

Livingstone Range School Division #68 Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division No. 68 was held on Monday, January 22, 2018 commencing at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Jim Burdett, Lori Hodges, Greg Long, John McKee, Lacey Poytress, Brad Toone and Clara Yagos.

Darryl Seguin, Acting Superintendent
Jeff Perry, Associate Superintendent - Business Services
Olwyn Buckland, Executive Assistant

Ken Sampson, Associate Superintendent - Administration, Programs & Services attended the afternoon session of the meeting.

Kevin Verberk and Shannon Fraser entered the board room at 0925 hours.

A. Call to Order

Chair Toone called the meeting to order at 0930 hours.

B. Emergent Changes to the Agenda

17-109 Trustee Burdett moved that the January 22, 2018 Board Meeting Agenda be approved by the Board of Trustees as presented.

Carried

C. Declaration of Conflict of Interest

Board members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting, and if so that they should declare them.

None Declared

D. Adoption of Minutes

17-110 Trustee Poytress moved that the minutes from the December 19, 2017 Regular Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

17-111 Trustee Hodges moved that the minutes from the January 8, 2018 Special Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

E. Division Presentation

E.1 Division Priority 2 – Success for All Learners

Kevin Verberk and Shannon Fraser, the LRSD Behaviour Support Team which was introduced to our school division this year, presented work they have done towards achieving our Division Priority, Success for All Learners. They reviewed why this team was introduced, their philosophy, the work they have done to-date (case studies), as well as reviewing the overall format, process and supporting data they use meet students' needs. To view their presentation please use the following link.
<https://goo.gl/93VgC9>

Kevin Verberk and Shannon Fraser left the meeting at 1050 hours and the delegation from A.B. Daley School entered the Boardroom.

E.2 AERR Presentation

Audrey Kluin, Principal of A.B. Daley School and Jolene Becker, Assistant Principal presented A.B. Daley's Annual Results and Education Plan to the Board of Trustees. They reviewed the school data; the accountability pillar and results from the Provincial Achievement Tests. Ms. Kluin and Ms. Becker spoke on their school's five goals which tie directly into the Division goals as well as a variety of strategies they use to meet these goals.

Please review their report and videos included. Following is a link to their AERR.

<http://www.abdaleyschool.ca/documents/general/ABDaleyEDPlanJanuary2018New.pdf>

E.3 A.B. Daley Student Presentation

Students from A.B. Daley School attended the meeting and reported on three projects they have been involved in this school year. For more details please view the links provided.

Tower Gardens: Rachel Kluin provided information on the project Tower Gardens. <http://www.towergarden.ca/>

Minecraft Creations: Coy Pighin, Tate Chattaway, Nash Hubick and Blair Berger will discuss CTF this year and their new Minecraft project 'Hockey Arena'. <https://education.minecraft.net/>

Book Club Presentation: Payton Labrash and Kayden Wiebe will give an overview of their Book Club.

<https://www.youtube.com/watch?v=S217nU7U9aQ&feature=youtu.be>

Administration and students from A.B. Daley School left the meeting at 1210 hours. A lunch break was held at 1210 hours and the meeting was called back to order at 1245 hours.

F. Action Items

F.1 Ward Review

At the December 19, 2017 Board Meeting the Board of Trustees approved establishing an ad hoc Ward Review Committee consisting of the Committee of the Whole, the Superintendent and/or an additional designate with an end date to coincide with the Board Organization Meeting. Chair Toone reviewed a process prepared by ASBA of what would be involved in a ward review facilitated by them and what the estimated costs would be.

Chair Toone requested a recorded vote.

17-112

Trustee Yagos moved that the Board of Trustees approve the ward boundary review proposal prepared by Alberta School Board Association of what would be involved in a ward review facilitated by them.

Carried

All Trustees were in favor of the vote.

F.2 PSBAA Notice of Motion

Chair Toone removed himself as Chair to participate in discussion and Trustee Hodges chaired this item.

At the November 14, 2017 Board Meeting Trustee Yagos put forth a Notice of Motion that Livingstone Range School Division join the Public School Board Association of Alberta. Discussion took place prior to voting on this motion.

Trustee Toone requested a recorded vote.

17-113

Trustee Yagos moved that the Board of Trustees are in favor of Livingstone Range School Division joining the Public School Board Association of Alberta.

Defeated

Trustee Yagos was in favor of the vote. All other Trustees were opposed.

F.3 2018-2019 School Calendar

Ken Sampson, Associate Superintendent reviewed the draft School Calendar for 2018-2019 for the Board of Trustees approval.

17-114

Trustee Hodges moved that the Board of Trustees approve the 2018-2019 School Calendar as presented.

Carried

F.4 Cannabis

At a recent Zone 6 ASBA Meeting, Trustees participated in a presentation on the impact of Cannabis Legislation on Schools. A discussion took place.

17-115

Trustee Poytress moved that the Board of Trustees instruct senior administrators to review and update Administrative Procedures to incorporate recent cannabis legislation.

Carried

Rob Vogt, Claresholm Press left the meeting at 1355 hours.

H. Discussion Items

H.1 Fiscal Monitoring Report

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial update for the period ended December 31, 2017 which represents the completion of approximately 40% of the 2017-2018 school year and 33.3% of the fiscal year.

H.2 2018-2019 Budget Calendar

Jeff Perry, Associate Superintendent of Business Services reviewed the proposed budget calendar, related to the 2018-2019 School Year Budget, with the Board of Trustees to make them aware of the Budget Process and Timeline.

