



2018 – 2019 School Year

Board Meeting

Trustees:
Brad Toone
Clara Yagos
Greg Long
Jim Burdett
John McKee
Lacey Poytress
Lori Hodges

Date: Wednesday, March 13, 2019

Time: 1:00 pm

Venue: LRSD No. 68 Central Office – GR Davis Administration Building, Board Room
410-20th Street, Fort Macleod, AB

Call to Order

- | | | | |
|-------------------------|------------|--------------------------------|-------------------|
| 1:00 pm | A. | Call to Order | <i>Chair</i> |
| 1:00-1:01 (attached) | A.1 | Acknowledgement of Land | <i>J. Burdett</i> |

Consent Agenda

- | | | | |
|-----------|------------|---|-----------------|
| 1:01-1:10 | B. | Consent Agenda | <i>Chair</i> |
| | B.1 | Approval of Minutes (Enclosure B.1) If there are no errors or omissions in the minutes of the February 13, 2019 Regular Board Meeting of the Livingstone Range School Division No. 68, it is recommended that the minutes be approved by the Board and signed by the Chair. | |
| | B.2 | Business Arising from the Minutes | |
| | B.3 | Chair Report | (Enclosure B.3) |
| | B.4 | Superintendent Report | (Enclosure B.4) |
| | B.5 | Trustee Jim Burdett Monthly Report | (Enclosure B.5) |
| | B.6 | Trustee John McKee Monthly Report | (Enclosure B.6) |
| | B.7 | Deputy Superintendent Monthly Report | (Enclosure B.7) |
| | B.8 | Associate Superintendent - Business Services Report | (Enclosure B.8) |

Emergent Changes to the Agenda

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|-----------|-----------|---|--------------|
| 1:10-1:12 | C. | Emergent Changes to the Agenda | <i>Chair</i> |
| | | <u>Recommendation:</u> That the November 14, 2018 Regular Board Meeting Agenda be approved by the Board of Trustees (as presented or amended). <i>Moved by:</i> _____ | |

Declaration of Conflict of Interest

- | | | | |
|-----------|-----------|--|--------------|
| 1:12-1:15 | D. | Declaration of Conflict of Interest | <i>Chair</i> |
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Mission Statement *To develop critical thinkers and lifelong learners who become contributing citizens. This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.*

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the November 14, 2018 Board Meeting and if so should declare them.

Declared: _____
Moved by: _____

Discussion/Information Items

E. Discussion Items

- 1:15-1:25 **E.1 Edwin Parr Nomination** *K. Sampson*
- Ken Sampson, Deputy Superintendent will provide the Board with information regarding our Division's Edwin Parr nominee.
- 1:25-1:35 **E.2 Introduction of Communication Coordinator and Communications Plan Update** *D. Seguin*
- Superintendent Seguin will introduce Karly Bond, Communications Coordinator who will provide the Board with an update of the communications plan work being accomplished in the division.
- 1:35-1:50 **E.3 2019-2020 Projected Enrolment Numbers** (Enclosure E.3) *J. Perry*
- Enclosed with the agenda is information regarding projected enrolment for September 30, 2019. Associate Superintendent, Business Services, Jeff Perry will speak to the enrolment projections.*
- 1:50-2:00 **E.4 Fiscal Monitoring Report** (Enclosure E.4, to come) *J. Perry*
- Enclosed with the agenda is a copy of the monthly financial update for the period ending February 28, 2019. This represents the completion of approximately 60% of the school year and 50% of the fiscal year.
- 2:00-2:10 **E.5 Professional Learning** *L. Hodges/L. Poytress*
- Time will be provided for any trustee to discuss/report or seek approval of the Board for professional learning events.
- Recommendation: (if required)*
- That the Board of Trustees approve the following Trustees to attend the following Professional Development:
1. Trustee (s) _____ PD session: _____
2. Trustee(s) _____ PD session: _____
- 2:10-2:20 **E.6 Graduations** (Enclosure E.6) *Chair*
- Chair Toone will present the list of graduations to the Trustees for information.

