

Livingstone Range School Division #68 Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division No. 68 was held on Monday, May 10, 2016 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Kristy Stevens, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Ken Sampson, Associate Superintendent, Programs & Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant
Regrets: Jeff Perry, Associate Superintendent, Business Services

A. Call to Order

Brad Toone, Chairman called the meeting to order at 0934 hours.

B. Emergent Changes to the Agenda

15-105 Trustee Hodges moved that the May 10, 2016 Agenda be approved by the Board of Trustees as presented. **Carried**

C. Adoption of Minutes

15-106 Trustee Yagos moved that the minutes from the April 11, 2016 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Mr. Wes Wescott entered the boardroom at 0935 hours. **Carried**

D. Presentation

D.1 Crowsnest Consolidated High School AERR Presentation

Wes Wescott, Principal of Crowsnest Consolidated High School attended the Board Meeting and presented the CCHS 2014-2015 Annual Results and 3 Year Plan. Mr. Wescott highlighted the schools celebrations, reviewed and reflected on their PAT and Diploma results and spoke on their goals for 2015-2018; 1) Provide diverse educational opportunities at CCHS and, 2) Be at or above provincial benchmarks on PAT and Diploma Exam results. Overall an excellent presentation with excellent results!

The Crowsnest Consolidated High School AERR and Plan are located on their website under documents or, <http://tinyurl.com/jlt2rhg>

Mr. Wescott left the meeting at 1040 hours. A break was held and the meeting was called back to order at 1048 hours.

E. Action Items

E.1 Board Budget Meeting

With the recent announcement of the provincial budget, the Minister has extended the deadline for budget submission to June 30, 2016. As such, in consultation with administration, we would like to cancel the May 31, 2016 Board Budget Meeting and re-schedule it to be held with the regular board meeting on June 14, 2016.

- 15-107** Trustee Ratcliffe moved that the Board of Trustees approve changing the May 31, 2016 Board Budget Meeting date to June 14, 2016 to be held in conjunction with the regular board meeting.

Carried

E.2 Board Committees

- 15-108** Trustee Toone moved that the Board of Trustees approve establishing an Ad Hoc Committee consisting of two members for the purpose to review Committees of the Board and bring back recommendations to the June 14, 2016 Board Meeting.

Carried

Trustees Yagos and Ratcliffe volunteered to be on the Ad Hoc Committee.

E.3 Board Policy 14 Update

- 15-109** Trustee Ratcliffe moved that the Board of Trustees approve rewording the opening sentence of Board Policy 14 to read: Under Section 124 of the School Act, the only items that may be appealed to the Board are listed herein:

- a) Special education placement;
- b) Language of instruction;
- c) Home education programs;
- d) Student expulsion;
- e) Amount and payment of fees or costs;
- f) Access to, or the accuracy or completeness of student records;
- g) Amount of fees payable by a Board to another Board; or
- h) Board responsibility for a student.

Carried

E.4 Board Policy 17 Update

- 15-110** Trustee Ratcliffe moved that the Board of Trustees approve eliminating Item 9, 'A parent may request a review by the Board of Trustees of any decision of the Superintendent on an appeal under this policy' be eliminated from Board Policy 17, School Community Attendance Areas, as it conflicts with Board Policy 14, Appeals Regarding Student Matters.

Carried

Trustee McKee was opposed to the motion and asked for his vote to be recorded.

E.5 Grade 12 Academic Award

- 15-111** Trustee Hodges moved that the Board of Trustees approve splitting the existing \$1000 Grade 12 Academic Award into two awards; one \$500 Academic Award and one \$500 CTS Award with the criteria for the awards being developed in collaboration with division administrators and presented to the Board in November, 2016.

Carried

F. Information

F.1 Fort Macleod Modernization

Dave Driscoll, Superintendent gave an update on the modernization project in Fort Macleod on behalf of Jeff Perry. Superintendent Driscoll informed the Board of Trustees work on key areas is currently taking place; 1) score clocks, 2) furniture

budgets, 3) trees and landscaping; after inspection by an arborist, some trees at W.A. Day that present a safety concern will need to be removed. Additionally there was a small glitch with the flooring which caused a small delay but everything is now moving forward.

F.2 Financial Report

The monthly financial update for the period ended April 30, 2016 represents the completion of approximately 80% of the 2015-2016 school year and 66.6% of the fiscal year. As Jeff Perry, Associate Superintendent of Business Services is unable to attend this meeting, any questions should be directed to Mr. Perry at a later date.

G. Reports

G.1 Central Office Senior Management Reports

The Superintendent and Associate Superintendents distributed their monthly reports and spoke on the highlights of meetings and work they have been involved in since the last meeting and key areas of projects they will be working on next month. Their reports are posted on our website under Board Information; to view use the following link. <http://tinyurl.com/hvrth64>

- a) Dave Driscoll, Superintendent Report
- b) Darryl Seguin, Associate Superintendent - Administrative Services
- c) Jeff Perry, Associate Superintendent - Business Services. Mr. Perry was absent and a report was not available.
- d) Ken Samson, Associate Superintendent - Programs & Services

G.2 Chair's Report

Trustee Toone's report was distributed to all. Chair Toone spoke on the achievements of our students who were represented at the recent Southwest Regional Skills Competition held in Lethbridge. Cards of Congratulations will be sent to each student.

