

2018 – 2019 School Year

Board Meeting

Trustees:
Brad Toone
Clara Yagos
Greg Long
Jim Burdett
John McKee
Lacey Poytress
Lori Hodges

Date: Wednesday, December 19, 2018

Time: 1:15 pm

Venue: LRSD No. 68 Central Office – GR Davis Administration Building, Board Room
410-20th Street, Fort Macleod, AB

Call to Order

- 1:15 pm **A. Call to Order** Chair
- 1:15-1:16 **A.1 Acknowledgement of Land** (Enclosure A.1) J. McKee

Consent Agenda

- 1:16-1:20 **B. Consent Agenda** Chair
- B.1 Approval of Minutes** (Enclosure B.1, B.1A)
 If there are no errors or omissions in the minutes of the November 12, 2018 Special Board Meeting and the November 28, 2018 Regular Board Meeting of the Livingstone Range School Division No. 68, it is recommended that the minutes be approved by the Board and signed by the Chair.
- B.2 Business Arising from the Minutes**
- B.3 Chair Report** (Enclosure B.3)
- B.4 Superintendent Report** (Enclosure B.4)
- B.5 Trustee Greg Long Monthly Report** (Enclosure B.5)
- B.6 Trustee Jim Burdett Monthly Report** (Enclosure B.6)
- B.7 Trustee John McKee Monthly Report** (Enclosure B.7)
- B.8 Deputy Superintendent Monthly Report** (Enclosure B.8)
- B.9 RCASB Meeting Agenda Package** (Enclosure B.9)
- B.10 Associate Superintendent - Business Services Report** (Enclosure B.10)

Emergent Changes to the Agenda

- 1:20-1:22 **D. Emergent Changes to the Agenda** Chair

Recommendation:

That the December 19, 2018 Regular Board Meeting Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Declaration of Conflict of Interest

- 1:22-1:25 **E. Declaration of Conflict of Interest** Chair

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the December 19, 2018 Board Meeting and if so should declare them.

Moved by: _____ Declared: _____

Discussion/Information Items

F. Discussion/Information Items

- 1:25-2:15 **F.1 Ward Review Summary** *J. Gibbons*
- In response to the Board Motion 17-112, 22-Jan-2018. “*Trustee Yagos moved that the Board of Trustees approve the ward boundary review proposal prepared by Alberta School Board Association of what would be involved in a ward review facilitated by them.*”, Mr. Jim Gibbons, ASBA Consultant, will provide the Board of Trustees with a summary of the feedback gathered from the Ward Review process which took place from September to November 2018
- 2:15-2:25 **F.2 Superintendent Evaluation** *Chair*
- On December 6, 2018, Mr. Jim Gibbons from the Alberta School Board Association led the Board of Trustees through the annual evaluation of the Superintendent of Schools, Mr. Darryl Seguin. The Board of Trustees will review the evaluation and request approval of Superintendent Seguin’s evaluation.
- Recommendation:*
- That the Board of Trustees approve the Superintendent’s evaluation of December 6, 2018.
- Moved by:* _____
- 2:25-2:35 **F.3 Board of Trustees Self-Evaluation** *Chair*
- The Board of Trustees Self-Evaluation took place on December 6, 2018 led by Mr. Jim Gibbons of the Alberta School Board Association. The Board of Trustees will review and request approval of their evaluation.
- Recommendation:*
- That the Board of Trustees approve the Board of Trustees Self-Evaluation that took place on December 6, 2018.
- Moved by:* _____
- 2:35-2:36 **F.4 Parent Café Summary** *Chair*
- Mr. Danny Roberts, Director of Learning, will provide the Board of Trustees with a summary of the responses gathered from stakeholders following the Ward Review Meetings at the next Committee of the Whole Meeting.
- 2:36-2:50 **F.6 Recording of Board Meetings** *(Enclosure F.6) D. Seguin*
- In response to Board Motion 17-176, June 19, 2018. *Trustee Toone moved that the Board of Trustees direct Superintendent Seguin to explore video recording of board meetings and the necessary requirements for storage and use, to be implemented by the December, 2018 Board Meeting,* Mr. Darryl Seguin, Superintendent of Schools will present a proposal for recording regular Board Meetings to the Board for consideration.
- 2:50-2:55 **F.7 Christmas Celebrations** *Chair*
- In the past the Board of Trustees has donated money to the schools in lieu of treats for the staff, the school then picks a charity of their choice to donate too.
- Recommendation:*
- That the Board of Trustees donate \$50.00 to each public school to go towards a donation of their choice.
- Moved by:* _____

