

Livingstone Range School Division #68 Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, May 22, 2018 commencing at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Jim Burdett, Lori Hodges, Greg Long, John McKee, Lacey Poytress, Brad Toone and Clara Yagos.

Darryl Seguin, Superintendent
Jeff Perry, Associate Superintendent - Business Services
Ken Sampson, Associate Superintendent - Administration, Programs & Services
Olwyn Buckland, Executive Assistant
Nikki Lytwyn, Administrative Assistant

A. Call to Order

Chair Toone called the meeting to order at 0930 hours.

B. Emergent Changes to the Agenda

F.3 Rural Caucus; Proposal of Cost Recovery - Trustee Yagos

17-153

Trustee Poytress moved that the agenda of the May 22, 2018 Regular Board Meeting of Livingstone Range School Division No. 68 be approved as amended.

Carried

C. Declaration of Conflict of Interest

Board members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so that they should declare them.

None Declared

D. Adoption of Minutes

17-154

Trustee Hodges moved that the minutes from the April 17, 2018 Regular Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

E. Action Items

E.1 ASCA Support for Trustees

At the recent Alberta School Councils Association discussion took place on the role of a trustee.

17-155

Trustee Hodges moved that the Board of Trustees submit a letter to the Alberta School Councils' Association highlighting their disappointment for the lack of support of trustees and their role as discussed at their recent general meeting.

Carried

Motion 17-155 was carried unanimously.

E.2 Communications

As part of the Board Self-Evaluation, the Board of Trustees has expressed a desire to communicate more effectively with stakeholders.

- 17-156** 1) Trustee Yagos moved that the Board of Trustees direct Superintendent Seguin to create a Communication Plan and bring this plan back to the September 18, 2018 Board Meeting for approval.

Carried

- 17-157** 2) Trustee Long moved that the Board of Trustees approve of sending a letter from the Board to staff and stakeholders at the end of the school year and beginning of the next school year.

Carried

E.3 Board Consent Agenda

To become more effective and efficient with Board Meetings, a shift to utilizing a Consent Agenda will be discussed.

Proposed
17-158

Trustee Hodges moved that the Board of Trustees approve of creating a new Consent Agenda for the Board of Trustees and direct the policy committee to update Policy 8 - Board Operations accordingly.

Discussion followed and Trustee Yagos amended the motion.

Amended
17-158

Trustee Yagos moved that the Board of Trustees approve of creating a new Consent Agenda, the structure to be approved at the next Board Meeting, and direct policy committee to update Policy 8 - Board Operations accordingly.

Carried

- 17-158** Trustee Hodges moved that the Board of Trustees approve of creating a new Consent Agenda, the structure to be approved at the next Board Meeting, and direct policy committee to update Policy 8 - Board Operations accordingly.

Carried

E.4 Board Meetings and Committee of the Whole Meeting Dates

With the upcoming Division Office move and sharing of space with the Town of Fort Macleod, it is important to be proactive and schedule meeting dates well in advance.

- 17-159** Trustee Burdett moved that the Board of Trustees approve of directing Superintendent Seguin to bring forward a proposal for meeting dates for the 2018-2019 Board Meetings and 2018-2019 Meeting of the Whole Meetings to the June Board Meeting.

Carried

Anthony Burdett, Director of Finances entered the Board Room at 1025 hours.

E.5 Breakfast – Coffee with the Board

Opportunities for the Board of Trustees to interact with staff and visit schools in the division will be enhanced through regularly scheduled visits and tours of Board facilities.

Proposed
17-160

Trustee Poytress moved that the Board of Trustees approve of scheduling school tours for the purpose of meeting with the school administration and direct Superintendent Seguin to contact administration to prepare a one page description highlighting the school and programs available.

Discussion followed and Trustee Burdett amended the motion.

**Amended
17-160**

Trustee Burdett moved that the Board of Trustees, upon review of a draft schedule of school tours prepared by Superintendent Seguin and brought to the September 18, 2018 Board Meeting for approval, approve of scheduling school tours for the purpose of meeting with the school administration and direct Superintendent Seguin to contact administration to prepare a one page description highlighting the school and programs available.

