

Livingstone Range School Division #68 Minutes of the Board of Trustees

The Regular Meeting of Livingstone Range School Division No. 68 was held on Tuesday, November 14, 2017 commencing at 1312 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Greg Long, John McKee, Lacey Poytress, Brad Toone and Clara Yagos.
Trustee Burdett attended by video-conference.

Darryl Seguin, Acting Superintendent
Jeff Perry, Associate Superintendent - Business Services
Ken Sampson, Associate Superintendent - Administration, Programs & Services
Olwyn Buckland, Executive Assistant

Danny Roberts, Director of Learning Services joined the meeting at 0930 hours.

A. Call to Order

Chair Toone called the meeting to order at 0930 hours.

B. Emergent Changes to the Agenda

F.4 Christmas Events; C. Yagos and L. Hodges
Notice of Motion; C. Yagos

17-072 Trustee Hodges moved that the November 14, 2017 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Carried

C. Adoption of Minutes

17-073 Trustee Yagos moved that the minutes from the October 24, 2017 Board Organizational Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

17-074 Trustee Poytress moved that the minutes from the October 24, 2017 Board Regular Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

D. Presentations

D.1 Accountability Pillar Results

D. Roberts

Danny Roberts, Director of Learning Services presented an overview of the division's Accountability Pillar Results Summary for the 2016-2017 school year and reviewed the sources that make up this summary; Provincial Achievement Tests, Diploma examinations, as well as surveys conducted to students, parents and teachers. Mr. Roberts detailed the various measures, how the measure evaluations are calculated, as well as strategies and follow-up for improvement where required.

Greg Gorzitza entered the meeting at 1004 hours and Danny Roberts left the meeting at 1008 hours.

E. Action Items

E.1 IMR Results & Plan

Jeff Perry, Associate Superintendent of Business Services reviewed the purpose of the Infrastructure Maintenance and Renewal Grant. One of a school jurisdiction's highest priorities regarding their school facilities is to ensure that health, safety and essential upgrading needs, including emergent projects, are completed as required. IMR funding is provided to meet these needs and eliminate deferred maintenance. IMR funding is only provided for government owned facilities and is not provided for privately owned buildings. To deal with emergent projects as they arise, school jurisdictions should consider setting aside contingency funding.

Jeff Perry reviewed the 2017-2018 report and Greg Gorzitza, Coordinator of Facility Services answered questions that the Board of Trustees had. The report showed what was planned and completed in the 2016-2017 school year and provides a plan for the 2017-2018 school year.

17-075

Trustee Yagos moved that the Board of Trustees approve the 2017-2018 Infrastructure Maintenance and Renewal Expenditure Plan as presented.

Carried

Greg Gorzitza left the meeting at 1035 hours.

E.2 Meeting of the Whole Meeting Dates

At the October 24, 2017 Board Organizational Meeting, a motion was passed that Senior Management bring dates to the November 14, 2017 Board Meeting, commencing in December, 2017 for Committee of the Whole and Committee Meetings. Three options, as follows, were presented to the trustees and discussion followed:

Option A

Committee of Whole meetings to be scheduled 9:00-10:30am or 9:30-11:00am each morning prior to the Board meetings beginning in December and going for the rest of the year. Board meetings would officially start at 10:30am or 11:00am and would meet until finished. Additionally, Tuesday, September 11, 2018 would be scheduled as a Pre-Organization Meeting of the Whole.

Option B

Monday, December 11, 2017
Monday, February 12, 2018
Monday, April 9, 2018
Monday, June 1, 2018
Tuesday, September 11, 2018 (Pre-Organization Meeting of the Whole)

Option C

Monday, December 11, 2017
Monday, January 8, 2018
Monday, February 12, 2018
Monday, March 12, 2018
Monday, April 9, 2018
Monday, May 7, 2018
Monday, June 11, 2018
Tuesday, September 11, 2018 (Pre-Organization Meeting of the Whole)

17-076

Trustee Poytress moved that the Board of Trustees approve Option C as Committee of the Whole and Committee Meeting dates.

Carried

E.3 Deputy Superintendent

Acting Superintendent Seguin sought the Board of Trustees approval of appointing Associate Superintendent Ken Sampson as Deputy Superintendent for the 2017-2018 school year.

17-077

Trustee Yagos moved that the Board of Trustees approve the appointment of Associate Superintendent Ken Sampson as Deputy Superintendent for the 2017-2018 school year.

Carried

E.4 School Council

Chair Toone passed the Chair to Trustee Hodges in order for him to partake in discussion.

Trustee Toone spoke on ensuring we have representatives at all of our School Councils and noted in the last term the Board made assignments based on elected wards, which did not preclude a Trustee not designated to a particular school from attending School Council Meetings. Discussion followed.

17-078

Trustee Toone moved that the Board of Trustees designate a single Trustee to each School Council.

Carried

The chair was passed back to Trustee Toone.

