

## Livingstone Range School Division #68 Minutes of the Board of Trustees

---

The Regular Board Meeting of Livingstone Range School Division No. 68 was held on Wednesday, May 8, 2019 commencing at 1300 hours at the LRSD No.68 Central Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Jim Burdett, Lori Hodges, Lacey Poytress, Brad Toone, John McKee, Greg Long and Clara Yagos.

Darryl Seguin, Superintendent  
Ken Sampson, Deputy Superintendent – Administrative Services  
Nikki Lytwyn, Executive Assistant

Frank McTighe, Fort Macleod Gazette entered at 1301 hours.

### **A. Call to Order**

Chair Toone called the meeting to order at 1302 hours.

#### **A.1 Acknowledgement of Land – Trustee Hodges**

### **B. Consent Agenda**

Superintendent monthly report was removed from consent agenda. Darryl Seguin, Superintendent gave more information to the Board of Trustees regarding the Livingstone School Graduation and evaluation reports for new Administrators.

### **C. Emergent Changes to the Agenda**

**NOM** Trustee Poytress brought forth a Notice of Motion for the June 12, 2019 Regular Board Meeting for parent funding to attend the ASCA Conference, currently at \$500.

**18-133** Trustee Toone moved that the May 8, 2019 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

**Carried**

### **D. Declaration of Conflict of Interest**

**18-134** The Board of Trustees were asked to declare if they have any conflicts of interests relating to agenda items from the May 8, 2019 Board Meeting and if so should declare them.

**None Declared**

### **E. Discussion/Information Items**

#### **E.1 Fiscal Monitoring Report**

Darryl Seguin, Superintendent of Business Services reviewed the monthly financial update for the period ending March 31, 2019. This represents the completion of approximately 70% of the school year and 53.8% of the fiscal year.

#### **E.2 Professional Learning**

**18-135** Trustee Toone moved that the Board approve Trustee Long and Trustee Yagos to attend the Community Engagement (place based learning) session in the Crowsnest Pass facilitated by personnel from Mount Royal.

**Carried**

**18-136** Trustee Toone moved that the Board approve Trustee Toone to attend the Public School Board Association (PSBAA) before the ASBA Spring General Meeting.

**Carried**

Chair Toone removed himself as Chair in order to partake in discussion at 1326 hours. Trustee Hodges took over as Chair at 1326 hours.

### **E.3 Correspondence**

Darryl Seguin, Superintendent reviewed the correspondence received from the Town of Nanton.

**Proposed  
18-137**

Trustee Long moved that the Board of Trustees contingent upon receiving Ministerial approval if required, provide consent to the Town of Nanton to move forward in having a Road Plan prepared by an Alberta Land Surveyor in accordance with the communication dated April 24th, 2019 from Nanton CAO Mr. Neil Smith.

Discussion followed and Trustee Long agreed to a friendly amendment to the motion as follows:

**Amended  
18-137**

Trustee Long moved that the Board of Trustees contingent upon receiving Ministerial approval if required, provide consent to the Town of Nanton to move forward in having a Road Plan prepared by an Alberta Land Surveyor in accordance with the communication dated April 24th, 2019 from Nanton CAO Mr. Neil Smith and submitted to the board for final approval.

**Carried**

Chair Hodges passed Chair back to Trustee Toone at 1339 hours.

Chair Toone removed himself from Chair in order to partake in discussion at 1340 hours.

Deputy Superintendent Ken Sampson took over Chair at 1340 hours.

### **F Action Items**

#### **F.1 Electoral Ward Boundary Review**

Darryl Seguin Superintendent reviewed the by-law 2019-01 that was prepared for the Boards first reading. This by-law must receive three readings and receive ministerial approval in order to come into effect in the fall of 2021 Board of Trustees Election.

**18-138**

Trustee Yagos moved that the Board of Trustees have given and approved the **First Reading** of by-law 2019-01 this 8th of May 2019.

**Carried**

Deputy Superintendent Ken Sampson passed Chair back to Trustee Toone at 1355 hours.

