

Livingstone Range School Division #68 Minutes of the Board of Trustees

A Regular Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, May 23, 2017 at 0900 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Kristy Stevens, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant
Ken Sampson, Associate Superintendent, Programs & Services

A. Call to Order

Brad Toone, Chairman called the meeting to order at 0900 hours.

B. In-Camera

16-209 Trustee Scherger moved the meeting go in-camera at 0900 hours.

Carried

16-210 Trustee Hodges moved the meeting revert to regular session at 0943 hours.

Carried

Ms. Tara Tanner, Principal of Matthew Halton High School entered the board room at 0948 hours.

The meeting was called back to order at 0950 hours. Chair Toone turned the meeting over to Trustee Scherger to chair the meeting as he will be stepping out later in the meeting and will attend by phone conference.

C. Emergent Additions to the Agenda

G.5 11) CUPE Negotiations (C. Yagos)

16-211 Trustee Yagos moved that the May 23, 2017 Agenda be approved by the Board of Trustees as amended.

Carried

D. Adoption of Minutes

16-212 Trustee Toone moved that the minutes from the April 25, 2017 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

E. AERR Presentation

E.1 Matthew Halton High School AERR Presentation

Tara Tanner, Principal of Matthew Halton High School presented the schools' Annual Results Report and Three Year Plan to the Board of Trustees. Ms. Tanner reviewed 'Who We Are', emphasizing the school's relationship with the community, several sources of data, the Accountability Pillar showing strengths, areas of improvement and areas of growth, the PAT and Diplomas results as well as data from 'Tell Them From Me'. Ms. Tanner also reviewed the schools goals which are aligned under the three Livingstone Range School Division goals, 1) Literacy & Numeracy, 2) Success for All Learners, and 3) Transitions. The presentation was concluded with the school's celebrations.

The Matthew Halton Annual Education Report is located on our division website. Please use the following link to review their report. <http://tinyurl.com/yaojngw3>

At 1030 hours Ms. Tanner and Chair Toone left the meeting. Chad Kuzyk entered the boardroom.

E.2-3 Virtual School & Evergreening

Chad Kuzyk, Director of Learning and Innovation updated the Board of Trustees on the school division's program *Virtual School* which provides courses and educational programs which are delivered electronically to a student at a school site or off-site under the instruction and supervision of a certified teacher. Mr. Kuzyk reviewed the guidelines of the Virtual School and discussed who would benefit from this form of education.

Additionally, Mr. Kuzyk reviewed the key principles and the Evergreening Plan for the 2017-2018 school year. An Evergreening plan for network resources renewal is maintained by the Technology Services Department and implemented in collaboration with schools within the division.

The presentation on Virtual Schools and Evergreening is located at: <http://tinyurl.com/yb2b8vo8>

Audrey Kluin entered the meeting at 1105 hours. Chad Kuzyk left the meeting at 1110 hours. A break was held and the meeting was called back to order 1120 hours.

E.4 China

Audrey Kluin, Principal of A.B. Daley School in Nanton is currently hosting, for a three month cultural and study program, eight students and their supervisor / teacher Davis Huan from Dongshahu School in China, in support of our International Student Program. Ms. Kluin was invited as a guest to visit their school in Suzhou, China previous to their arrival and travelled back to Canada with the group. Ms. Kluin shared information and pictures of her trip to China. Please use this link to view her presentation. <http://tinyurl.com/y7pggroc>

A lunch break was held at 1155 hours. Lunch was supplied by the Alberta Teachers' Association. The meeting was brought back to order at 1235 hours.

F. Action Items

F.1 Board Policy 22DR

The Board of Trustees approved the second reading of the new Board Policy 22, Healthy School Communities and Workplaces at the April 25, 2017 Board Meeting. Trustee Yagos, Chair of the Policy Committee presented the policy to the Board of Trustees for approval of the third and final reading.

16-213

Trustee Yagos moved that the Board of Trustees approve the third reading of Board Policy 22DR, Healthy School Communities and Workplaces as presented.

Carried

G. Discussion / Information

G.1 Financial Update

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial update for the period ended April 30, 2017 which represents the completion of approximately 80% of the 2016-2017 school year and 66.67% of the fiscal year.

G.2 2017-2018 Budget

According to the Alberta School Act Section 147 (2) (b) the Board shall on or before May 31 in each year, prepare and submit to the Minister a budget for the fiscal year beginning on the following September 1. Recently, and due to not having a draft of the regulation for changes to school fees as a result of Bill 1, the deadline was moved to June 30, 2017. However Jeff Perry, Associate Superintendent of Business Services brought to this Board Meeting a draft copy of the budget for approval subject to any changes that need to be made due to the school fee regulation. These changes if necessary will be brought to the June board meeting.

16-214

Trustee Yagos moved that the Livingstone Range School Division No. 68 2017-2018 Budget be approved as presented.

Carried

NOM

Chair Toone submitted a Notice of Motion that the Board of Trustees remove the \$10 Technology Fee for the 2017-2018 school year.