Carried

17-160

Trustee Poytress moved that the Board of Trustees, upon review of a draft schedule of school tours prepared by Superintendent Seguin and brought to the September 18, 2018 Board Meeting for approval, approve of scheduling school tours for the purpose of meeting with the school administration and direct Superintendent Seguin to contact administration to prepare a one page description highlighting the school and programs available.

Carried

E.6 2018-2019 Budget

The 2018-2019 School Year Budget is to be approved by the Board of Trustees and submitted to Alberta Education by May 31, 2018. Mr. Jeff Perry, Associate Superintendent of Business Services reviewed the proposed budget for the boards' approval.

17-161

Trustee McKee moved that the 2018-2019 Budget for the Livingstone Range School Division No. 68 be approved by the Board of Trustees for submission to Alberta Education.

Carried

Anthony Burdett left the meeting at 1135 hours. Trustee Toone passed the chair to Mr. Perry in order for him to partake in discussion of item 7.

E.7 ASBA Membership

Trustee Burdett noted that after attending the Zone 6 meeting and having a budget discussion it became apparent that the situation that ASBA finds themselves in a direct result of its membership and past Spring General Meeting decisions. ASBA will be asking for a 7% increase which is less than half of what is needed to balance their budget. The amount that would balance the budget is 14.7%. If we are truly members of ASBA it is incumbent on us as members to support this organization. Discussion followed.

17-162

Trustee Burdett moved that the Board of Trustees propose an amendment to raise the budget increase to 14.7% at the ASBA Spring General Meeting.

Defeated

F. Discussion Items

F.1 Monthly Financial Statement

Mr. Jeff Perry, Associate Superintendent of Business Services reviewed the Monthly Financial Update for the period ended April 30, 2018 which represents the completion of approximately 80% of the 2017-2018 school year and 67% of the fiscal year.

F.2 Superintendent Evaluation & Board Self-Evaluation

A discussion will take place to determine the dates of the fall Superintendent Evaluation and Board Self-Evaluation. Chair Toone will discuss dates with Alberta School Boards Association and bring dates forward to the September 18, 2018 Board Meeting.

F.3 Rural Caucus

Trustee Yagos distributed and reviewed a proposed cost recovery by the Rural Caucus of Alberta School Boards which would cover the Administration portion of the Caucus.

17-163

Trustee Yagos moved that the Board of Trustees of Livingstone Range School Division pay a recovery cost of up to \$550 to the Rural Caucus.

Carried

A lunch break has held at 1212 hours.

Trustee Toone left the meeting and joined the meeting via google hangout. Trustee Hodges took over as Chair and brought the meeting back to order at 1245 hours.

Mr. Chad Kuzyk entered the board room at 1245 hours.

G. Presentation

G.1 Innovation in LRSD

Mr. Chad Kuzyk, Director of Learning & Innovation presented information on *Innovation in Livingstone Range School Division*. Topics in this presentation included; 1) Virtual School, providing courses and educational programs delivered electronically to a student at a school site or off-site; 2) Dual Credit, providing students with access to dual credit programming opportunities (students earn high school credits and post-secondary credits at the same time) to personalize their high school experience and build on or discover their career passions and interests; 3) Film Festival, a showcase of student storytellers, actors and filmmakers who want to give us a glimpse into their passions, adventures and their lives after receiving instruction from professionals in the industry, and 4) Innovative Pilots, technology pilots that provide teachers the opportunity to determine if new education technologies make positive impacts on student learning and enhance teacher practice.

For more information on these Innovations, please view Mr. Kuzyk's presentation using this link. <https://tinyurl.com/ycrh25u6>

Mr. Kuzyk left the board room at 1325 hours.

H. Reports

H.1 Central Office Senior Management Reports

The Superintendent and Associate Superintendents reports were distributed and spoke on at the meeting. Reports are posted on the website under Board / Information / Superintendent Reports.

- a) Acting Superintendent Report
- b) Associate Superintendent - Administrative, Programs & Services
- c) Associate Superintendent - Business Services

H.2 Chair's Report

- a) Correspondence Received: Received a thank you from Ms. Adelee Penner, Alberta Education for meeting and reviewing the LRSD AERR.
Correspondence Sent: There was no correspondence sent.
- b) Meetings / Conference Calls: Chair Toone met with the Mayor Handley of Nanton.

H.3 Community Updates & Celebrations (Trustees' Reports)

Trustee Yagos: Crowsnest Consolidated High and Livingstone Schools both held their graduations. Both were very well done with excellent speakers.

