



Board Meeting

Date: Monday, March 14, 2016
Venue: LRSD No. 68 Central Office Boardroom
5202 - 5th Street East, Claresholm, AB

Time: 9:30 am

Trustees:
Lori Hodges
John McKee
Martha Ratcliffe
Shannon Scherger
Brad Toone
Clara Yagos

Call to Order

9:30 am **A. Call to Order** Chair

Emergent Changes to the Agenda

9:30- 9:35 **B. Emergent Changes to the Agenda** Chair

Recommendation:

That the March 14, 2016 Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Adoption of Minutes

9:35- 9:40 **C. Adoption of Minutes** Chair
(Attach)

Recommendations:

That the minutes from the February 9, 2016 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Discussion

D. Discussion Items

9:40-10:00 **D.1 LRSD Comprehensive School Health Grant Update** D. Roberts

LRSD has been approved for a Comprehensive School Health Grant. Danny Roberts, Director of Learning Services will present the goals, objectives and outcomes of the grant. Following this presentation the Board will establish process and time lines for developing a Divisional Wellness Policy as part of the Board of Trustees' Areas of Emphasis; Mental Health for students and collaboration of all agencies (Success for all Learners).

10:00-10:15 **D.2 LRSD Boundary Discussion**

J. Perry

Jeff Perry, Associate Superintendent of Business Services will update the Board in regards to the process for the extension of the LRSD boundary to include the Castle Mountain area, NE Section 24, TWP4, Range 4, W5M. This discussion is a follow-up to the February, 2015 Board agenda item of the same name.

Presentation

10:15-10:45 **E.3 Willow Creek Composite High School AERR Presentation**
(Attach)

K. Dietze

Kirby Dietze, Principal of Willow Creek Composite High School will present his Annual Results Report and Three Year Plan to the Board of Trustees.

Discussion, Continued

10:45-10:55 **D.3 Financial Update**
(Attach)

J. Perry

Enclosed with the agenda is a copy of the Monthly Financial update for the period ended February 29, 2016. This represents the completion of approximately 60% of the 2015-2016 school year and 50% of the fiscal year.

10:55-11:05 **D.4 Awards**

L. Hodges

The Awards Committee has reviewed all of the current Board and Division High School Grants and Awards. Currently documentation on a few of the awards is in the Administrative Procedure 364 with the remaining documentation held with the Superintendent and Executive Assistant.

Changes to documentation on all awards, including roles, criteria and process is essential. Trustee Hodges will lead the Board in a discussion on the following:

- 1) Do we include all Divisional awards in Policy?
- 2) Depending on the nature of the award are some best articulated in policy and some in Administrative Procedures, or
- 3) Do we develop a stand-alone document linked to Board Policy 9 and Administrative Procedure 364 that captures all of the awards in the division, clearly articulating what is Central Office / administrator roles and what is the role of the Board?

Admin Procedure 364 High School Grants and Awards

<http://www.lrsd.ca/documents/general/364%20%20High%20School%20Grants%20and%20Awards.pdf>

Board Policy 9 Committees page 4 &5

<http://www.lrsd.ca/documents/general/09%20%20Committees%20of%20the%20Board.pdf>

11:05-11:20 **D.5 Grade 12 Academic Awards & Emerging Art**
(Attach)

L. Hodges

Based on the attached Awards Committee January, 2016 meeting minutes, Trustee Hodges will lead the Board in a discussion on potential changes.

11:20-11:30 **D.6 Committee Membership**

C. Yagos

At the Organization Meeting, committee membership is decided each year. A process needs to be devised for Board Members to indicate which Standing Committee they would like to be on. As some of the Standing Committees are more intensive and time-consuming than others, an equitable balance of membership should be determined. An annual review of the Standing Committees at a Planning Meeting prior to the Organizational Meeting should take place to ensure that each is fulfilling their mandate.

Trustee Yagos will speak on establishing an ad hoc committee for Political Advocacy.

Action Items

F. Action Items

11:35-12:00 **F.1 Ten Year Facilities Plan / Three Year Capital Plan** J. Perry
(Handout)

Alberta Education's deadline for submission of the Ten-Year Facilities Plan and the Three-Year Capital Plan is April 1, 2016. Livingstone Range School Division engaged FWBA Architects to review the schools within the division by community. Enclosed with the agenda is a copy of the independent report put together by FWBA Architects along with their findings and recommendations.

Recommendations:

That the Board of Trustees approve the Livingstone Range School Division No. 68 Ten-Year Facilities Plan and Three-Year Capital Plan and that they be submitted to Alberta Education by April 1, 2016.

Moved by: _____

Lunch

12:00-12:30 The Board will break for lunch.

Information

G. Information

12:30-12:45 **G.1 Fort Macleod Modernization** J. Perry

Jeff Perry, Associate Superintendent of Business Services will give an update on the modernization project in Fort Macleod.

12:45-13:00 **G.2 Facilities Plan Highlights, Timelines & Updates** J. Perry
(Handout)

At a previous Board Meeting the Board of Trustees requested a document that highlighted the process and timelines for the Facilities Restructuring Plan Priorities which also includes the G.R. Davis School in Fort Macleod. Attached is the initial draft and update of this document. Perry Perry, Associate Superintendent of Business Services will review the document and its contents with the Board.

13:00-13:30 **G.3 Policy Framework** K. Sampson
(Attach)

Ken Sampson, Associate Superintendent of Programs & Services will present an overview of the Inclusive Education Policy Framework to Board of Trustees.

13:30-13:40 **G.4 ASBA Presentations** M. Ratcliffe
(Attach)

Trustee Ratcliffe will review presentations available from ASBA for Grade 6 students. Attached is a sample, 'About School Boards and Trustees' along with suggested speaking notes.

Reports & Work List

13:40-14:15 H. Reports

H.1 Central Office Senior Management Reports

- a) Superintendent Report
- b) Associate Superintendent - Administrative Services
- c) Associate Superintendent - Business Services
- d) Associate Superintendent - Programs & Services

H.2 Chair's Report

H.3 Trustees' Report (Community Updates & Celebrations)

H.4 Professional Learning Sharing.

H.5 Committee Reports

Standing Committees

- a) Awards Committee (*L. Hodges*)
- b) Professional Learning Committee (*S. Scherger*)
- c) Policy Review Committee (*M. Ratcliffe*)

External Committee

- a) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)

Board Representatives

- a) ASBA Zone 6 Representation (*L. Hodges*)
- b) Alberta SouthWest Regional Alliance (*C. Yagos*)
- c) First Nation Education Council (*J. McKee*)

Other

- a) Regional School Council
- b) Regional Council of Student Leaders
- c) AB SW Broadband
- d) Pincher Creek Police Advisory Committee

H.6 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1)
- 2)
- 3)

In-Camera

14:15-15:30 I. In-Camera

I.1 Review of Drafts:

- a) Teaching Quality Standards
- b) School Leader Standard

D. Seguin

I.2 Instructional Funding Allocation Formula

J. Perry

I.3 Other Items

Adjournment

15:30 **J. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hours