This notice of motion is based on the great work the School fees committee has done over the past year defining what we as a Division regard as enhanced and basic education it is my belief that we as a Board should not charge this fee. We should be proactive and not wait for the Government to mandate if we can or cannot continue collecting this fee. In doing so it will allow our Schools to plan accordingly and send a strong message that we as a Board support our students and schools by providing a true fee free basic education.

Reports

H. Reports

H.1 Central Office Senior Management Reports

- a) Superintendent Report
- b) Associate Superintendent - Administrative Services
- c) Associate Superintendent - Business Services
- d) Associate Superintendent - Programs & Services

Superintendents' reports are located on our website under Board / Board Information. Each spoke on highlights from their report.

H.2 Chair's Report

In the absence of the Board Chair there was no report.

H.3 Trustees' Report (Community Updates & Celebrations)

Trustee Stevens: Go-To-Training was well done.
Trustee Hodges: F.P. Walshe received two awards re Heritage Mall.
Trustee Yagos: Horace Allan and Isabelle Sellon joint symphony, very well done.

Trustee Yagos: Congratulations to the graduates from Livingstone School and Crowsnest Consolidated School.

Trustee Yagos: Thanks to organizers of the recent Pow Wow.

Trustee Toone returned to the meeting at 1440 hours.

H.4 Professional Learning Sharing

Trustee Hodges noted the Health Champion Work Shop was well done.

16-215

Trustee Toone moved that Trustee Yagos, and Trustee Stevens as a back-up, attend Future Directions of Assurance and Accountability in the K-12 Education System on June 7, 2017 in Edmonton.

Carried

H.5 Committee Reports

For further information on the committee reports please refer to our website under Board / Board Information.

- 1) Awards Committee (*L. Hodges*)
The Awards Committee will meet May 29 to judge the art and scholarships.
- 2) Professional Learning Committee (*S. Scherger*)
There was nothing to report.
- 3) Policy Review Committee (*C. Yagos*)
The committee will be meeting on June 12th at G.R. Davis School.
- 4) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)
The meeting is scheduled for this evening.
- 5) ASBA Zone 6 Representation (*L. Hodges*)
There will be an Executive Meeting in June. The last meeting was held in Taber and items included the Budget, Presentation on E-Cigarettes / Fentanyl, and the Edwin Parr Banquet and Awards.
- 6) Alberta SouthWest Regional Alliance (*C. Yagos*)
Trustee Yagos distributed a hand-out. The Annual General Meeting will be held on June 6 2017.
- 7) Wisdom & Guidance Council (*J. McKee*)
The next meeting has not been determined at this time. Stavely School will be holding 'Drum & Dancing' on June 21st.
- 8) Regional School Council (*L. Hodges*)
The next Council Meeting will be held June 12, 2017 at G.R. Davis School. This meeting will not be via video-conferencing.
- 9) Regional Council of Student Leaders (*S. Scherger*)
A new executive was selected. The Council wishes to amend the Terms of Reference to reflect elections for the entire executive to the last meeting of the year.
Dates for 2017-18: October 13-14, Facilitated Leadership Training in Granum
November 29, 2017 Fort Macleod
March 1, 2018, Fort Macleod
April 20, 2018, Annual Symposium at Crowsnest Consolidated High School
- 10) Pincher Creek Police Advisory (*S. Scherger*)
Police/Community Relations, Traffic Safety and Substance abuse will remain the priorities for the year. The next meeting will be held September 20, 2017.
- 11) CUPE Negotiations (*C. Yagos*)
A Memorandum of Agreement was recently negotiated

H.6 Upcoming Dates

May 27, 2017	Matthew Halton Graduation
May 29, 2017	Awards Committee Judging; Art & Scholarships
June 4-6, 2017	ASBA Spring Meeting, Red Deer
June 12, 2017	Regional School Council
June 14, 2017	FPW / Crossroads Campus Feather Blessing Ceremony

June 14, 2017 Dr. Lloyd Cavers Student Presentations (Updated)
June 16-17, 2017 F.P. Walshe Graduation
June 16, 2017 CEO & Board Self-Evaluation
June 20, 2017 Regular Board Meeting
June 29, 2017 J.T. Foster Graduation
June 30, 2017 Willow Creek Composite High Graduation

H.7 Next Month Work List Items Review

Acting Chair Scherger reviewed next month's work list items.

H.8 Review of Substantive Motions

Acting Chair Scherger reviewed substantive motions.

H.9 Three Key Messages From Today's Meeting

- 1) Presentations:
 - a) Audrey Kluin, Principal of A.B. Daley School, visit to Suzhou, China.
 - b) Tara Tanner, Principal of Matthew Halton High School, presentation on the school's Annual Results Report.
 - c) Chad Kuzyk, Director of Learning and Innovation, update on the program Virtual School.
- 2) The Board of Trustees approved the 2017-2018 Budget for Livingstone Range School Division.
- 3) The Board of Trustees approved the third and final reading of Board Policy 22, Healthy Schools and Workplaces.

I. Adjournment

16-216

Trustee Ratcliffe moved to adjourn the meeting at 1510 hours.

Carried

Chairman

Secretary-Treasure