



2018 – 2019 School Year

Board Meeting

Trustees:
Brad Toone
Clara Yagos
Greg Long
Jim Burdett
John McKee
Lacey Poytress
Lori Hodges

Date: Wednesday, May 8, 2019

Time: 1:00 pm

Venue: LRSD No. 68 Central Office – GR Davis Administration Building, Board Room
410-20th Street, Fort Macleod, AB

Our Goals: 1) Literacy & Numeracy, 2) Success for All Learners, 3) Transitions

*Our Mission: To develop critical thinkers and lifelong learners who become contributing citizens.
This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.*

Call to Order

1:00 pm	A.	Call to Order		<i>Chair</i>
1:00-1:01	A.1	Acknowledgement of Land	(Enclosure A.1)	<i>L. Hodges</i>

Consent Agenda

1:01-1:05	B.	Consent Agenda		<i>Chair</i>
	B.1	Approval of Minutes	(Enclosure B.1)	
		If there are no errors or omissions in the minutes of the April 10, 2019 Regular Board Meeting of the Livingstone Range School Division No. 68, it is recommended that the minutes be approved by the Board and signed by the Chair.		
	B.2	Business Arising from the Minutes		
	B.3	Chair Report	(Enclosure B.3)	
	B.4	Superintendent Report	(Enclosure B.4)	
	B.5	Trustee Greg Long Monthly Report	(Enclosure B.5)	
	B.6	Trustee Lori Hodges Monthly Report	(Enclosure B.6)	
	B.7	Trustee John McKee Monthly Report	(Enclosure B.7)	
	B.8	Deputy Superintendent Monthly Report	(Enclosure B.8)	
	B.9	Associate Superintendent - Business Services Report	(Enclosure B.9)	
	B.10	Alberta South West Regional Alliance Bulletin	(Enclosure B.10)	

Emergent Changes to the Agenda

1:05-1:10	C.	Emergent Changes to the Agenda		<i>Chair</i>
		<u>Recommendation:</u>		
		That the May 8, 2019 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended).		
			<i>Moved by:</i> _____	

Declaration of Conflict of Interest

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the May 8, 2019 Board Meeting and if so should declare them.

Declared: _____

Discussion/Information Items

E. Discussion Items

1:12-1:20 **E.1 Fiscal Monitoring Report** (Enclosure E.1) *D. Seguin*

Enclosed with the agenda is a copy of the monthly financial update for the period ending March 31, 2019. This represents the completion of approximately 70% of the school year and 58.3% of the fiscal year.

1:20-1:30 **E.2 Professional Learning** (Enclosure E.2) *L. Hodges/L. Poytress*

Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

Recommendation: (if required)

That the Board of Trustees approve the following Trustees to attend the following Professional Development:

1. Trustee (s) _____ PD session: _____
2. Trustee(s) _____ PD session: _____

1:30-1:40 **E.3 Correspondence** (Enclosure E.3, E.3a, E.3b) *Chair*

Enclosed with the agenda are copies of correspondence received regarding:

- o Tobacco legislation
- o Comprehensive education / agricultural industry
- o Town of Nanton road.

Recommendation: (Town of Nanton road – if Board agrees to give consent)

That the Board of Trustees contingent upon receiving Ministerial approval if required, provide consent to the Town of Nanton to move forward in having a Road Plan prepared by an Alberta Land Surveyor in accordance with the communication dated April 24th, 2019 from Nanton CAO Mr. Neil Smith.

Moved by: _____

Action Items

F. Action Items

1:40-2:00 **F.1 Electoral Ward Boundary Review** (Enclosure F.1) *Chair*

In response to Board Motion 18-131 from April 2019 “Trustee Toone moved that the Board of Trustees direct administration to move forward with Alberta Education to explore the necessary process to align the electoral boundaries with school attendance boundaries and to allocate the number of trustees beginning with the fall election of 2021 as follows: Ward 1—3 Trustees, Ward 2—2 Trustees & Ward 3—2 Trustees.”, by-law 2019-01 has been prepared for the Boards first reading. This by-law must receive three readings and receive ministerial approval in order to come into effect in the fall of 2021 Board of Trustees Election.

Recommendation:

That the Board of Trustees give first reading to by-law 2019-01 this 8th of May 2019.

