



2017 – 2018 School Year

# Board Meeting

**Trustees:**

Lori Hodges  
John McKee  
Martha Ratcliffe  
Shannon Scherger  
Kristy Stevens  
Brad Toone  
Clara Yaacs

**Date:** Tuesday, September 19, 2017  
**Venue:** LRSD No. 68 Central Office Boardroom  
5202 - 5th Street East, Claresholm, AB

**Time:** 10:00 am

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## Call to Order

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10:00      **A.      Call to Order** Chair

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## Emergent Changes to the Agenda

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10:00-10:02      **B.      Emergent Changes to the Agenda** Chair

Recommendation:

That the September 19, 2017 Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: \_\_\_\_\_

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## Adoption of Minutes

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10:02-10:05      **C.      Adoption of Minutes** Chair  
(Attach)

Recommendations:

That the minutes from the June 20, 2017 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: \_\_\_\_\_

That the minutes from the July 31, 2017 Special Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: \_\_\_\_\_

That the minutes from the September 6, 2017 Special Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: \_\_\_\_\_

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## Action Items

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### D. Action Items

10:05-10:15 **D.1 Superintendent Evaluation** *B. Toone*  
(Attach)

On June 16, 2017 Terry Gunderson from the Alberta School Board Association led the Board of Trustees through the annual evaluation of the Superintendent of Schools, Mr. Dave Driscoll. The Board of Trustees will review the evaluation and request approval of Superintendent Driscoll's evaluation.

Recommendation: That the Board of Trustees approve the Superintendent's evaluation of June 16, 2017.

Moved by: \_\_\_\_\_

10:15-10:25 **D.2 Board of Trustees Self-Evaluation** *B. Toone*  
(Attach)

The Board of Trustees Self-Evaluation took place on June 16, 2017 led by Mr. Terry Gunderson of the Alberta School Board Association. The Board of Trustees will review and request approval of their evaluation.

Recommendation:

That the Board of Trustees approve the Board of Trustees Self-Evaluation that took place on June 16, 2017.

Moved by: \_\_\_\_\_

10:25-10:35 **D.3 Alberta Borrowing Resolution, Re 2017-2018 School Year** *J. Perry*  
(Attach)

Enclosed with the agenda is a copy of the proposed Borrowing Resolution for the 2017-2019 school year, in accordance with Section 183 of the School Act.

Recommendation:

That the Board of Trustees approve the Borrowing Resolution, which authorizes the Board to borrow such sums as the Board may deem necessary to meet current expenditures during the 2017-2018 school year.

Moved by: \_\_\_\_\_

10:35-10:45 **D.4 Board Remuneration** *Chair*

Chair Toone will speak on a request that Administration bring specifics to the October Organization on Trustee Remuneration, annual honorarium, benefits, mileage rates, board professional development allocation and other expense rates.

Recommendation:

That the Board of Trustees approve the request that Administration bring specifics to the October Organization Meeting on Trustee Remuneration, annual honorarium, benefits, mileage rates, board professional development allocation and other expense rates.

Moved by: \_\_\_\_\_

10:45-10:55 **D.5 ASBA Membership Dues** *L. Hodges*

In order for the Alberta School Boards Association to be able to do the work they have set out in achieving its Vision of excellence in education through exceptional school board governance and the Mission of serving school boards in their role of establishing the conditions for student success, they proposed a 2017/2018 budget that would allow the following strategic goals to be pursued and advanced:

- a) Developing relevant, effective and timely communication, information and education to empower school boards;
- b) Bolster the viability, credibility and sustainability of the Association and school boards;
- c) Develop opportunities which result in efficiencies and cost savings for school boards;
- d) Provide services that are delivered in a fiscally sound manner and deploy resources in alignment with Association priorities.

The budget that was passed at the SGM included a 0% increase to membership fees. This is not a budget that can uphold the work that ASBA wants to do and what we need them to do! So I believe that we need to support ASBA in helping them to do the work we have asked them to do by paying the 3% increase to fees as originally proposed.

Recommendation:

That the Board of Trustees approve Livingstone Range School Division paying 2017-2018 membership fees to the Alberta School Boards Association as per the original budget presented at the ASBA 2017 Spring General Meeting.

Moved by: \_\_\_\_\_

10:55-11:00 **D.6 Pre-Organization Meeting**

*Chair Toone*

At the Board Organization Meeting held on June 14, 2016, the next Pre-Organization Meeting was approved to be held on October 17, 2017. Due to the School Trustee Election being held on October 16, 2017, it is the will of the Board to re-schedule the Pre-Organization meeting to October 24, 2017, prior to the Organization and Regular Meetings and hold a Committee of the Whole Meeting on Monday, October 17, 2017.

Recommendation:

That the Board of Trustees reschedule the date of Pre-Organization Meeting of October 17, 2017 to October 24, 2017, prior to the scheduled Organization Meeting and Regular Meeting due to the School Trustee Election being held on October 16, 2017, and hold a Committee of the Whole Meeting on Monday, October 17, 2017.

Moved by: \_\_\_\_\_

11:00-11:10 **D.7 Regional Council of Student Leaders Leadership for Teens Project** *S. Scherger*

In an effort to increase LRSD student sense of belonging and help reduce student anxiety, the Regional Council of Student Leaders will embark on a Leadership for Teens training project for LRSD students. The project will begin with 50 students from across the Division engaging in intense leadership training over the course of the 2017-18 school year. As students work on their self-leadership growth they will collaborate to generate school based projects that will cultivate ways of impacting school culture in a positive manner, influence student health and wellness, build confidence in students to stand up for what is positive and right, and develop and hone student time management, communication and decision making skills. Along with the student / school leadership growth, 7 LRSD staff members will be trained as 7 Habits of Highly Effective Teen Workshop Facilitators. This will ensure an on-going year to year division wide emphasis on increasing student sense of belonging and reducing student anxiety. Funding has been secured for the majority of this ambitious project but a small portion remains unfunded.