Trustee Yagos: Horace Allen and Isabelle Sellon Schools had an aquaponics demonstration from Fort Macleod personnel. An excellent program.

Trustee McKee: Stavely School is holding a fundraiser on May 26, 2019 to raise money for their playground project.

Trustee Poytress: W.A. Day School held a 'Leader-in-Me' day with students hosting the program. This was an excellent experience for the students which did a very good job.

Trustee Poytress: Granum School held a Project Fair which was very well done with great student participation.

H.4 Professional Learning Sharing

There was no learning sharing for this meeting.

H.5 Committee Reports

1) Awards Committee

Trustee Hodges noted the committee selected winning art for the Emerging Artists' Program earlier today and will be judging the Dr. Lloyd Cavers, ENMAX and Livingstone Macleod scholarships after the board meeting today.

Trustee Poytress noted that she has distributed two Shining Star Award cards, both to School Council Representatives.

2) Professional Learning Committee

17-164

Trustee Yagos moved that she attend Public School Boards' Seminar, Walking Alongside our Indigenous Peoples at their Spring General Assembly.

Carried

17-165

Trustee Toone moved that he attend the Public School Boards' Association Seminar, Walking Alongside our Indigenous People at their Spring General Assembly.

Carried

3) Policy Review Committee

Trustee Yagos reported there is no set meeting forthcoming.

The Admin Procedure Review Committee will meet on May 29, 2018.

4) ATA Executive and LRSD Liaison Committee

Trustee Long reported the next meeting will be in the fall.

5) ASBA Zone 6 Representation

Trustee Poytress reported on the last meeting held on May 9, 2018. Presentations were held on sharing with stakeholders and trustee roles. Overall a good meeting.

6) Alberta SouthWest Regional Alliance

Trustee Yagos distributed the April, 2018 Bulletin. The Annual General Meeting will be held in Waterton June 6, 2018.

7) Wisdom & Guidance Council

Trustees McKee and Poytress reported on this Council. Highlights included: Good sessions at the Youth Summit at Kainai School on April 24, 2018; Council meeting April 24, Leroy Little Bear has joined the council; good presentation on trauma / healing sessions.

8) Regional School Council. Trustees Hodges and Poytress have attended 4 school council meetings. Isabelle Sellon and Livingstone School Council meetings are on May 29th which they plan to attend as well.

9) Regional Council of Student Leaders

Trustee Hodges noted the next meeting will be held in the fall. Trustees Yagos and Long attended the RCSL Conference which was well done.

10) Trustee Remuneration Committee

Trustee Burdett noted a proposed plan will be ready for the September 11, 2018 Board Meeting.

11) Pincher Creek Police Advisory Committee

Trustee Yagos reported the next meeting will be held on June 16, 2018.

12) Livingstone Ski Academy Society

Trustee Yagos noted the society is coming to a close for this year. The ski academy had a good year. On May 23, 2018 the students will give presentations on their experiences.

13) ASBA Rural Caucus

Trustee Toone reported the caucus will meet at the Spring General Meetings.

H.6 Upcoming Dates

Alberta School Boards' Association Spring General Meeting; June 3-5, 2018
FNMI Seminar, PBOE and UofL; June 7-9, 2018
Meeting of the Whole; June 11, 2018 (W.A. Day School)
Dr. Lloyd Cavers Scholarship Dinner; June 11, 2018 (F.P. Walshe School)

H.7 Next Month Work List Items Review

Vice-Chair Hodges reviewed the work list items for June, 2018.

H.8 Review of Attached Substantive Motions

<https://tinyurl.com/ybo3l8am>

H.9 Three Key Messages from Today's Meeting

- 1) Approval of 2018-2019 LRSD Budget (E.6)
- 2) Mr. Kuzyk's presentation on Innovation in Livingstone Range School Division (G.1)
- 3) Approval of Communications Plan (E2)

I. In-Camera

I.1 Labour

17-166 Trustee Yagos moved the meeting go in-camera at 1415 hours. **Carried**

17-167 Trustee Burdett moved the meeting revert to regular session at 1444 hours. **Carried**

J. Adjournment

17-168 Trustee Long moved to adjourn the meeting at 1445 hours. **Carried**

Chairman

Secretary-Treasurer