



2017 – 2018 School Year

Board Meeting Agenda

Date: Tuesday, February 27, 2018

Time: 9:00 am

Venue: LRSD No. 68 Central Office Boardroom
5202 - 5th Street East, Claresholm, AB

Trustees:
Jim Burdett
Lori Hodges
Greg Long
John McKee
Lacey Poytress
Brad Toone
Clara Yagos

Call to Order

9:00 am **A. Call to Order** Chair

Emergent Changes to the Agenda

9:01- 9:02 **B. Emergent Changes to the Agenda** Chair

Recommendation:

That the February 27, 2018 Regular Board Meeting Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Declaration of Conflict of Interest

9:02- 9:03 **C. Declaration of Conflict of Interest** Chair

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the February 27, 2018 Board Meeting and if so should declare them.

Declared: _____

In-Camera

D. In-Camera

9:03-11:30 **D.1 Land, Labour and Legal**

11:30-12:00 **Lunch**

School Presentations

E. School Presentations

- 12:00-13:15 **E.1 FPW School AERR** *S. Paiha*
- Sterling Paiha, Principal of F.P. Walshe School will present the schools Annual Education Results and Three Year Plan to the Board of Trustees.

E.2 Student Presentation

Mr. Orr's Grade 9 Students Payton Van Driesten, Joyce Holweda, Sydney Perry, Courtney Ross and Amy Craig from F.P. Walshe School will describe some CTS Shop Projects they have worked on in semester one. The projects include a chicken coop Duplex, a gambrel storage shed and a playhouse. Mr. Orr will also describe some Math 10-3 related shop projects that students have worked on.

Moment of Silence

13:15-13:16 F. Moment of Silence

A Moment of Silence will be held in memory of Maryn Christensen, our grade 6 student from Canyon School who sadly passed away on February 13, 2018 at the age of eleven years.

Adoption of Minutes

- 13:16-13:17 **G. Adoption of Minutes** *Chair*
(Attach)

Recommendation:

That the minutes from the January 22, 2018 Regular Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Action Items

H. Action Items

- 13:17-13:35 **H.1 LRSD No. 68 Fact Sheet on Reserves** *J. Perry*
(Attach)

The LRSD Fact Sheet on Reserves is the document that summarizes the financial reserves held by the Livingstone Range School Division No. 68 and where they have been designated to. This document is reviewed on an annual basis after the completion of the Audited Financial Statements.

Associate Superintendent, Business Services, Jeff Perry will speak to the document.

Recommendation:

That the Board of Trustees approve the LRSD Fact Sheet on Reserves based on the 2017 Audited Financial Statements.

Moved by: _____

H.2 School Sponsored Ski Trips

D. Seguin

13:35-13:45 Acting Superintendent Seguin will update the Board as to the review of the processes and administrative procedures related to school sponsored ski trips in LRSD.

Recommendation: That the Board of Trustees approve the recommendation from Acting Superintendent Seguin to allow schools to continue to follow Administrative Procedures having school sponsored ski trips in the future.

Moved by: _____

Discussion Items

I. Discussion Items

13:45-13:55 I.1 **Monthly Financial Update** J. Perry
(Attach)

Attached with the agenda is a copy of the Monthly Financial Update for the period ended January 31, 2018. This represents the completion of approximately 50% of the 2017-2018 school year and 42% of the fiscal year.

13:55-14:05 I.2 **Central Office Open House** J. Perry

Associate Superintendent Perry will provide the Board with an update on the open house at the current central office building in Claresholm.

14:05-14:15 I.3 **LRSD Shining Star Award** Awards Committee

At the September 19, 2017 Board Meeting Trustee Toone moved that the Board of Trustees direct the Awards Committee to develop criteria for LRSD recognition towards individuals or groups and the Awards Committee bring the criteria to the Board Meeting in November, 2017 for review. The Awards Committee will present information on the award.

14:15-14:25 I.4 **Information Gathered from Superintendent Search** Z. Taylor

Zyna Taylor, Communications Coordinator will provide an update to the Board on the information gathered from stakeholders during the recent Superintendent Search Survey.

Reports

14:25-15:00 J **Reports**

J.1 Central Office Senior Management Reports

- a) Acting Superintendent Report
- b) Associate Superintendent - Administrative, Programs & Services
- c) Associate Superintendent - Business Services

J.2 Chair's Report

J.3 Community Updates & Celebrations (Trustees' Reports)

J.4 Professional Learning Sharing

J.5 Committee Reports

- 1) Awards Committee
- 2) Professional Learning Committee
- 3) Policy Review Committee

- 4) ATA Executive and LRSD Liaison Committee
- 5) ASBA Zone 6 Representation
- 6) Alberta SouthWest Regional Alliance
- 7) Wisdom & Guidance Council
- 8) Regional School Council
- 9) Regional Council of Student Leaders
- 10) Trustee Remuneration Committee
- 11) Pincher Creek Police Advisory Committee
- 12) Livingstone Ski Academy Society
- 13) ASBA Rural Caucus

J.6 Upcoming Dates

J.7 Next Month Work List Items Review

J.8 Review of Attached Substantive Motions

J.9 Three Key Messages From Today's Meeting

- 1)
- 2)
- 3)

Adjournment

K. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hour