Recommendation:

That the Board of Trustees support the Regional Council of Student Leaders - Leadership for Teens project to the amount of \$3,900.00 in an effort to increase LRSD student sense of belonging and help reduce student anxiety.

Moved by: \_\_\_\_\_

11:10-11:20 **D.8 Transparency, Expense Claims**

C. Toone

Recommendation:

That the Board of Trustees approve the posting on the division website of monthly expense claim forms for all Trustees and the Superintendent on a quarterly basis.

Moved by: \_\_\_\_\_

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**Discussion**

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**E. Discussion**

11:20-11:30 **E.1 Preliminary Enrollment**

J. Perry

Jeff Perry, Associate Superintendent of Business Services will present the preliminary enrollment figures for the 2017-18 school year.

11:30-11:50 **E.2 Committee of the Whole Meetings**

Chair

The Board of Trustees will discuss agenda topics and corresponding dates for the 2017-2018 Committee of the Whole Meetings.

11:50-12:00 **E.3 Draft Dates for Upcoming Board Meetings**

Chair

Chair Toone will review draft dates for upcoming board meetings which will be brought forward to the October Organization meeting for approval from the Board of Trustees. Additionally Chair Toone will discuss the possibility of holding two board meetings per month.

Currently Approved Dates

October 17, 2017	Pre-Organization Meeting (Art Gala to follow)
October 24, 2017	Organization / Regular Board Meeting
November 17-18, 2017	Governance Training, Edmonton

Proposed Future Dates

October 23, 2017	Committee of the Whole
November 13, 2017	Regular Board meeting
December 11, 2017	Regular Board Meeting
December 18, 2017	Committee of the Whole
January 08, 2018	Regular Board Meeting
January 15, 2018	Committee of the Whole
February 12, 2018	Regular Board meeting
February 19, 2018	Committee of the Whole
March 12, 2018	Regular Board Meeting
March 19, 2018	Committee of the Whole
April 09, 2018	Regular Board Meeting
April 16, 2018	Committee of the Whole
May 14, 2018	Regular Board Meeting
May 21, 2018	Committee of the Whole
June 11, 2018	Regular Board Meeting

12:00-13:00 **Lunch** with Central Office Staff provided by the Board of Trustees

13:00-13:15 **E.4 Divisional Priorities** *Chair*

The Board of Trustees will update, establish and/or reaffirm the Divisional Priorities as per their Annual Work List approved at the June 20, 2017 Board Meeting.

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## Reports

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13:15-13:45 **F. Reports**

**F.1 Central Office Senior Management Reports**

- a) Superintendent Report
- b) Associate Superintendent - Administrative Services
- c) Associate Superintendent - Business Services
- d) Associate Superintendent - Programs & Services

**F.2 Chair's Report**

**F.3 Trustees' Report (Community Updates & Celebrations)**

**F.4 Professional Learning Sharing**

**F.5 Committee Reports**

- 1) Awards Committee (*L. Hodges*)
- 2) Professional Learning Committee (*S. Scherger*)
- 3) Policy Review Committee (*C. Yagos*)
- 4) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)
- 5) ASBA Zone 6 Representation (*L. Hodges*)
- 6) Alberta SouthWest Regional Alliance (*C. Yagos*)
- 7) Wisdom & Guidance Council (*J. McKee*)
- 8) Regional School Council (*L. Hodges*)
- 9) Regional Council of Student Leaders (*S. Scherger*)
- 10) Pincher Creek Police Advisory (*S. Scherger*)

**F.6 Upcoming Dates**

September 30, 2017	Orange Shirt Day
October 2, 2017	Regional School Council Meeting
October 13-14, 2017	RCSL - Leadership Training
October 16, 2017	Trustee Election
October 17, 2017	LRSD Art Gala
October 20, 2017	Divisional Day
November 8, 2017	Zone 6 Meeting
November 17-18, 2017	Edmonton; Governance Meeting
November 18-21, 2017	ASBA Fall General Meeting

**F.7 Next Month Work List Items Review**

- ⇒ Review Actual September 30<sup>th</sup> Enrollment Data
- ⇒ Pre-Audit Meeting
- ⇒ Regional School Council Meeting (October 2 '17; set future meeting dates)
- ⇒ Regional Council of Student Leaders October 13-14 '17
- ⇒ Committee of the Whole - Pre-organizational Meeting
- ⇒ Post-Election - Admin Welcome Back Lunch
- ⇒ Set Dates for Colony Tours
- ⇒ Review ASBA Directions for Action and Policy Changes for Fall General Meeting
- ⇒ Annual Emerging Artists Gala (October 17 '17)
- ⇒ Divisional Day - Long Service Recognition Awards - October 20, 17

**F.8 Review of Substantive Motions**

**F.9 Three Key Messages From Today's Meeting**

- 1)
- 2)
- 3)

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**In-Camera**

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13:45      **G. In-Camera, if required**

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**Adjournment**

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**H. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

*Moved by:* \_\_\_\_\_ at \_\_\_\_\_ hour