H.3 G.R. Davis Administration Building Update

Jeff Perry, Associate Superintendent of Business Services provided Trustees with an update of the modernization. Mr. Perry also shared that a communication on the future use of the land acquired in the agreement with the Town of Fort Macleod had been created and shared with concerned parties. This communication indicated that although the potential exists for development at some point in the future, there is no immediate plan to establish a division school bus maintenance facility in Fort Macleod. The Trustees were provided with a slide show of the progress of the construction taking place.

H.4 2018 Budget Consultation

Trustees were encouraged to participate, and encourage stakeholders, to participate in the Alberta Government Survey.

Link: <https://www.alberta.ca/budget-consultations.aspx>

I. Reports

I.1 Central Office Senior Management Reports

Superintendents' reports are located on our website under Board / Board Information. The superintendents distributed and spoke on the work they have been involved in since the last board meeting.

- a) D. Seguin, Acting Superintendent Report
- b) K. Sampson, Associate Superintendent - Administrative, Programs & Services
- c) J. Perry, Associate Superintendent - Business Services

I.2 Chair's Report

Chair Toone spoke on an upcoming Open House with the Town of Claresholm Town Council and posting their Open House Advertisement on the LRSD Division Website. Further discussion on the Open House planned for March 20, 2018 will take place at the February 12, 2018 Committee of the Whole Meeting.

I.3 Community Updates & Celebrations (Trustees' Reports)

Trustee Yagos:

1 Book / 4 Schools has launched. Schools participating are Horace Allen, Isabelle Sellon, Canyon and Crowsnest Consolidated High.

Livingstone School is celebrating Literacy Day on February 7th with an 'Alphabet Soup' lunch.

Associate Superintendent Perry:

Congratulations to Willow Creek Composite High School Senior Boys Basketball Team who is ranked #1 in the province at the Division A level. Congratulations also to Livingstone School and J.T. Foster School who are ranked 8th and 10th in 1A Boys Basketball.. They will be hosting the Provincials this year.

I.4 Professional Learning Sharing

The Board of Trustees recently attended the Alberta School Boards' Association Learning Academy and spoke on sessions they attended. It was noted the sessions were well worth attending.

I.5 Committee Reports

1) Awards Committee

Trustee Hodges: A meeting will be held in the near future.

2) Professional Learning Committee

Trustee Poytress: No new sessions have been added at this time to the listing of professional learning sessions; currently reviewing the listings.

17-116 Trustee Yagos moved that Trustees Poytress and Toone attend the session, Emerging Trends in Education Law on February 7, 2018.

Carried

17-117 Trustee Poytress moved that Trustees Toone, McKee and Poytress attend the Keynote Speaker Session at the South Western Alberta Teachers' Convention Association in Lethbridge on February 22, 2018.

Carried

17-118 Trustee McKee moved that Trustee Toone attend the Rural Symposium in Edmonton on March 5-6, 2018 and cancel the previous request (17-085) to attend the Annual CSBA Conference in Nova Scotia.

Carried

- 3) Policy Review Committee
Trustee Yagos: A meeting will be held at the February 12, 2018 Committee of the Whole.
- 4) ATA Executive and LRSD Liaison Committee
Trustee Long: A dinner meeting was held prior to the Christmas Break. Discussion items were: 1) Dual Credit Program and 2) Emerging Artist Program.
- 5) ASBA Zone 6 Representation
Trustee Poytress: Discussion and presentations at the January 10, 2018 meetings were: 1) Telecommunications Policy Position (Cell Phone Towers); 2) Preparing Alberta Schools for Cannabis; 3) New program replacing DARE.
Trustee Burdett stepped down as the lead of the ASBA Zone 6 Representation.
- 6) Alberta SouthWest Regional Alliance
Trustee Toone attended the recent meeting. A handout was distributed by Trustee Yagos.
- 7) Wisdom & Guidance Council
Trustee McKee reported a meeting will be held on January 25, 2018. An item on the agenda will be to discuss First Nations protocols.
- 8) Regional School Council
Trustee Hodges reported the next meeting will be held on February 6, 2018.
- 9) Regional Council of Student Leaders
Trustee Hodges reported the next meeting will be held on March 5, 2018.
- 10) Trustee Remuneration Committee
Trustee Burdett noted a meeting has been held. Further meetings will take place prior to bringing back information to the Board.
- 11) Pincher Creek Police Advisory Committee
Trustee Yagos noted there has not been a meeting.
- 12) Livingstone Ski Academy Society
Trustee Yagos reported a meeting would be held this evening, January 22, 2018.
- 13) ASBA Rural Caucus
Trustee Toone reported there has not been a meeting.

Items I.6, I.7 and I.8 were not discussed. Further discussion on Professional Learning took place (see item I.5 2.)

I.6 Upcoming Dates

I.7 Next Month Work List Items Review

- ⇒ Fiscal Monitoring Report
- ⇒ Review Projected Enrollment Data
- ⇒ Approval of School Calendar (Note; approved at this meeting, January 22, 2018)

I.8 Review of Substantive Motions

I.9 Three Key Messages From Today's Meeting

- 1) Division Priority 2 – Success for All Learners. Presentation by the LRSD Behaviour Support Team Kevin Verberk and Shannon Fraser.
- 2) A.B. Daley AERR Presentation and A.B. Daley Student Presentations.
- 3) Approval of Ward Review Proposal by Alberta School Boards' Association.

J. In-Camera

17-119 Trustee Yagos moved to go in-camera at 1600 hours.

Carried

17-120 Trustee Burdett moved to revert to regular session at 1718 hours.

Carried

K. Adjournment

17-121

Trustee Hodges moved to adjourn the meeting at 1719 hours.

Carried

Chairman

Secretary-Treasurer