

## Livingstone Range School Division #68 Minutes of the Board of Trustees

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The Regular Board Meeting of Livingstone Range School Division No. 68 was held on Wednesday, January 9, 2019 commencing at 1300 hours at the LRSD No.68 Central Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

**Attendance:** Trustees Jim Burdett, Lori Hodges, Greg Long, Lacey Poytress, Brad Toone, John McKee and Clara Yagos.

Darryl Seguin, Superintendent  
Jeff Perry, Associate Superintendent - Business Services  
Ken Sampson, Deputy Superintendent – Administrative Services  
Nikki Lytwyn, Executive Assistant

### **A. Call to Order**

Chair Toone called the meeting to order at 1300 hours.

### **A.1 In-Camera - Labour**

**18-083** Trustee Yagos moved that the Board of Trustees go in-camera at 1300 hours.

Mr. Frank McTighe, Fort Macleod Gazette entered meeting at 1319 hours.

**18-084** Trustee Poytress moved that the Board of Trustees revert the meeting back to the regular board meeting at 1321 hours.

### **A.2 Acknowledgement of Land – Trustee McKee**

### **B. Consent Agenda - Approval of Minutes**

### **C. Emergent Changes to the Agenda**

Item G.1 Inclusive Education/Nutrition/Health moved to Item G.3  
Item G.3 Behaviour Support Team moved to Item G.1  
Item E.3 Chair Report – Added item - Trustee Toone

**18-085** Trustee Poytress moved that the January 9, 2019 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

**Carried**

### **D. Declaration of Conflict of Interest**

The Board of Trustees were asked to declare if they have any conflicts of interests relating to agenda items from the January 9, 2019 Board Meeting and if so should declare them.

Trustee McKee may need to declare a conflict of interest for Item F.1 – Teacher/Board Liaison Committee. As he is on the Policy Committee, it is not a conflict of interest.

**None Declared**

### **E. Discussion/Information Items**

#### **E.1 Student Engagement**

In response to Board Motion 18-053, November 14, 2018. “Trustee McKee moved that the Board of Trustees create a Student Enrollment Ad-Hoc Committee to engage community conversations around student engagement and enrollment to commence November 14 or formation of committee until September 2019.”, Mr. Darryl Seguin,

Superintendent of Schools, presented a Student Engagement in LRSD plan to the Board of Trustees for consideration.

**Proposed  
18-086**

Trustee Hodges moved that the Board of Trustees approve the proposed Engagement Activities and Timeline as presented.

Discussion ensued.

**Amended  
18-086**

Trustee Yagos moved that the Board of Trustees approve the proposed Engagement Activities and Timeline with the amendment that the following assigned trustees will be attending but other trustees are welcome to attend with remuneration also.

**Defeated**

**18-086**

Trustee Hodges moved that the Board of Trustees approve the proposed Engagement Activities and Timeline as presented.

**Carried**

## **E.2 Professional Learning**

Trustee Hodges asked if any trustee needed or wanted to discuss/report or seek approval of the Board for professional learning events at this time. None requested.

Three new PD events information has just sent out. Please review for next meeting.

## **E.3 Chair Report**

Trustee Yagos and Toone attended Pincher Creek meeting regarding the Cannabis dispensing store – The Board of Trustees strongly disagreed with the appeal variance. The Town of Pincher Creek had 15 days to make the decision. The Board should hear within the week.

Trustee McKee and Toone attended a meeting in Nanton regarding the modernization of the J.T. Foster School.

**Proposed  
18-087**

Trustee Poytress moved that we add a third member to ad-hoc Advocacy Committee

Discussion ensued.

**Amended  
18-087**

Trustee Yagos moved that the Board of Trustees table this item until next meeting (February 13, 2019).

**Carried**

## **F.1 Teacher/Board Liaison Committee**

Trustee McKee declared a conflict of interest and left meeting at 1417 hours

The ATA Executive and LRSD Liaison Committee met on December 6, 2018 to discuss a number of items. One item discussed was updating the Terms of Reference. Trustee Long reviewed the meeting minutes with the Board of Trustees.

**Proposed  
18-088**

Trustee Long moved that the Board of Trustees approve the changes to the ATA TA Executive and LRSD Liaison Committee Terms of Reference as presented.

Discussion ensued.

**Friendly  
Amendment  
18-088**

Trustee Long moved that the Board of Trustees approve the changes to the ATA Executive and LRSD Liaison Committee Terms of Reference as presented and amended.

**Carried**

A Health Break was held at 1430 hours and the meeting was called back to order at 1437 hours.

Kevin Verberk and Shannon Fraser entered meeting at 1432 hours.

