

Livingstone Range School Division #68 Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, October 13, 2015 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
 Jeff Perry, Associate Superintendent, Business Services
 Ken Sampson, Associate Superintendent, Programs & Services
 Darryl Seguin, Associate Superintendent, Administrative Services
 Olwyn Buckland, Executive Assistant

A. Call to Order

Brad Toone, Chairman called the meeting to order at 0930 hours.

B. In-Camera

15-011 Trustee Ratcliffe moved that the meeting go in-camera at 0930 hours. **Carried**

15-012 Trustee Yagos moved the meeting revert to regular session at 1041 hours. **Carried**

Mrs. Jamie Thomas entered the boardroom at 1041 hours.

C. Emergent Changes to the Agenda

E.5 Add. Assignment of committee members for Mr. Decoux's Committees

15-013 Trustee Scherger moved that the October 13, 2015 Agenda be approved by the Board of Trustees as amended. **Carried**

D. Adoption of Minutes

15-014 Trustee Ratcliffe moved that the minutes from the June 23, 2015 Board Organization Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented. **Carried**

15-015 Trustee Yagos moved that the minutes from the September 8, 2015 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented. **Carried**

E. Action Items

E.1 By-Election

Jeff Perry, Associate Superintendent of Business Services provided the Board with a time frame, costs and the process of a by-election given the resignation of Trustee Bruce Decoux.

15-016 Trustee Yagos moved that the Board of Trustees approve of holding a by-election, to be held on November 30, 2015, given the resignation of Trustee Decoux in Ward 2.

Carried

E.2 Board Policy 11

The drafting of relevant policy is one of the tasks of the LRSD Board of Trustees. Encouraging public input is one method to keep our parents informed. Policies with significant changes in wording and or meaning will therefore require three readings before coming into effect and policies will become more effective upon passing of the third reading. This will allow trustees time to discuss any changes and solicit feedback at School Council Meetings.

The Policy Review Committee recently met and made changes to Board Policy 11, Policy Making.

15-017 Trustee Ratcliffe moved that the Board of Trustees approve the first reading of the changes in Board Policy 11, Policy Making.

Carried

E.3 Superintendent's Evaluation

Trustee Scherger requested postponing the approval of the Superintendent's Evaluation which took place on September 22, 2015 as the board has not finalized their self-evaluation at this time. This item has been tabled until a future date.

E.4 2015-2016 IMR Expenditure Plan

15-018 Trustee Hodges moved that the Board of Trustees approve the 2015-2016 Infrastructure Maintenance and Renewal Expenditure Plan as presented.

Carried

Discussion followed this motion and the Board of Trustees have requested that the results of this plan be presented in October, 2016 reflecting costs and associated jobs completed.

E.5 Committee Membership

15-019 Trustee Scherger moved, due to Mr. Bruce Decoux's resignation, and until further notice, that the board reallocates committee membership. The following trustees volunteered to replace Mr. Decoux's membership: 1) Discipline Committee, Trustee Hodges; 2) Appeals, Trustee Yagos; 3) First Nations Education Council (alternative), Trustee Yagos, and 4) Awards Committee, Shannon Scherger.

Carried

F. Discussion

F.1 Facilities Restructuring Plan Priorities

Chair Toone asked Jeff Perry, Associate Superintendent of Business Services to review the Facilities Restructuring Plan Priorities that was approved by the Board of Trustees on March 10, 2015. Mr. Perry reviewed the status of Nanton, Pincher Creek and Livingstone which are the three priority projects on this plan and revisited the process of Value Management Session and Community Round Table Meetings.

Discussion followed and Trustee Scherger requested supporting documentation and time lines, which also include Fort Macleod.

15-020

Trustee Scherger moved that the Board of Trustees approve of Administration to develop supporting documentation, the process and timelines to the Facilities Restructuring Plan Priorities which also includes the G.R. Davis School in Fort Macleod.

Carried

Due to timing, Item H.1 was moved to this point in the agenda.

H.1 Musical Instruments on Busses

Jamie Thomson, a parent of a student attending Crowsnest Consolidated High School, addressed the Board of Trustees in regards to a new change in practice that musical instruments are not allowed on school busses and her concern of why students and parents were not made aware of this change until the first day of school.

Chair Toone thanked Mrs. Thomson for attending and for her presentation stating the Board of Trustees will review the information and would respond to her within two weeks. Mrs. Thomson left the meeting at 1210 hours.

A lunch break was held at 1210 hours and the meeting was called back to order at 1245 hours.

F.2 Fort Macleod Modernization

Jeff Perry, Associate Superintendent of Business Services updated the Board with the progress of the modernization of the Fort Macleod schools. Both schools projects are running on schedule.

G. Information

G.1 Enrollment Count, September 30, 2015

Jeff Perry, Associate Superintendent of Business Services updated the Board of Trustees with the September 30, 2015 enrollment count showing 3,395.5 FTE students. This number is up 0.5 FTE students from the September 30, 2014 count and up 130 FTE from the number projected in the spring.