#### **F.2 Regional Council of Student Leaders**

**Proposed  
18-139**

Trustee Poytress moved that the Board of Trustees approve the direction of Regional Council of Student Leaders proposal as presented for the upcoming 2019-2020 school year.

Trustee Hodges reviewed the upcoming RCSL ASLC Conference information.

**Amended  
18-139**

Trustee Poytress moved to table the motion until the June 12, 2019 Regular Board meeting as Trustee Hodges does not have all the financial information.

**Carried**

### **F.3 Board Meetings and Meeting of the Whole Meeting Dates**

The Board of Trustees reviewed the proposed Board Meeting and Meeting of the Whole dates for the 2019-2020 school year.

**18-140**

Trustee Hodges moved that the Board of Trustees approve the proposed meeting dates for the 2019-2020 Board Meetings and 2019-2020 Meeting of the Whole Meetings as (presented).

**Carried**

Discussion followed and Trustee Toone proposed that an amendment to the motion be as follows:

**Proposed  
18-141**

Trustee Toone moved that the Board of Trustees approve the amended meeting dates for the 2019 – 2020 Board Meetings and the 2019-2020 Meeting of the Whole meetings with the following:

1. Add date for Meeting of the Whole - September 25, 2019
2. Instruct senior administration to come back with another date to combine a Meeting of the Whole meeting with an existing Board meeting date later in the calendar year.

**Carried**

**Amended  
18-141**

Trustee Toone moved that the Board of Trustees approve the amended meeting dates for the 2019 – 2020 Board Meetings and the 2019-2020 Meeting of the Whole meetings with the following:

3. Add date for Meeting of the Whole - September 25, 2019
4. Instruct senior administration to come back with another date to combine a Meeting of the Whole meeting with an existing Board meeting date later in the calendar year.

**Carried**

### **F.4 Policy 21 and AP 350 Review**

In accordance with the School Act - Board Responsibility, the Board of Trustees reviewed Board Policy 21 and AP 350.

**18-142**

Trustee Poytress moved that the Board of Trustees approve the annual review of Board Policy 21 *Welcoming, Caring, Respectful, and Safe Learning Environment* and AP 350 *Code of Conduct* as presented.

**Carried**

A Health Break was held at 1426 hours and the meeting was called back to order at 1438 hours.

### **F.5 Board Policies**

Trustee Yagos will speak on Board Policies 9, 13 and 3.

**18-143**

Trustee Yagos moved that the Board of Trustees approve the Board Policies as amended.

Policy 9 – Regional Council of Student Leaders – Terms of reference – tabled until Board meeting on June 12, 2019.

Policy 9 – Terms of Reference for Remuneration Committee – Tabled until June 12, 2019 Board Meeting

Policies 13 amendments:

Policy 13 – Role of the Superintendent

- Section 2. - change Fiscal Responsibility to Fiscal Accountability
- Appendix B: Role Expectation
  - Change Fiscal Responsibility to Fiscal Accountability
- Review at the next committee of the whole – Superintendent Quality Indicators
  - Do they align with the evaluation of the Superintendent?

**Carried**

Policy 3 – Role of the Board –

- to be reviewed at the September Committee of the Whole (evaluation)

Chair Toone removed himself as Chair in order to partake in discussion at 1455 hours. Trustee Hodges took over as Chair at 1455 hours.

## **F.6 Disposal of Claresholm Division Office**

According to the Disposition of Property Regulation, in order for the Board to sell real property with a value greater than \$50,000 it must first seek two or more current independent appraisals of the market value of the property. Having completed this step for the property located at 5202 - 5th Street East formerly known as the Livingstone Range School Division Office, we are prepared to move to the next step which is the sale of the facility and lands by tender. The sale must be advertised at least twice in a newspaper within the division, the tenders received must be reasonable in the opinion of the board having regard to the appraisals received and the Minister must approve the sale after the bid or tender is received.

**18-144**

Trustee Burdett moved that the Board of Trustees direct senior management to conduct the sale of the property 5202 - 5th Street East formerly the Livingstone Range School Division Office by way of tender and in accordance with the Disposition of Property Regulation.