Moved by: _____

2:00-2:15 **F.2 Regional Council of Student Leaders** L. Hodges

In response to Board Motion 18-129 from April 2019 “Trustee Hodges asked that the Regional Council of Student Leaders’ proposal/budge discussion and recommendation be tabled to next board meeting, May 8, 2019 as Richard Feller, Director of Learning (Support Services) is unable to attend and not all the financial documentation has been obtained.”

Lori Hodges will present a proposal to the Board for the upcoming school year as it pertains to the direction for the Regional Council of Student Leaders.

Recommendation:

That the Board of Trustees approve the direction of Regional Council of Student Leaders proposal as presented for the upcoming 2019-2020 school year.

Moved by: _____

2:15-2:20 **F.3 Board Meetings and Meeting of the Whole Meeting Dates** (Enclosure F.3) Chair

Attached for your review is a draft of proposed Board Meeting and Meeting of the Whole dates for the 2019-2020 school year.

Recommendation:

That the Board of Trustees approve the proposed meeting dates for the 2019-2020 Board Meetings and 2019-2020 Meeting of the Whole Meetings (as presented or amended).

Moved by: _____

2:20-2:30 **F.4 Policy 21 and AP 350 Review** (Enclosure F.4, F.4a) Chair

In accordance with the School Act - Board Responsibility “section 45.1 (6) In addition to meeting the requirements under subsections (3), (4) and (5), a board shall do the following: (d) by June 30 of each year, review the policy and code of conduct, confirm the review by a board resolution and post or repost the policy and code of conduct on the publicly accessible website after review;” the Board of Trustees will review Board Policy 21 and AP 350..

Recommendation:

That the Board of Trustees approve the annual review of Board Policy 21 *Welcoming, Caring, Respectful, and Safe Learning Environment* and AP 350 *Code of Conduct* as presented.

Moved by: _____

2:30-2:45 **F.5 Board Policies** C. Yagos

Trustee Yagos will speak on Board Policies.

Recommendation:

That the Board of Trustees approve the Board Policies as presented or amended.

Moved by: _____

2:45-2:55 **F.6 Disposal of Claresholm Division Office** *D. Seguin*

According to the Disposition of Property Regulation, in order for the Board to sell real property with a value greater than \$50,000 it must first seek 2 or more current independent appraisals of the market value of the property. Having completed this step for the property located at 5202 - 5th Street East formerly known as the Livingstone Range School Division Office, we are prepared to move to the next step which is the sale of the facility and lands by tender. The sale must be advertised at least twice in a newspaper within the division, the tenders received must be reasonable in the opinion of the board having regard to the appraisals received and the Minister must approve the sale after the bid or tender is received.

Recommendation:

That the Board of Trustees direct senior management to conduct the sale of the property 5202 - 5th Street East formerly the Livingstone Range School Division Office by way of tender and in accordance with the Disposition of Property Regulation.

Moved by: _____

2:55-3:00 **F.7 School Buildings Used For Elections** *Chair*

Having schools used during Elections can cause stress and difficulties for staff, parents and students. It is important to have our schools continue to be the hub of our communities and for students to see democracy in action, while at the same time ensuring student safety and limiting disruptions to school operations.

Recommendation:

That the Board of Trustees approve senior administration declaring a non-instructional day for schools who may be negatively affected by elections being held in the school.

Moved by: _____

3:00-3:05 **F.8 Rural Caucus** (Enclosure F.8) *C. Yagos*

Trustee Yagos will review the proposed cost recovery by the Rural Caucus of Alberta School Boards.

Recommendation:

That the Board of Trustees of Livingstone Range School Division pay a recovery cost of up to \$1211.50 to the Rural Caucus.

Moved by: _____

Success for All Learners

G. Success for all Learners

3:05-3:25 **G.1 Innovation in LRSD** *C. Kuzyk*

Chad Kuzyk, Director – Learning & Innovation will speak on Innovation in Livingstone Range School Division, which includes Dual Credit / Film Festival, ETAC Technology Pilots and the Virtual School.

3:25-3:40 **G.2 Educational Service Agreement (ESA) Update** (Enclosure G.2) *D. Seguin*

The Livingstone Range School Board update regarding Educational Service Agreements (ESA) with the Kainai Board of Education (KBE) and the Peigan Board of Education (PBOE) will be reviewed.

Key Messages

- 3:40-3:45 H. **Three Key Messages from Today's Meeting**
 1)
 2)
 3)

Adjournment

- 3:45 I. **Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at _____hrs

Moved by: _____