Action Items

F. Action Items

- 2:20-2:30 **F.1 Ad Hoc Advocacy Committee Motion** *Chair*
- In response to the February 13, 2019 motion #18-099 "Trustee Hodges moved that the Board of Trustees add a third member to the Ad-Hoc Advocacy Committee

commencing immediately with an end date to coincide with the announcement of the modernization of J.T. Foster School.”

Recommendation:

That the Board of Trustees approve Trustee _____, _____ and _____ to serve on the Ad/Hoc Advocacy Committee.

Moved by: _____

2:30-2:40 **F.2 Remuneration Committee Motion** *Chair*

In response to the February 13, 2019 motion#18-102 *“Trustee Poytress moved that the Board of Trustees approve the creation of a remuneration committee to be a standing committee of the Board, consisting of three Trustees and the Superintendent or designate.”*

Recommendation:

That the Board of Trustees approve Trustee _____, _____, _____ and the Superintendent to serve on the Remuneration Committee.

Moved by: _____

2:40-3:00 **F.3 LRSD Board of Trustees Policy Changes** *C. Yagos*

Trustee Yagos will provide the Board with an update of the work of the policy committee.

Recommendation:

That the Board of Trustees approve Policy 9 as presented or amended.

Moved by: _____

3:00-3:15 **F.4 Ten Year Facility Plan / Three Year Capital Plan** (Enclosure F.4 & F.4A) *J. Perry*

Alberta Education's deadline for submission of the Ten-Year Facilities Plan and the Three-Year Capital Plan is April 1, 2019. Enclosed with the agenda is a copy of the updated proposed plan and historical reports used to determine the priority order. Associate Superintendent, Business Services Mr. Jeff Perry will discuss the proposed recommendation.

Recommendation:

That the Board of Trustees approve the updated Livingstone Range School Division No. 68 Ten Year Facilities Plan and Three Year Capital Plan and that they be submitted to Alberta Education by April 1, 2019.

Moved by: _____

3:15-3:45 **F.5 2019-2020 Instructional Funding Allocation Formula** (Enclosure F.5) *J. Perry*

The Instructional Funding Allocation Formula is the way in which divisional resources are allocated out to schools, departments and initiatives. The divisional committee meets annually to review and discuss potential adjustments to the formula that would improve the operations of the division, manage divisional funds effectively and to meet the goals and priorities of the division. Associate Superintendent, Business Services Mr. Jeff Perry will share with the board a summary of the proposed formula and the rationale for the proposed adjustments.

Recommendation:

That the Board of Trustees approve the Instructional Funding Allocation Formula as presented for the 2019-2020 school year.

Moved by: _____

Success for All Learners

G. Success for all Learners

3:45-4:05 **G.1 Accountability Update: First Nations, Metis and Inuit Education** (Encl: G.1,A,B&C)
S. Lamouche/ R. Feller

Sandra Lamouche, FNMI Success Coordinator and Richard Feller, Director of Learning (Support Services) will provide the Board with an update of the work being accomplished throughout the division.

4:05-4:25 **G.2 Early Learning in Livingstone Range School Division** (Enclosure G.2) *L. Furukawa*

Lisa Furakawa, Early Learning Coordinator will provide the Board with an update of the work being accomplished throughout the division.

4:25-4:40 **G.3 MHHS Student part of Ministers Youth Council** *D. Seguin*

Ewen Erickson, Pincher Creek, Matthew Halton High School Student is participating in the Minister's Youth Council. He will provide the Board with an update as to his experience.

Minister of Education, David Eggen feels "it is important to give students opportunities to share input and perspectives on provincial programs and initiatives" and has created a Minister's Youth Council to engage students in the following ways:

- empower students as leaders of their learning
- provide opportunities to build positive working relationships with education partners
- engage students as leaders of change in their communities
- support leadership development for students at school and community levels
- honour the capability and capacity of students to engage as authentic education partners

Key Messages

4:40-4:45 **H. Three Key Messages from Today's Meeting**
1)
2)
3)

In-Camera

4:45-5:00 **I. In-Camera** *Chair*

Recommendation:

That the Board of Trustees go in-camera at _____ hours.

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at _____ hours.

Moved by: _____

Adjournment

5:00 **J. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____