Discussion followed and Trustee Toone asked to have a friendly amendment to the motion as follows:

**Amended**

**18-144**

Trustee Burdett moved that the Board of Trustees direct senior management to list for sale the property 5202 - 5th Street East formerly the Livingstone Range School Division Office by way of Board approved tender and in accordance with the Disposition of Property Regulation.

**Carried**

## **F.7 School Buildings Used For Elections**

The Board of Trustees discussed having schools used during Elections. It is important to have our schools continue to be the hub of our communities and for students to see democracy in action, while at the same time ensuring student safety and limiting disruptions to school operations.

**Proposed**

**18-145**

Trustee Toone moved that the Board of Trustees approve senior administration declaring a non-instructional day for schools who may be negatively affected by elections being held in the school.

Trustee Toone requested a friendly amendment to the motion as follows:

Trustee Toone moved that the Board of Trustees approve senior administration declaring a non-instructional day for schools where elections are being held in the schools.

Discussion followed and a friendly amendment was requested by the Board of Trustees to the motion as follows:

**Amended  
18-145**

Trustee Long moved that the Board of Trustees approve senior administration declare a non-instructional day for schools that may be used for elections when there is no other viable option in the community.

**Carried**

Chair Hodges passed the Chair back to Trustee Toone at 1520 hours.

#### **F.8 Rural Caucus**

Trustee Yagos reviewed the proposed cost recovery by the Rural Caucus of Alberta School Boards.

**18-146**

Trustee Yagos moved that the Board of Trustees of Livingstone Range School Division pay a recovery cost of up to \$1211.50 to the Rural Caucus.

**Defeated**

Chad Kuzyk, Director, Learning & Innovations entered meeting at 1530 hours.

#### **G. Success for all Learners**

##### **G.1 Innovation in LRSD**

Chad Kuzyk, Director, Learning & Innovations presented to the Board on Innovation in Livingstone Range School Division, which included Dual Credit / Film Festival, ETAC Technology Pilots and the Virtual School. Mr. Kuzyk reviewed Student Centered, Research and Innovation, Professional Learning, Leadership and Access Infrastructure Digital Environment Goals and Strategies. There are many exciting innovative technology pilots going on throughout the division such as robotics, digital portfolios, 3D printers, clever badges and Chrome tablets. The Southern Alberta Student Film Festival is a showcase of student storytellers, actors, and filmmakers who want to give us a glimpse into their passions, adventures and their lives. (See [link](#) for more information) The Festival will take place June 7 at GR Davis Administration building in Fort Macleod, Alberta.

Chad Kuzyk, Director, Learning & Innovations exited meeting at 1612 hours.

##### **G.2 Educational Service Agreement (ESA) Update**

Darryl Seguin, Superintendent presented to the Board regarding Educational Service Agreements (ESA) with the Kainai Board of Education (KBE) and the Peigan Board of Education (PBOE). The Alberta Government states that ESA's are, "...an agreement between a provincial school authority and a First Nation...which enables First Nations students living on-reserve to attend a provincial school within that authority's jurisdiction." Currently LRSD has Tuition Agreements in place but the new ESA standards expand on what is to be contained in the agreement.

#### **H. Three Key Messages from Today's Meeting**

- 1) Electoral Ward Boundary Review
- 2) Presentations – Innovation in LRSD  
Educational Service Agreement (ESA) Update
- 3) School Buildings Used For Elections

#### **I. In-Camera**

**18-147**

Trustee Burdett moved that the Board of Trustees go in-camera at 1632 hours.

**Carried**

**18-148** Trustee Hodges moved that that the Board of Trustees revert the meeting back to the regular board meeting at 1721 hours.

**Carried**

**J. Adjournment**

**18-149** Trustee McKee moved that the Board of Trustees vote in favour of the meeting being adjourned at 1722hrs

**Carried**

\_\_\_\_\_  
**Chairman**

\_\_\_\_\_  
**Secretary-Treasurer**