2:55-3:00 **F.8 MHHS Rankin Inlet Trip** *D. Seguin*

Mr. Darryl Seguin, Superintendent of Schools will provide information to the Board as per Admin. Procedure 259 – Off Campus Activities regarding the upcoming MHHS cultural exchange trip to the Rankin Inlet April 25 – May 5, 2019 for approximately 20 Grade 7 & 8 students.

3:00-3:10 **F.9 Monthly Financial Statement** *J. Perry*

Attached with the agenda is a copy of the Monthly Financial Update for the period ended November 30, 2018. This represents the completion of approximately 30% of the 2018-2019 school year and 25% of the fiscal year.

Action Items

G. Action Items

3:10-3:25 **G.1 2nd Vice Chair** *B. Toone / L. Hodges*

A 2nd Vice Chair is requested to help facilitate the work of the Board, and to foster leadership with in the Board. The 2nd Vice Chair would:

1. Perform all duties and hold responsibilities when the Board Chair and 1st Vice Chair are not available
2. Perform any other duties as required
3. Steps in for the 1st Vice Chair when the Board Chair is unable to complete their overall governance responsibilities.

Recommendation:

That the Board of Trustees approve creating the position of 2nd Vice Chair with duties and responsibilities to be created in draft form at the Meeting of the Whole in January 2019.

Moved by: _____

3:25-3:30 **G.2 Change to Division Priority Update Schedule** *Chair*

Due to recent events in the news, LRSD Board of Trustees request that Senior Administration provide an update to the Board around Inclusive Education in the Division.

Recommendation:

That the Board of Trustees approve switching the Inclusive Education Accountability Report from the March Board Meeting to the January Board Meeting and have the FNMI/IFNE Accountability Report in March instead of January.

Moved by: _____

3:30-3:40 **G.3 Professional Learning** *(Enclosure G.3) Submitted by: L. Hodges/L. Poytress*

Time will be provided for any Trustee seeking approval of the Board to attend professional learning events.

3:40-3:55 **G.4 Board member approval for outside positions** *Submitted by: J. Burdett*

Trustee Burdett will further discuss the November 14, 2018 Tabled Items G.7 *Board Approval for Trustee Service on Outside Boards & Committees* and G.8 *Advanced notice of Outside Committees and/or Boards Positions*.

Recommendation:

That Trustees seek Board approval for positions of ASBA, which require one board vote in advance of seeking the position. These positions being all Zone 6 Executive Positions, ASBA Zone Director, ASBA

President or Vice President. In addition, that Trustees give notice to other Board members either in a board meeting or by email when planning to apply for other outside positions.

Moved by: _____

Literacy & Numeracy

H. Literacy & Numeracy

3:55-4:15 **H.1 Numeracy Lead Teacher Update**

K. Charchun

Ms. Kathy Charchun, LRSD Numeracy Lead Teacher, will provide the Board with an update of her work in numeracy across the division as part of the Division's priority areas of focus.

Success for All Learners

I. Success for All Learners

4:15-4:35 **I.1 Behaviour Support Team**

Kevin V./Shannon F.

Mr. Kevin Verberk and Ms. Shannon Fraser will provide the Board with an update of their work in supporting staff and students across the division as part of the Division's priority areas of focus in ensuring success for all students.

Key Messages

4:35-4:40 **I. Three Key Messages from Today's Meeting**

- 1)
- 2)
- 3)

Adjournment

4:40 **J. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hour