




Board Meeting

Trustees:
Lori Hodges
John McKee
Martha Ratcliffe
Shannon Scherger
Kristy Stevens
Brad Toone
Clara Yaacs

Date: Tuesday, February 14, 2017 
Venue: LRSD No. 68 Central Office Boardroom
5202 - 5th Street East, Claresholm, AB

Time: 9:30 am

Call to Order

9:30 am **A. Call to Order** Chair

Emergent Changes to the Agenda

9:30- 9:32 **B. Emergent Changes to the Agenda** Chair

Recommendation:

That the February 14, 2017 Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Adoption of Minutes

9:32- 9:35 **C. Adoption of Minutes** Chair
(Attach-2)

Recommendation:

That the minutes from the January 17, 2017 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Presentations

D. AERR Presentation

9:35-10:20 **D.1 JT Foster AERR Presentation** J. Porteous
(Attach)

Jason Porteous, Principal of J.T. Foster School will present the schools' Annual Results Report and Three Year Plan to the Board of Trustees. A copy of the report is attached.

Danny Roberts, Director of Learning Services will review how Livingstone Range School Division is utilizing the CSH grant and the progress to date on the plan submitted to Alberta Health Services.

Action Items

E. Action Items

10:45-11:15 **E.1 2017-2018 and 2018-2019 School Calendars**
(Attach)

Darryl Seguin, Associate Superintendent of Administration, and member of the School Calendar Committee, will present the 2017-2018 and 2018-2019 school year calendars to the Board of Trustees for approval, as recommended from the Calendar Committee.

Recommendation:

That the Board of Trustees approve the 2017-2018 and 2018-2019 School Year Calendars as presented (or amended).

Moved by: _____

11:15-11:35 **E.2 Memorandum of Understanding & Interim Agreement**
(Attach) **Town of Fort Macleod**

J. Perry

Carried Board Motion 16-144 "Trustee Toone moved that the Board of Trustees agree in principle to relocate the LRSD Central Office to the G.R. Davis Building in Fort Macleod, subject to negotiation of an acceptable and affordable agreement with the Town of Fort Macleod"

Management has since met on multiple occasions with representation from the Town of Fort Macleod. Initial steps have been to draft a Memorandum of Understanding & Interim Agreement to guide further progress toward an acceptable and affordable agreement with the Town of Fort Macleod. A summary of the agreement has been provided to you for your review.

Associate Superintendent, Business Services, Jeff Perry will speak to the summary provided.

Recommendation:

That the Board of Trustees approve the Memorandum of Understanding and Interim Agreement and authorize appropriate signatures thus establishing a legal partnership and intent with the Town of Fort Macleod to move forward on repurposing of the G.R. Davis School facility as the future administrative office for both the Livingstone Range School Division No. 68 and the Town of Fort Macleod.

Moved by: _____

11:35-11:50 **E.3 LRSD No. 68 Fact Sheet on Reserves as at August 31, 2016**
(Attach)

J. Perry

The LRSD Fact Sheet on Reserves is the document that summarizes the financial reserves held by the Livingstone Range School Division No. 68 and where they have been designated to. This document is reviewed on an annual basis after the completion of the Audited Financial Statements.

Associate Superintendent, Business Services, Jeff Perry will speak to the document.

Recommendation:

That the Board of Trustees approve the LRSD Fact Sheet on Reserves as at August 31, 2016 and revised delegation of reserves.

Moved by: _____

Discussion / Information

F. Discussion / Information

- 11:50-12:00 **F.1 Financial Update** *J. Perry*
(Attach)
- Jeff Perry, Associate Superintendent of Business Services will review the monthly financial update for the period ended January 31, 2017 which represents the completion of approximately 50% of the 2016-2017 school year and 41.67% of the fiscal year.
- 12:00-12:45 **Lunch**

Reports

12:45-13:15 G. Reports

- #### G.1 Central Office Senior Management Reports
- a) Superintendent Report
 - b) Associate Superintendent - Administrative Services
 - c) Associate Superintendent - Business Services
 - d) Associate Superintendent - Programs & Services
- #### G.2 Chair's Report
- #### G.3 Trustees' Report (Community Updates & Celebrations)
- #### G.4 Professional Learning Sharing
- #### G.5 Committee Reports
- 1) Awards Committee (*L. Hodges*)
 - 2) Professional Learning Committee (*S. Scherger*)
 - 3) Policy Review Committee (*C. Yagos*)
 - 4) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)
 - 5) ASBA Zone 6 Representation (*L. Hodges*)
 - 6) Alberta SouthWest Regional Alliance (*C. Yagos*)
 - 7) Wisdom & Guidance Council (*J. McKee*)
 - 8) Regional School Council (*L. Hodges*)
 - 9) Regional Council of Student Leaders (*S. Scherger*)
 - 10) Pincher Police Advisory (*S. Scherger*)
- #### G.6 Upcoming Dates
- | | |
|----------------|---|
| March 01, 2017 | Meeting of the Whole & Meeting with John Barlow, MP |
| March 12, 2017 | Regular Board Meeting |
| March 31, 2017 | Regional Student Leaders' Symposium |
| April 3, 2017 | Regional School Council |
| April 13, 2017 | Empress Theatre Play (FPW, Kainai and LCI) |
| TBD | CEO & Board Self-Evaluation |

G.7 Next Month Work List Items Review

G.8 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1)
- 2)
- 3)

In-Camera

13:15 **H. In-Camera**

Adjournment

I. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hours