



Board Meeting

Trustees:

Lori Hodges
John McKee
Martha Ratcliffe
Shannon Scherger
Kristy Stevens
Brad Toone
Clara Yaacs

Date: Tuesday, January 17, 2017
Venue: LRSD No. 68 Central Office Boardroom
5202 - 5th Street East, Claresholm, AB

Time: 9:30 am

Call to Order

9:30 am **A. Call to Order** Chair

Emergent Changes to the Agenda

9:30- 9:32 **B. Emergent Changes to the Agenda** Chair

Recommendation:

That the January 17, 2017 Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Adoption of Minutes

9:32- 9:35 **C. Adoption of Minutes** Chair
(Attach-2)

Recommendation:

That the minutes from the December 13, 2016 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Presentations

D. AERR Presentation

9:35-10:20 **D.1 WMES AERR Presentation** C. Uyesugi
(Attach)

Curtis Uyesugi, Principal of West Meadow Elementary School will present the schools' Annual Results Report and Three Year Plan to the Board of Trustees. A copy of the report is attached.

10:20-10:45 **D.2 Early Learning in Our Communities** L. Furukawa

Lisa Furukawa, Early Learning Coordination will give an update on Early Learning in Livingstone Range School Division; 1) What is Early Learning? 2) What does Early Learning look like in Livingstone Range? 3) What have we been doing to support Early Learning? And 4) Where do we go from here.

Action Items

E. Action Items

10:45-10:55 **E.1 Summary of Substantive Board Motions** *S. Scherger*

Ensuring that all Board members are aware of the status of all substantive motions is critical to effective governance. A Summary of Substantive Board Motions, including all active and completed motions, approved at all board meetings is essential. The summary will include; 1) date the motion was made, 2) exact wording of the motion, including who moved the motion and approval or non-approval, 3) name of person(s) responsible, 4) status, and 5) date completed.

Recommendation:

That the Board of Trustees approve the addition of a "Summary of Substantive Board Motions" as a standing procedural Board Meeting agenda item commencing in February, 2017.

Moved by: _____

Discussion / Information

F. Discussion / Information

10:55-11:10 **F.1 Financial Update** *J. Perry*
(Attach)

Jeff Perry, Associate Superintendent of Business Services will review the monthly financial update for the period ended December 31, 2016 which represents the completion of approximately 40% of the 2016-2017 school year and 33.3% of the fiscal year.

11:10-11:30 **F.2 Budget Process Review** *J. Perry*
(Attach)

Enclosed with the Agenda is a copy of the proposed budget calendar related to the 2017-2018 School Year Budget. Mr. Perry will use the budget calendar to provide a review of the division's budget process for the Trustees.

11:30-11:35 **F.3 CEO and Board Self Evaluation** *B. Toone*

The mid-term Superintendent Evaluation and Board Self-Evaluation will take place at the January 23, 2017 Committee of the Whole Meeting.

Additionally, Terry Gunderson, Alberta School Boards Association has agreed to facilitate the CEO Evaluation and Board Self-Evaluation on June 19, 2017. Please ensure this date is put on your calendar.

11:35-11:50 **F.4 Health and Wellness Policy** *Policy Committee*

A discussion will take place on Health and Wellness; will it become a policy or a procedure? Previously the statement, *The Board also strongly believes that a comprehensive approach to healthy schools is vital to creating a Welcoming, Caring, Respectful and Safe Learning Environment*, was included as an update to Board Policy 21, Welcoming, Caring Respectful and Safe Learning Environment, however the third

reading of a motion was defeated at the October 18, 2016 Board Meeting. Further, Trustee Yagos moved that the Policy Committee further review Board Policy 21, and bring those changes back for the Trustee's review and approval.

11:50-12:10 **Divisional Goals Update** *D. Driscoll*

Dave Driscoll, Superintendent will highlight areas of success over the past year as well as updated outcomes for the new year.

12:10-12:45 **Lunch**

Reports

12:45-13:15 **G. Reports**

G.1 Central Office Senior Management Reports

- a) Superintendent Report
- b) Associate Superintendent - Administrative Services
- c) Associate Superintendent - Business Services
- d) Associate Superintendent - Programs & Services

G.2 Chair's Report

G.3 Trustees' Report (Community Updates & Celebrations)

G.4 Professional Learning Sharing

G.5 Committee Reports

- 1) Awards Committee (*L. Hodges*)
- 2) Professional Learning Committee (*S. Scherger*)
- 3) Policy Review Committee (*C. Yagos*)
- 4) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)
- 5) ASBA Zone 6 Representation (*L. Hodges*)
- 6) Alberta SouthWest Regional Alliance (*C. Yagos*)
- 7) First Nation Education Council (*J. McKee*)
- 8) Regional School Council (*L. Hodges*)
- 9) Regional Council of Student Leaders (*S. Scherger*)
https://docs.google.com/spreadsheets/d/1py54qjF6786JfUr_6uYBzL2CxSH1Napp7QSAyUuRPJ4/edit#gid=0
- 10) Pincher Police Advisory (*S. Scherger*)

G.6 Upcoming Dates

January 23, 2017 Committee of the Whole
February 14, 2017 Regular Board Meeting
June 19, 2017 CEO & Board Self-Evaluation

G.7 Next Month Work List Items Review

G.8 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1)
- 2)
- 3)

In-Camera

13:15 **H. In-Camera**

Adjournment

I. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hours