



Board Meeting

Trustees:
Lori Hodges
John McKee
Martha Ratcliffe
Shannon Scherger
Kristy Stevens
Brad Toone
Clara Yaacs

Date: Tuesday, March 21, 2017
Venue: LRSD No. 68 Central Office Boardroom
5202 - 5th Street East, Claresholm, AB

Time: 9:30 am

Call to Order

9:30 am **A. Call to Order** Chair

Emergent Changes to the Agenda

9:30- 9:32 **B. Emergent Changes to the Agenda** Chair

Recommendation:

That the March 21, 2017 Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Adoption of Minutes

9:32- 9:35 **C. Adoption of Minutes** Chair
(Attach)

Recommendation:

That the minutes from the February 14, 2017 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Presentations

D. AERR Presentation

9:35-10:15 **D.1 Stavely AERR Presentation** K. Charchun
(Attach)

Kathy Charchun, Principal of Stavely School will present the schools' Annual Results Report and Three Year Plan to the Board of Trustees. A copy of the report is attached.

Action Items

E. Action Items

10:15-10:20 **E.1 Board Policy 8** C. Yagos
(Attach)

The Policy Committee recently updated Item 1 of Board Policy 8, Board Operations as well as an update to Appendix A.

Recommendation:

That the Board of Trustees approve the First, Second and Third reading of Board Policy 8, Board Operations as presented (or amended).

Moved by: _____

10:20-10:25 **E.2 Board Policy 10** C. Yagos
(Attach)

The Policy Committee recently updated Board Policy 10, Board Representatives to reflect the changes to the First Nation Education Council.

Recommendation:

That the Board of Trustees approve the First, Second and Third reading of Board Policy 10, Board Representatives, as presented (or amended).

Moved by: _____

10:25-10:40 **E.3 Board Policy 22DR** C. Yagos
(Attach)

The Policy Committee recently drafted a new Board Policy 22, Healthy School Communities and Workplaces for the Board of Trustees approval.

Recommendation:

That the Board of Trustees approve the first reading of Board Policy 22DR, Healthy School Communities and Workplaces as presented (or amended).

Moved by: _____

10:40-10:45 **E.4 Board of Trustees Annual Work List** S. Scherger
(Attach)

The Policy Committee recently amended the Annual Work List to reflect several recent updates.

Recommendation:

That the Board of Trustees approve the Annual Work List as presented (or amended).

Moved by: _____

10:45-11:00 **E.5 Ten Year Facility Plan / Three Year Capital Plan** J. Perry
(Attach)

Alberta Education's deadline for submission of the Ten-Year Facilities Plan and the Three-Year Capital Plan is April 1, 2017. Livingstone Range School Division engaged FWBA Architects in the prior year to review the schools within the division by community. Enclosed with the agenda is a copy of the updated independent report put together by FWBA Architects along with their findings and recommendations. Associate Superintendent, Business Services Mr. Jeff Perry will discuss additional work that has transpired in relation to this report.

Recommendation:

That the Board of Trustees approve the updated Livingstone Range School Division Ten Year Facility Plan and Three Year Capital Plan and that they be submitted to Alberta Education by April 1, 2017.

Moved by: _____

11:00-11:30 **E.6 2017-2018 Instructional Funding Allocation Formula** *J. Perry*
(Attach)

In the prior year the Instructional Funding Allocation Committee reviewed the manner in which LRSD had allocated its instructional resources out to the schools and departments. At that time the committee reviewed formulas from other divisions within Alberta. Discussions were held to address current challenges and improvements that could be made to the way LRSD allocates their resources. The major changes were around the allocation of Certificated Staffing in place of allocating the resources directly. This year the committee reviewed the results of those changes. Associate Superintendent, Business Services Mr. Jeff Perry will share with the board a summary of that discussion and present to the Board the recommendation of retaining the current formula with minor changes for the 2017-2018 school year.

Recommendation:

That the Board of Trustees approve the Instructional Allocation Formula as presented for the 2017-2018 School Year.

Moved by: _____

Discussion / Information

F. Discussion / Information

11:30-11:40 **F.1 Financial Update** *J. Perry*
(Attach)

Jeff Perry, Associate Superintendent of Business Services will review the monthly financial update for the period ended February 28, 2017 which represents the completion of approximately 60% of the 2016-2017 school year and 50% of the fiscal year.

11:40-12:00 **F.2 Summary of 2017-18 Alberta Education Budget** *J. Perry*

Alberta Education presented the Budget for the 2017-2018 school year. Jeff Perry, Associate Superintendent, Business Services will provide a summary to the Board and the impact it will have on the Livingstone Range School Division.

12:00-12:30 **Lunch**

12:30-12:45 **F.3 2017-18 Projected Enrollment** *J. Perry*
(Attach)

Enclosed with the agenda is information regarding projected enrollment for September 30, 2017. Current projections indicate a 0.5 FTE increase from the prior year, September 30th enrollment. Associate Superintendent, Business Services, Jeff Perry will speak to the enrollment projections.

12:45-13:05 **F.4 Rural Caucusus** *B. Toone*

Chair Toone will lead a discussion on the Rural Caucusus.

Reports

13:05-13:30 **G. Reports**

G.1 Central Office Senior Management Reports

- a) Superintendent Report
- b) Associate Superintendent - Administrative Services
- c) Associate Superintendent - Business Services
- d) Associate Superintendent - Programs & Services

G.2 Chair's Report

G.3 Trustees' Report (Community Updates & Celebrations)

G.4 Professional Learning Sharing

G.5 Committee Reports

- 1) Awards Committee (*L. Hodges*)
- 2) Professional Learning Committee (*S. Scherger*)
- 3) Policy Review Committee (*C. Yagos*)
- 4) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)
- 5) ASBA Zone 6 Representation (*L. Hodges*)
- 6) Alberta SouthWest Regional Alliance (*C. Yagos*)
- 7) Wisdom & Guidance Council (*J. McKee*)
- 8) Regional School Council (*L. Hodges*)
- 9) Regional Council of Student Leaders (*S. Scherger*)
- 10) Pincher Police Advisory (*S. Scherger*)

G.6 Upcoming Dates

March 31, 2017	10:30: Meeting with MLA Pat Stier, G.R. Davis School
	12:00 Regional Student Leaders' Symposium, F.P. Walshe
April 3, 2017	Regional School Council
April 13, 2017	Empress Theatre Play (FPW, Kainai and LCI)
May 21, 2017	Regular Board Meeting
June 4-6, 2017	ASBA Spring Meeting, Red Deer
June 16, 2017	CEO & Board Self-Evaluation

G.7 Next Month Work List Items Review

G.8 Review of Substantive Motions

G.8 Three Key Messages From Today's Meeting

- 1)
- 2)
- 3)

In-Camera

13:30-14:00 **H. In-Camera**

Adjournment

I. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hour