Wes Wescott entered the meeting at 1100 hours. A break was held and the meeting was called back to order at 1112 hours.

D. Presentations, Continued

D.2 Colony Schools AERR & Plan

Wes Wescott, Colony Schools Principal presented his Annual Results Report and Three Year Plan to the Board of Trustees. Livingstone Range School Division has 13 colony schools within the division and Mr. Wescott oversees the 13 teachers who teach at our colonies and works with the German Teacher and Minister at each colony. Mr. Wescott reviewed some background information on colony schools, enrollments and provided information on how a German School operates. Additionally Mr. Wescott reviewed different sources of the colony schools' data; the Accountability Pillar, PAT results, Fountas and Pinnell Results as well as CAT-4 Results. Mr. Wescott and the Colony Teachers have set two goals for improvement which they have been working towards, 1) Literacy, and 2) Numeracy. Mr. Wescott reviewed these goals and spoke on strategies and evidence achieved to date. The presentation also included celebrations, two of which were taken from high results from the Colony Schools' Accountability Pillar Results; 1) Preparation for Lifelong Learning, World of Work, Citizenship, and 2) Parental Involvement.

Mr. Wescott left the meeting at 1200 hours.

A lunch break was held at 1200 hours and the meeting was brought back to order at 1245 hours.

F. Discussion Items

F.1 Board of Trustees, Areas of Emphasis

Acting Superintendent Seguin reviewed the Board of Trustees Areas of Emphasis which they set as their priorities for the 2015-2016 school year. Discussion followed and further discussion will take place at a future Meeting of the Whole.

F.2 Bill 24 - An Act to Support Gay-Straight Alliances

Darryl Seguin, Acting Superintendent reviewed key components that Bill 24 proposes for School Divisions. These include; 1) Creating Policies to Provide a Welcoming, Caring, Respectful and Safe Learning Environment, 2) Ensuring School Authorities have Compliant Policies that Protect Student Privacy, and 3) Clarifying Practices for the Establishment of Student Organizations. LRSD currently has policies and procedures in place which appear to meet these criteria; however, more details and specific legislated requirements will be released once the Bill is passed. Currently LRSD has Board Policy 21, Welcoming, Caring, Respectful, and Safe Learning Environment and Administrative Procedure 308, Sexual Orientation & Gender Identification which appear to meet the three requirements listed above. If this Bill is passed, LRSD may need to review and possibly revise current policy and procedures to align with any legislated changes. Additional discussion included LRSD Administrative Procedure 206, Controversial Material in the Classroom which outlines responsibilities involving curriculum.

F.3 Preparation for the ASBA Fall General Meeting

Chair Toone reviewed the proposed policy positions that will be placed before the membership at the Fall General Meeting and discussion took place on each item.

F.4 Christmas Functions

A discussion on Christmas functions took place.

- 1) The Board of Trustees will donate \$50.00 to each school, to be donated towards a charitable organization of their choice as per Board Motion 16-149. Olwyn Buckland will send a notice to the principals of the schools detailing this.
- 2) Trustees will coordinate 'candy cane' visits to the Colony Schools during December.
- 3) The Board of Trustees will host a turkey lunch for Central Office staff on December 19th. Olwyn Buckland will contact a caterer and check the cost.

NOM

Trustee Yagos brought forth a Notice of Motion for the December 19, 2017 Board Meeting that Livingstone Range School Division join the Public School Board Association.

G. Reports

G.1 Central Office Senior Management Reports

Superintendents' reports are located on our website under Board / Board Information. The superintendents distributed and spoke on the work they have been involved in since the last board meeting.

- a) Darryl Seguin, Acting Superintendent Report
- b) Ken Sampson, Associate Superintendent - Administrative, Programs & Services
- c) Jeff Perry, Associate Superintendent - Business Services

G.2 Chair's Report

Chair Toone spoke on the Trustees Governance Workshop Meeting being held in Edmonton this upcoming weekend.

G.3 Community Updates & Celebrations (Trustees' Reports)

Trustee Yagos:

Horace Allen School 'Unstructured Playground Play' has been very successful.

Horace Allen, Isabelle Sellon, Canyon and Crowsnest Consolidated are joining together in January for 'One Book - Four Schools'.

Trustee Hodges:

W.A. Day Parent Council had a presentation on the Aquaponics Greenhouse project.

W.A. Day will be holding a Twixter Theatre this year.

Trustee McKee:

J.T. Foster's Queen's Ball will be held on December 2, 2017. Additionally the high school will be putting on a theatre presentation, How the Grinch Stole Christmas which will be held on December 19 and 21, 2017.

Willow Creek Composite High held their Annual Awards Ceremony and induction to the Wall of Fame.

G.4 Professional Learning Sharing

Trustees Long and Yagos attended the Alberta Education Fall Engagement Session on November 9, 2017. Three areas were reviewed; 1) Promising Practices in Supporting Success for Indigenous Students; 2) Assurance Review and 3) Collective Bargaining, process and timelines. They both reported it was a good session.

