



2018 – 2019 School Year

Board Meeting

Trustees:
Brad Toone
Clara Yagos
Greg Long
Jim Burdett
John McKee
Lacey Poytress
Lori Hodges

Date: Tuesday, September 18, 2018

Time: 1:30 pm

Venue: LRSD No. 68 Central Office – GR Davis Administration Building, Board Room
410-20th Street, Fort Macleod, AB

Call to Order

1:30 pm	A.	Call to Order		<i>Chair</i>
	A.1	Acknowledgement of Land	(Enclosure A.1)	<i>Chair</i>

Consent Agenda

1:30-1:50	B.	Consent Agenda		<i>Chair</i>
	B.1	Approval of Minutes	(Enclosure B.1, B.1A)	
		If there are no errors or omissions in the minutes of the June 6, 2018 Regular Board Meeting and the July 23, 2018 Special Board Meeting of the Livingstone Range School Division No. 68, it is recommended that the minutes be approved by the Board and signed by the Chair.		
	B.2	Business Arising from the Minutes		
	B.3	Chair Report	(Enclosure B.2)	
	B.4	Superintendent Report	(Enclosure B.3)	
	B.5	Trustee Clara Yagos Monthly Report	(Enclosure B.4)	
	B.6	Trustee Greg Long Monthly Report	(Enclosure B.5)	
	B.7	Alberta Southwest Bulletin September 2018	(Enclosure B.6)	
	B.8	ASBA Innovation and Excellence Award - FACES	(Enclosure B.7)	
	B.9	ASBA Friends of Education Award – Castle Mtn.	(Enclosure B.8)	
	B.10	Trustee Jim Burdett Monthly Report	(Enclosure B.9)	
	B.11	Trustee John McKee Monthly Report	(Enclosure B.10)	
	B.11	Deputy Superintendent Monthly Report	(Enclosure B.11)	
	B.12	Associate Superintendent - Business Services Report	(Enclosure B.12)	

Discussion/Information Items

	C.	Discussion Items		
1:50-1:55	C.1	Mission, Vision, Values and Guiding Principles	(Enclosed C.1)	<i>Chair</i>
		Chair Toone will review the Board's Mission, Vision and Values with the Board as they embark on a new school year. These items guide the Board's decision making throughout the year.		

Mission Statement *To develop critical thinkers and lifelong learners who become contributing citizens. This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.*

- 1:55-2:00 **C.2 Divisional Priorities** (Enclosure C.2) *Chair*
- Chair Toone will review the Board's Priority areas of focus.
1. *Literacy and Numeracy* *All students will create, acquire, connect and communicate meaning through literacy and numeracy in a wide variety of contexts.*
 2. *Success for All Learners* *All students are engaged in meaningful learning that is appropriate, enhances his or her abilities, and takes place in positive learning environments.*
 3. *Transitions* *The unique learning skills of individual students will be supported in K-12 transition plans and in preparing students for success after high school.*
- 2:00-2:10 **C.3 Administrative Procedure 530, Naming of Schools** (Enclosure C.3) *J. Perry*
- Mr. Jeff Perry, Associate Superintendent will review this procedure with the board and discuss it's implications on one of our schools.
- 2:10-2:20 **C.4 Administrative Procedures AP160 & AP450** (Enclosure C.4, C.4A) *D. Seguin*
- In response to motion 17-115 – January 22, 2018 - *Trustee Poytress moved that the Board of Trustees instruct senior administrators to review and update Administrative Procedures to incorporate recent cannabis legislation.* Mr. Darryl Seguin, Superintendent will review DRAFT AP 450 Drugs, Alcohol and Cannabis.
- In response to motion 17-177 – June 19, 2018 - *Trustee Poytress moved that the Board of Trustees accept the FNMI protocols for Livingstone Range School Division created by the LRSD Wisdom and Guidance Council and direct Superintendent Seguin to create an Administrative Procedure for schools to follow the FNMI protocols established.* Mr. Darryl Seguin, Superintendent will review DRAFT AP 160 Event Protocol.
- 2:20-2:35 **C.5 Capital Plan Update (JT Foster)** *J.Perry*
- Mr. Jeff Perry, Associate Superintendent will update the board on the capital plan for J.T. Foster School.
- 2:35-2:50 **C.6 Curriculum Update** *D. Roberts*
- Mr. Danny Roberts, Director of Learning will provide an update to the Board on the provincial curriculum timelines.
- 2:50-2:55 **C.7 Calendar Committee** (Enclosure C.5) *K. Sampson*
- Mr. Ken Sampson, Deputy Superintendent will provide the Board with an update on the calendar committee as it relates to AP 130 School Year Calendar.
- 2:55-3:00 **C.8 Preliminary Enrollment Summary** (Enclosure C.6, C.6A) *J. Perry*
- Mr. Jeff Perry, Associate Superintendent will update on school enrollment.
- 3:00-3:15 **C.9 Ward Review** *Chair*
- Chair Toone, will provide an update to the Board on the Ward Review.
- 3:15-3:20 **C.10 Board/Admin Retreat** *K. Sampson*
- Mr. Ken Sampson will review the plans and dates for the upcoming Board/Admin. Retreat.

3:20-3:25 **C.12 Review of Substantive Motions** (Enclosure C.7) *Chair*
Chair Toone will review outstanding Board motions.

Action Items

3:20-3:25 **D.1 Superintendent Compensation** *Chair*
Chair Toone states that the Board has considered the new requirements regarding the superintendent regulations and that an agreement has been reached with Superintendent Seguin. The new regulations require a new Form 4 be submitted.

Recommendation:

That the Board of Trustees submit a new Form 4 as requested by the Minister.

Moved by: _____

3:25-3:30 **D.2 Superintendent Evaluation Date** *Chair*
Due to the availability of the ASBA Consultant, the Superintendent Evaluation will take place in December 2018.

Recommendation:

That the Board of Trustees approves the Superintendent's Evaluation will be conducted in December 2018.

Moved by: _____

3:30-3:35 **D.3 Board Self-Evaluation Date** *Chair*
Due to the availability of the ASBA Consultant, the Board Self-Evaluation will take place in December 2018.

Recommendation:

That the Board of Trustees approves the Board Self-Evaluation will be conducted in December 2018.

Moved by: _____

3:35-3:40 **D.4 Deputy Superintendent** *D. Seguin*
Recommendation:
That the Board of Trustees appoint Mr. Ken Sampson Deputy Superintendent for the 2018-2019 School Year.

Moved by: _____

3:40-3:45 **D.5 Borrowing Resolution** (Enclosure D.1) *J. Perry*
Enclosed with the agenda is a copy of the proposed Borrowing Resolution for the 2018-2019 school year, in accordance with Section 183 of the School Act.

Recommendation:

That the Board of Trustees approve the Borrowing Resolution, which authorizes the Board to borrow such sums as the Board may deem necessary to meet current expenditures during the 2018-2019 school year.

Moved by: _____

Key Messages

- 3:45-4:00 **E. Three Key Messages From Today's Meeting**
 1)
 2)
 3)

Adjournment

- 4:00 **F. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hour