
Please Allocate									
NON-CERTIFICATED STAFF									
Instructional	131.1	137.3	135.5	147.7	135.5	147.7	147.7	147.7	Personnel providing instruction support for schools under 'instruction' program areas.
Plant Operations & Maintenance	21.1	20.6	20.6	19.5	20.6	19.5	19.5	19.5	Personnel providing support to maintain school facilities
Transportation	38.0	38.0	38.0	41.3	38.0	41.3	41.3	41.3	Personnel providing direct support to the transportation of students to and from school
Other	12.1	12.1	12.1	12.7	12.1	12.7	12.7	12.7	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	203.2	208.0	206.2	221.2	206.2	221.2	221.2	221.2	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-2.7%	-5.5%	-1.9%	-6.3%	-1.9%	-6.3%	-6.3%	-6.3%	
Explanation of Changes:									
Decrease in Instructional Staff would relate to number of ELA's needed to support students. Increase in Plant Operations due to increase in caretaking time.									
Additional Information									
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/> Yes									
Please provide terms of contract for 2015/16 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.									
Term of the current contract was from September 1, 2012 to August 31, 2016. The contract called for a 1% increase September 1, 2012 - August 31, 2013, No increase from September 1, 2013 - August 31, 2015 and a 2% increase from September 1, 2015 - August 31, 2016. This contract is currently in negotiations with no anticipated settlement date at this time. The number of qualifying staff in 2015-2016 school year is 62,792 FTE's									