Associate Superintendent Perry noted the Trustees have been invited to two upcoming sessions; 1) Informal meeting and lunch with the Town of Claresholm, and 2) Tour of G.R. Davis with the Fort Macleod Council. Mr. Perry will put forth suggested dates to both parties.

At 1430 hours Zyna Taylor joined the meeting to discuss the process of starting the Superintendent Search Survey through the online program Thought Exchange.

G.5 Committee Reports

1) Awards Committee

Trustee Hodges distributed and spoke on the Shining Star Award. The Committee will design a card and bring it to the next meeting.

2) Professional Learning Committee

17-079

Trustee Poytress moved that Trustees McKee and Poytress attend the session Residential School and their Legacy in Calgary on November 27, 2017.

Carried

17-080

Trustee Poytress moved that Trustees Hodges, Long and Poytress attend the Shaping the Future session at Lake Louise February 1-4, 2018.

Carried

17-081

Trustee Hodges moved that Trustee Yagos attend the Palliser District Teachers' Convention in Calgary on February 22-23, 2018.

Carried

17-082

Trustee Yagos moved that Trustees McKee and Poytress attend the SW Alberta Teachers' Convention in Lethbridge on February 22-23, 2018.

Carried

17-083

Trustee Toone moved that Trustees Burdett and Yagos attend the Alberta Rural Education Symposium in Edmonton on March 4-6, 2017.

Carried

17-084

Trustee Toone moved that Trustee Poytress attend the CASS First Nations, Metis, Inuit Education Gathering in Edmonton on April 18-20, 2018.

Carried

17-085

Trustee Hodges moved that Trustee Toone attend the Annual CSBA Conference in Nova Scotia July 4-7, 2018.

Carried

3) Policy Review Committee

Trustee Yagos reported that a meeting will be set in the near future.

- 4) ATA Executive and LRSD Liaison Committee
Trustee Toone noted there was nothing to report at this time.
- 5) ASBA Zone 6 Representation
Trustee Poytress reviewed the meeting that was held on November 8, 2017. Highlights included the election; Zone 6 Chair - Trustee Hodges, Zone 6 Director - Trustee Toone, Trustee Yagos - Labour Relations, Professional Development - Trustee Poytress. The minutes from the meeting have not been distributed at this time.
- 6) Alberta SouthWest Regional Alliance
Trustee Yagos reported the next meeting will be held in January. The alliance is currently reorganizing.
- 7) Wisdom & Guidance Council
Trustees McKee and Poytress reported they attend the Council Meeting on October 26, 2017 which was mainly a 'Meet & Greet'. Special mention was in regards to the "Our Story" art contest poster of which details will be distributed soon.
The next meeting is scheduled for January 25, 2018.
- 8) Regional School Council
The next meeting will be held on November 28, 2017 via Video-Conference. The agenda has been distributed.
- 9) Regional Council of Student Leaders
The next meeting will be held November 28th and also a training session on November 30th for the trainers.
- 10) Trustee Remuneration Committee
The committee will meet to discuss meeting dates.
- 11) Pincher Creek Police Advisory Committee
Trustee Yagos noted the next meeting will be held November 22, 2017.
- 12) Livingstone Ski Academy Society
Trustee Yagos reported the next meeting will be November 27, 2017.
- 13) ASBA Rural Caucus
Trustee Toone reported a meeting will be held during the ASBA Fall General Meeting.

G.6 Upcoming Dates

November 17-18, 2017	Edmonton; Governance Meeting
November 18-21, 2017	ASBA Fall General Meeting
November 28, 2017	Board Regular Meeting (Budget / AERR Approval)
December 6, 2017	Education Service Agreement Meeting, Kainai
December 11, 2017	ATA Christmas Dinner, Fort Macleod

G.7 Next Month Work List Items Review

- ⇒ Fiscal Monitoring Report
- ⇒ ATA / Board Supper / Scholarship Presentations
- ⇒ Board Colony Visits and Christmas Concerts

G.8 Review of Substantive Motions

The Substantive Motions were distributed for the trustees' review.

G.9 Three Key Messages From Today's Meeting

- 1) The Board of Trustees approved the IMR Report for 2017-2018.
- 2) The Board of Trustees approved the appointment of Associate Superintendent Ken Sampson as Deputy Superintendent for the 2017-2018 school year.
- 3) Wes Wescott, Colony Schools' Principal presented the Colony Schools' Annual Results Report and Plan to the Board of Trustees.

H. In-Camera

17-086 Trustee Hodges moved that the meeting go in-camera at 1550 hours. **Carried**

17-087 Trustee Yagos moved the meeting revert to regular session at 1602 hours. **Carried**

I. Adjournment

17-088 Trustee McKee moved that the Board of Trustees adjourn the meeting at 1602 hours. **Carried**

Chairman

Secretary-Treasure