G.2 2014-2015 PAT & DIP Review

Superintendent Dave Driscoll reviewed the jurisdiction results of the Provincial Achievement Tests and Diploma Results for the 2014-15 school year. Mr. Driscoll stated the Division shows good growth however there are still some challenges which will be addressed over this school year.

G.3 Career Practitioner Update

Mr. Seguin, Associate Superintendent of Administration Services provided the Board with an update on the activities of the Career Practitioner as it related to LRSD Goal 3, Transitions. Mr. Seguin explained that Christy Bazell, Career Practitioner, which is a pilot project position, works half days both at F.P. Walshe School and Willow Creek Composite High School and prepares students for careers after high school, noting the jurisdiction is now starting preparation for students as early as grade six. Mr. Seguin reviewed Ms. Bazell's schedule, her work done to-date, successes and her timeline.

G.4 Regional School Council

Trustee Hodges noted that the meeting dates for Regional School Council dates for the 2015-2016 school year have been set for November 2, 2015, February 1, 2016 and April 11, 2016 and will be held in the library at F.P. Walshe School in Fort Macleod. Trustee Hodges also distributed a 'welcome' letter she prepared for all the School Chairs which she will be sending out.

G.5 PBOE Dinner & Meeting

Lisa Crowshoe, Superintendent of Piikani Board of Education has invited our Board of Trustees and Senior Management to a dinner and meeting to be held at Luigi's in Pincher Creek at 5:00 pm on Wednesday, November 18th.

I. Reports

I.1 Central Office Senior Management Reports

The Superintendent and Associate Superintendents distributed and spoke on their reports. A copy of their reports is posted on our website under Board / Documents.

- a) Superintendent Report
- b) Associate Superintendent - Administrative Services
- c) Associate Superintendent - Business Services
- d) Associate Superintendent - Programs & Services

I.2 Chair's Report

Chair Toone spoke on events he has attended since the last Board Meeting. These included: 1) FNMI/CASS Summit in Edmonton, 2) a tour of the Stavely Library with the Granum Library Board, and 3) ASBA Advocacy Meeting in Edmonton.

I.3 Trustees' Report (Community Updates & Celebrations)

Trustee McKee. 1) JT Foster School: attended the Leadership Conference in Halifax; 2) Granum School: build a greenhouse which will be used for special projects and the 'lunch' program.

Trustee Yagos. 1) ISS: instead of having a School Chair Person is going with an Advisory Council as last year; 2) LIV: will be hosting the girls basketball provincials in March; 3) CCHS; Columbia international students have parents interested and involved in the program.

Trustee Scherger. 1) CAN school had a good turnout at their School Council Meeting with the new principal Dave Fender; 2) MHHS is holding their experiential week October 19-23; 3) MHHS and St. Michael's Admin are working closely together with the modernization of St. Michael's.

Trustee Toone. 1) WCCHS had a good turnout at their School Council Meeting.

I.4 Professional Learning Sharing.

Chair Toone spoke on the First Nations Education Conference noting it was a good conference that we can move forward on and the importance of building trust.

I.5 Committee Reports

Standing Committees

- a) Awards Committee (*L. Hodges*)
No report at this time.
- b) Professional Learning Committee (*S. Scherger*)

15-021

Trustee Scherger moved that three trustees be permitted to attend the Shaping the Future, Healthy Everactive Schools Annual Conference being held at the Kananaskis Delta Lodge, January 28-30, 2016.

Carried

- c) Policy Review Committee (*M. Ratcliffe*)
No report at this time.

External Committee

- a) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)
Trustee Ratcliffe reported a meeting was held on October 1st and the next meeting will be held February 11, 2016.

Board Representatives

- a) ASBA Zone 6 Representation (*L. Hodges*)
Trustee Hodges reported a good meeting. The next meeting will be held on November 4th at LSD No. 51.
- b) Alberta SouthWest Regional Alliance (*C. Yagos*)
Trustee Yagos distributed the Alberta SW Bulletin for October, 2015. The next meeting will be held on November 4th.
- c) First Nation Education Council (*J. McKee*)
Trustee McKee noted the first meeting of the year will be held on October 19th and is being hosted by the PBOE. Additionally he noted he will be attending the Treaty 7 Conference in Calgary October 13-17, 2015.

I.6 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) Given the resignation of Trustee Decoux in Ward 2, the Board of Trustees approved holding a by-election which will take place on November 30, 2015.
- 2) The September 30, 2015 enrollment count shows 3,395.5 FTE students which is up 0.5 FTE students from the September 30, 2014 count and up 130 FTE from the number projected in the spring.
- 3) The Board of Trustees had an initial look at the Division results of the 2014-2015 Diploma and Provincial Achievement Tests and look forward to seeing the individual school's results. The Division shows good growth; there are still some challenges which will be addressed over this school year.

In-Camera

15-022 Trustee Yagos moved the meeting go in-camera at 1456 hours.

15-023 Trustee Ratcliffe moved the meeting revert to regular session at 1527 hours.

J. Adjournment

15-024 Trustee Ratcliffe moved that the meeting be adjourned at 1527 hours.

Chairman

Secretary-Treasure