

Livingstone Range School Division #68 Minutes of the Board of Trustees

A Regular Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, April 25, 2017 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Kristy Stevens, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant
Ken Sampson, Associate Superintendent, Programs & Services

Jacqueline Kark, Principal of Granum School entered the boardroom at 0925 hours.

A. Call to Order

Brad Toone, Chairman called the meeting to order at 0930 hours.

B. Emergent Changes to the Agenda

16-201 Trustee Ratcliffe moved that the April 25, 2017 Agenda be approved by the Board of Trustees as presented.

Carried

C. Adoption of Minutes

16-202 Trustee Yagos moved that the minutes from the March 21, 2017 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

16-203 Trustee Scherger moved that the minutes from the March 31, 2017 Special Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

D. AERR Presentation

D.1 Granum School AERR Presentation

Jacqueline Kark, Principal of Granum School presented the schools' Annual Results Report and Three Year Plan to the Board of Trustees. Ms. Kark stated the school is a community school and noted they are very appreciative of how supportive the parents are. She reviewed the school data; the accountability pillar, and results from both the Provincial Achievement Tests and from Tell Them From Me Survey. Ms. Kark also reviewed the school goals and talked about the celebrations for each goal, those being; 1) to improve numeracy skills and number sense in all students; 2) to improve student ability to decode, comprehend and read fluently in all subject areas; 3) to create an increased sense of school community and citizenship, and (4) to focus on transitions from Granum School to other programs. Of note is a new program introduced in connection to goal 3, Cross Grade Synergy Groups which involves all students in grades 1 through 9; students participate in several program, photography, music, foods, arts, to name a few. Ms. Kark also spoke on their therapy dog Sadie who was introduced to the school last year who helps students cope with anxiety.

She stated having Sadie in their school has been helping some of the more reluctant students to open up, those reluctant to read in class will read aloud to Sadie, having an indirect impact on their literacy goals.

The Granum School Annual Education Report is located on our division website. Please use the following link to review their report, <http://tinyurl.com/kw8c94a> .

At 1010 hours Ms. Kark left the meeting. A break was held and the meeting was called back to order at 1015 hours.

E. Action Items

E.1 Board Policy 22DR

The Board of Trustees approved the first reading of the new Board Policy 22, Healthy School Communities and Workplaces at the March 21, 2017 Board Meeting. Trustee Yagos, Chair of the Policy Committee presented the policy to the Board of Trustees for approval of the second reading.

16-204

Trustee Yagos moved that the Board of Trustees approve the second reading of Board Policy 22DR, Healthy School Communities and Workplaces as presented.

Carried

F. Discussion / Information

F.1 Financial Update

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial update for the period ended March 31, 2017 which represents the completion of approximately 70% of the 2016-2017 school year and 58.33% of the fiscal year.

F.2 ASBA Budget and Motions

Earlier in the month the ASBA Budget and Bylaws Bulletin 2017 was distributed to all Board Members for review. Chair Toone opened discussion on the proposed bylaw amendments submitted for the upcoming ASBA Spring General Meeting.

F.3 School Fees

The School Fees Committee recently met and Jeff Perry, Associate Superintendent of Business Services updated the Board of Trustees on the work that has taken place to-date. Mr. Perry reviewed the 'draft' changes to Administrative Procedure 505, Student Fees and Service Charges, previously called Instructional Supplies & Materials Fees.

G. Reports

G.1 Central Office Senior Management Reports

Superintendents' reports are located on our website under Board / Board Information. Each spoke on highlights from their report.

- a) Dave Driscoll, Superintendent
- b) Darryl Seguin, Associate Superintendent - Administrative Services
- c) Jeff Perry, Associate Superintendent - Business Services
- d) Ken Sampson, Associate Superintendent - Programs & Services

The Chair and Trustees' reports are located on the website under Board / Board Information.

G.2 Chair's Report

Chair Toone's report was distributed to all Trustees. Mr. Toone spoke on the annual Board Retreat & Orientation which will be held on Saturday, November 18, 2017 in conjunction with the ASBA Fall General Meeting in Edmonton November 19-21, 2017.