G.3 Trustees' Report (Community Updates & Celebrations)

Trustee Reports are located on our website; to view use the following link: <http://tinyurl.com/z3q7o5q>

Trustee Scherger: Trustee Scherger distributed her report and spoke on Matthew Halton High School Experiential Week; a highlight being the involvement of Lethbridge College in that a group of students attended classes for a week. Additionally Trustee Scherger spoke on attending the Granum Project Fair on Chair Toone's behalf. The fair included student's projects individualized according to their hobbies, passions or curiosities.

Trustee Yagos distributed her report. She spoke on 1) attending the Livingstone graduation and the great effort put into it; 2) Horace Allen Grade 3 Research on the Crowsnest Pass; 3) 2 students at Livingstone excelled at the Regional Skills Competition. Trustee Yagos also spoke on the recent ASBA Provincial Issues Forum held in Edmonton and commented on the great turnout and the good discussions.

Trustee Ratcliffe distributed her report and spoke on the tremendous success of the recent Regional Student Leadership Conference which was planned by and led by the students.

Trustee Hodges noted that F.P. Walshe, in recognition of the disaster happening at Fort McMurray, is holding a garage sale May 14-15, 2016 with proceeds going towards the Red Cross.

G.4 Professional Learning Sharing.

Trustee Scherger inquired to the status of the new System Leader Standards stating it will need to be reviewed and compared to our current Board Policy 13, Role of the Superintendent. Mr. Seguin will follow up with Trustee Scherger in this regard.

G.5 Committee Reports

Standing Committees

- a) Awards Committee (*L. Hodges*) - Information will be brought forward to the next board meeting.
- b) Professional Learning Committee (*S. Scherger*) - Discussion on timelines and moving forward with the Board Self Evaluation and CEO Evaluation process was discussed. Mr. Terry Gunderson was selected as the facilitator and Trustee Scherger will make arrangements with ASBA.
- c) Policy Review Committee (*M. Ratcliffe*) - A meeting was held April 26, 2016. Discussion items are listed in Trustee Ratcliffe's report. The next meeting will be held following the May 31 Planning and Pre-Organization meeting.

A lunch break was held at 1215 hours and the meeting was called back to order at 1250 hours.

External Committee

- a) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*) - A meeting was held in Claresholm on May 5, 2016. Discussion included: Whooping Cough, Teachers 'Use of Day', Budget and funding questions and preliminary arrangements of ATA Induction, Retirement Banquet.

Board Representatives

- a) ASBA Zone 6 Representation (*L. Hodges*) - The Meeting and Edwin Parr banquet will be held on May 11, 2016.
- b) Alberta SouthWest Regional Alliance (*C. Yagos*) - Trustee Ratcliffe attended the meeting; their newsletter was distributed.
- c) First Nation Education Council (*J. McKee*) - Trustee McKee stated there was nothing to report at this time.

Other

- a) Regional School Council (*L. Hodges*) - The April 18, 2016 meeting went well with good feedback. The minutes will be distributed soon.
- b) Regional Council of Student Leaders (*S. Scherger*) - The Student Leaders Conference at Willow Creek Composite High on April 15, 2016 was a success. The next meeting will be held on May 17, 2016 at F.P. Walshe School at 10 am.
- c) AB SW Broadband (*B. Toone*) - Trustee Toone stated there was nothing to report.
- d) Pincher Creek Police Advisory Committee (*S. Scherger*) - Trustee Scherger stated there was nothing to report.

G.6 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) The SW Regional Skills Competition recently took place at Lethbridge College. Senior Management, Staff and the Board of Trustees are extremely proud of the exceptional achievement of all the students that participated. Following are the student results in the various categories from LRSD.

Auto Service

- 1st Dan Koshney and John Penner, WCCHS
- 3rd Luke Lewis and Mackenzie Strachan-Reed, MHHS

Carpentry

- 1st Joel Lewis, MHHS
- 3rd Chas Hale, MHHS

Culinary Arts

- 1st Taylor Ewing, MHHS
- 2nd Odin Orsten, WCCHS

Hair Intermediate

- 1st Siena Hoff, WCCHS
- 2nd Kiana Toone, WCCHS

Hair Junior

- 2nd Kaley Nelson, WCCHS

TV/Video Production

- 2nd Cameron Brush and Ryan Grove, LIV

Welding

- 1st Colton Teneycke, MHHS

- 2) The Board of Trustees approved splitting the existing \$1000 Grade 12 Academic Award into two awards; one \$500 Academic Award and one \$500 CTS Award. The criteria for the awards will be developed in collaboration with division administrators and presented to the Board in November, 2016 and will take effect in the 2016-2017 school year.
- 3) Wes Wescott, Principal of Crowsnest Consolidated High School attended the Board Meeting and presented the CCHS 2014-2015 Annual Results and 3 Year Plan. Mr. Wescott highlighted the schools celebrations, reviewed and reflected on their PAT and Diploma results and spoke on their goals for 2015-2018; 1) Provide diverse educational opportunities at CCHS and, 2) Be at or above provincial benchmarks on PAT and Diploma Exam results. Overall an excellent presentation with excellent results!
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H. Adjournment

15-112

Trustee Ratcliffe moved that the meeting be adjourned at 1308 hours.

Carried

Chairman

Secretary-Treasure