



## Livingstone Range School Division #68 Minutes of the Board of Trustees

A Regular Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, November 29, 2016 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

**Attendance:** Trustees Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Kristy Stevens, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Darryl Seguin, Associate Superintendent, Administrative Services  
Olwyn Buckland, Executive Assistant  
Regrets: Ken Sampson, Associate Superintendent, Programs & Services

Darryl Adamson entered the boardroom at 0930 hours.

### **A. Call to Order**

Brad Toone, Chairman called the meeting to order at 0929 hours.

### **B. Emergent Changes to the Agenda**

**16-153** Trustee Radcliffe moved that the November 29, 2016 Agenda be approved by the Board of Trustees as presented.

**Carried**

### **C. Action Items**

**C.1 Audited Financial Statements; re Period Ended August 31, 2016** *J. Perry*

Mr. Darren Adamson, Avail LLP Chartered Professional Accounts attended the meeting and presented information related to the recently completed audit and from the Audited Financial Statements for the period ended August 31, 2016.

**16-154** Trustee Yagos moved that the Board of Trustees approve the Audited Financial Statements for Livingstone Range School Division No. 68 for the period ended August 31, 2016.

**Carried**

Mr. Darren Adamson left the boardroom at 1028 hours.

The Audited Financial Statement is located on our website, <http://tinyurl.com/zrrsezc>.

### **C.2 Annual Results Report and Three Year Plan**

Dave Driscoll, Superintendent of Schools reviewed the highlights and strategies of the 2015-2016 Annual Results Report for the Board's approval.

**16-155** Trustee Scherger moved that the Board of Trustees approve the 2015-2016 Annual Results Report for Livingstone Range School Division No. 68.

**Carried**

The 2015-2016 Annual Results Report can be viewed on the LRSD No. 68 website; *About / Documents / Plans & Reports / LRSD AERR & Three Year Plan*.

A lunch break was held at 1210 hours and the meeting was brought back to order at 1228 hours.

**C.3 Fort Macleod Aquaponics Greenhouse**

A presentation and discussions have taken place in regards to the proposed Fort Macleod Aquaponics Greenhouse. In order for the society to move forward with this project they require a lease agreement of space on LRSD property.

**16-156**

Trustee Hodges moved that the Board of Trustees direct LRSD Administration to prepare a lease agreement with the Fort Macleod Aquaponics Greenhouse Society for the purpose of building a greenhouse / aquaponics facility in Fort Macleod on Livingstone Range School Division property. Such an agreement will be based upon the Society meeting all zoning requirements.

***Carried***

**D. Discussion**

**D.1 2016-2017 Fall Budget Update**

School jurisdictions are required to complete and submit a fall update to the 2016-2017 Budget Report by November 30, 2016. Jeff Perry, Associate Superintendent of Business Services reviewed this update as an information item prior to submission to Alberta Education.

Board recessed until 1525 hours.

**E. In Camera**

**16-157**

Trustee Ratcliffe moved that the meeting to in camera at 1525 hours.

***Carried***

**16-158**

Trustee Hodges moved to revert to regular session at 1600 hours.

***Carried***

**F. Adjournment**

**16-159**

Trustee Yagos moved that the Board of Trustees adjourn the meeting at 1600 hours.

***Carried***

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***Chairman***

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***Secretary-Treasure***