G.3 Trustees' Report (Community Updates & Celebrations)

Trustee Toone: Thank you to Trustees Scherger and Hodges for their work in making the Student Leadership Conference a success.

Trustee McKee: Great work put into making the FNMI Youth Summit a success in Pincher Creek and also the drama production in Fort Macleod on 'Moving Forward'.

Trustee Yagos: Livingstone School held a drama production on Bullying. The presentation was very well done.

G.4 Professional Learning Sharing

Trustee Yagos attended a presentation by CRTC Commissioner, Dr. Linda Vennar (Alberta & NW Territories). More information is on Trustee Yagos' monthly report.

16-205

Trustee Ratcliffe moved that Trustees Ratcliffe, Toone, Yagos and Stevens attend the PSBA sessions June 2-4, 2017 in Red Deer.

Carried

G.5 Committee Reports

1) Awards Committee (*L. Hodges*) The Grade 12 Academic Award will be split into two \$500 awards effective next year, one \$500 specific to Trades. The graduation pins that are distributed will continue until the supply is depleted.

2) Professional Learning Committee (*S. Scherger*) A meeting will be held towards the end of June to review this year's work.

3) Policy Review Committee (*C. Yagos*) No meetings are scheduled at this time.

4) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*) The next meeting is scheduled for May 21, 2017.

5) ASBA Zone 6 Representation (*L. Hodges*) A reminder the next general meeting and Edwin Par Banquet will be held on May 10, 2017.

6) Alberta SouthWest Regional Alliance (*C. Yagos*) Trustee Yagos distributed her report with the board meeting package. (See the LRSD website for further information.)

A lunch break was held at 1220 hours and the meeting was called back to order at 1255 hours.

7) Wisdom and Guidance Council (*J. McKee*) There was nothing to report at this time.

8) Regional School Council (*L. Hodges*) The next meeting will be re-scheduled after today's Board Meeting.

9) Regional Council of Student Leaders (*S. Scherger*) Darryl Seguin, Associate Superintendent and Trustee Scherger are finalizing details of the Leadership Training which will be held at Granum School in September. The next meeting of the Regional Council of Student Leaders will be held May 16, 2017 at G.R. Davis School at 10:00 am.

10) Pincher Police Advisory (*S. Scherger*) Trustee Scherger had nothing to report at this time.

G.6 Upcoming Dates

April 26, 2017	Daly Creek, Jumbo Valley and Greenwood Colony Tour
May 10, 2017	Edwin Parr Banquet & Award, Taber
May 21, 2017	Regular Board Meeting
June 4-6, 2017	ASBA Spring Meeting, Red Deer
June 16, 2017	CEO & Board Self-Evaluation

G.7 Next Month Work List Items Review

Trustee Scherger reviewed the work list items for next month.

G.8 Substantive Motions

Chair Toone spoke on the substantive motions.

H. Pow-Wow

Georgina Henderson, the LRSD First Nations, Metis & Inuit Success Coordinator attended the Board Meeting and gave a presentation on the traditional Pow Wow, an overview of what to expect at the division-wide Pow Wow being held on May 4, 2017 at F.P. Walshe School in Fort Macleod. Ms. Henderson explained Pow Wows are the North Americans people's way of meeting together, joining in dance, singing and visiting, renewing old friendships and making new ones. It is a method to renew culture and preserve the rich heritage of the North American people. She also noted for those attending a Pow Wow that Respect will be ones guiding light.

G.9 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) Jacqueline Kark, Principal Granum School, presentation of their AERR and Three Year Plan.
- 2) The Board of Trustees approved the second reading of the new Board Policy, Healthy School Communities and Workplaces.
- 3) Georgina Henderson, LRSD First Nations, Metis & Inuit Success Coordinator presented information on the traditional Pow Wow in preparation of the May 4, 2017 LRSD Annual Pow Wow.

I. In-Camera

16-206 Trustee Yagos moved the meeting go in-camera at 1405 hours. **Carried**

16-207 Trustee Ratcliffe moved the in-camera session revert to regular session at 1444 hours. **Carried**

J Adjournment

16-208 Trustee Yagos moved to adjourn the meeting at 1445 hours. **Carried**

Chairman

Secretary-Treasure