



Board of Trustees Key Messages

Following are the Board of Trustees Key Messages from the Board of Trustees Regular Meeting held on Wednesday, October 10, 2018.

1) **Transportation Presentation** – Mr. Phil McGale, Coordinator of Transportation/OHS gave a presentation of Livingstone Range School Division's 2017-2018 Transportation needs.

Currently the Division fleet consists of 80 buses.

- a. 52 routes (35 LRSD & 17 First Student Canada Buses) & 28 spare buses are spread over 6 communities for back up.
- b. Buses run 8356 km/day = 152,915 km/mth = 1,529,148 km/year
- c. Extra trips /year – 1350 (421 (in town) & 546 (sports trips))
- d. First Student Canada provides services in Pincher Creek and Lundbreck.

Safety – Top Priority for Livingstone Range School Division. As the AP 543 states “The Division believes that it is necessary to establish rules and regulations to ensure the safety and comfort of those people using school buses operated by the Division”

In compliance with Alberta Transportation regulations:

- a. Daily pre-trip inspections are completed by bus drivers and recorded.
- b. If bus is deemed unsafe – bus is taken out of service.
- c. Deficiencies are repaired as soon as possible to remain in compliance.
- d. Bus drivers are required to hold a class 2 license and obtain the “S” endorsement.
- e. Every three years the drivers must have a refresher “S” endorsement course.
- f. The Safety on Board Program is presented to K-6 students each October.

Accomplishments for 2017-2018

- a. Five new (to us) buses were purchased
- b. Five old were decommissioned; two sent to the junk yard, two for parts and one donated to the Boys and Girls Club.
- c. The radio repeater was repaired and a second channel was added for Crowsnest pass radios.
- d. All division owned buses are now equipped with lock boxes for emergency response mobilization.

Future Initiatives for 2018-2019

- a. Develop a call out/call system to report to the Coordinator of Transportation when routes are starting and completed each day.
- b. Create and keep accurate inventory of all bus parts
- c. Update and replace all bus binders and registration cards.
- d. Reorganize the extra trip scheduling procedures.

2) **Career Practitioners** – The Board of Trustees were introduced to the LRSD Career Practitioners.

Lettie Croskery – Claresholm, Nanton, Stavely and Granum

Alanna Whitaker – Coleman, Blairmore and Lundbreck

Christy Bazell – Fort Macleod and Pincher Creek

The LRSD Career Practitioners offer professional, dedicated service to students, parents and staff. They focus on addressing the LRSD Priority 3: Transitions and K-12 career resource programming.

Our Career Practitioners prepare students for lifelong learning, citizenship and the world of work through individual appointments, classroom presentations, field trips and in-house career/educational fairs. Working with students individually our Career Practitioners help students:

- a. complete career assessments,
- b. choose post-secondary programs,
- c. secure scholarships/loan funding

d. help develop quality job search skills

The field trips are coordinated with the Chinook Regional Foundation for Career Transitions, Junior Achievement, ELAA and SAIT. Our Career Practitioners update our websites and twitter feeds (@CareersLRSD) regularly. They network with post-secondary recruiters, school staff and parents. All the Career Practitioners are accredited members of CDAA (Career Development Association of Alberta).

- 3) **LRSD Enrolment** – Mr. Jeff Perry, Associate Superintendent, Business Services updated the Board of Trustees with the actual enrolment numbers for the Livingstone Range School Division No.68 as of September 30, 2018. The Division is up 46 students from the projected enrolment count. The actual enrolment count is 3,459.50; this includes all Schools, Outreach Schools, Colony Schools, Home School Students, Teacher Directed Program Students and International Students.