Trustee McKee re-entered meeting at 1434 hours.

## **F.2 Naming of Schools**

The name for the MHHS Gateway School has been advertised and in reference to the October 10, 2018 Board Motion "18-038 *Trustee Hodges moved that the Board of Trustees approve the new name for the Napi Friendship Centre Outreach School "in principle" as Matthew Halton High School Gateway School.*" The AP 530 – Naming of Schools indicates, "The official name of all schools will be approved or altered only by motion of the Board."

**18-089**

Trustee Long moved that the Board of Trustees approve the new name for the Napi Friendship Centre Outreach School as MHHS Gateway School.

**Carried**

## **F.3 Board of Trustees Self Evaluation**

In response to Board Motion 18-073, December 19, 2018, *Trustee Yagos moved that, due to the Trustees not receiving the conclusion documentation, proposed motion #18-073 be tabled until January 9, 2019.* The Board of Trustees reviewed the conclusion documentation and requested approval of their evaluation.

**18-090**

Trustee Hodges moved that the Board approve the Board Self-Evaluation report as developed at the facilitated workshop of December 6, 2018 and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

**Carried**

## **F.4 Meeting of the Whole Change of Dates Notice of Motion**

At the December 19, 2018 Board Meeting Trustee Toone put forth a Notice of Motion to cancel the scheduled January 30, 2019 Meeting of the Whole and move the scheduled June 26, 2019 meeting to the morning of June 12, 2019.

**Proposed  
18-091**

Trustee Poytress moved that the Board of Trustees cancel the scheduled January 30, 2019 Meeting of the Whole and move the scheduled June 26, 2019 meeting to the morning of June 12, 2019

**Amended  
18-091**

Trustee Hodges moved that the Board of Trustees keep the January 30, 2019 Meeting of the Whole and cancel the February 27, 2019 meeting and move the scheduled June 26, 2019 meeting to the morning of June 12, 2019.

**Carried**

Richard Feller, Director of Learning (Support Services) entered the meeting at 1515 hours and exited meeting at 1527 hours.

## **F.5 LRSD No. 68 Fact Sheet on Reserves**

The LRSD Fact Sheet on Reserves is the document that summarizes the financial reserves held by the Livingstone Range School Division No. 68 and identifies where they have been designated. LRSD reserves are reviewed on an annual basis after the completion of the Audited Financial Statements.

Mr. Jeff Perry, Associate Superintendent, Business Services, reviewed the LRSD Fact Sheet on Reserves based on the 2018 Audited Financial Statements.

**18-092**

Trustee Burdett moved that the Board of Trustees approve the LRSD Fact Sheet on Reserves based on the 2018 Audited Financial Statements.

**Carried**

### **G.1 Behaviour Support Team**

Mr. Kevin Verberk and Ms. Shannon Fraser continued their presentation from the December 19, 2018 Regular Board Meeting. The presentation updated their work in supporting staff and students across the division as part of the Division's priority areas of focus in ensuring success for all students.

Kevin Verberk and Shannon Fraser exited meeting at 1504 hours.

Richard Feller, Director of Learning (Support Services) entered meeting at 1542 hours.

Jeff Perry, Associate Superintendent exited meeting at 1543 hours

### **G.2 Inclusive Education/Nutrition/Health**

Mr. Richard Feller, Director of Learning (Support Services) presented to the Board of Trustees on Supporting Students through Inclusive Practices. These practices include; but are not limited to, Inclusive Education, School Nutrition, Comprehensive School Health and the Regional Council of Student Leaders.

Richard Feller, Director of Learning (Support Services) exited meeting at 1605 hours.

### **G.3 International Education**

Mr. Ken Sampson, Deputy Superintendent, Administrative Services and Programs & Services, presentation to the Board of Trustees included information such as Welcoming Students, Restructuring of the International Student Program, Recruited and Planned Recruiting Countries, Planned Activities and LRSD Benefits of International Education.

### **H. Key Messages from Today's Meeting**

- 1) Student Engagement
- 2) Fact Sheet Reserves
- 3) Presentations – Inclusive Education/Nutrition/Health  
- International Education
- 4) Feb 12, 2019 – Regional School Council – V/C

### **I. In-Camera**

#### **I.1 Labour**

**18-093** Trustee Burdett moved that the Board of Trustees go in-camera at 1630 hours.

**18-094** Trustee McKee moved that the Board of Trustees revert the meeting back to the regular board meeting at 5:25 hours.

### **J. Adjournment**

**18-095** Trustee Toone moved to adjourn the meeting at 1729 hours.

***Carried***

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***Chairman***

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***Secretary-Treasurer***