



## Livingstone Range School Division #68 Minutes of the Board of Trustees

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The Regular Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, December 8, 2015 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent  
Jeff Perry, Associate Superintendent, Business Services  
Ken Sampson, Associate Superintendent, Programs & Services  
Olwyn Buckland, Executive Assistant

### **A. Call to Order**

Brad Toone, Chairman called the meeting to order at 0932 hours.

### **B. In-Camera**

**15-043** Trustee Hodges moved that the meeting go in-camera at 0932 hours.

**Carried**

**15-044** Trustee Yagos moved the meeting revert to regular session at 1100 hours.

**Carried**

The Board took a break and the meeting was called back to order at 1110 hours.

Audrey Kluin, Principal of A.B. Daley School entered the boardroom at 1110 hours.

### **C. Emergent Changes to the Agenda**

Reports: Add as Standing Reports (Trustee Scherger)  
Regional School Council  
Regional Council of Student Leaders  
Alberta SW Broadband  
Pincher Creek Police Advisory Committee

Reports: Add C2 (Trustee Ratcliffe)

E.3 Appointment of TEBA Representative (Chair Toone)

**15-045** Trustee Scherger moved that the December 8, 2015 Agenda be approved by the Board of Trustees as amended.

**Carried**

### **D. Adoption of Minutes**

**15-046** Trustee Yagos moved that the minutes from the November 24, 2015 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

**Carried**

Due to timing, items were not presented in order of the agenda.

**E. Action Items**

**E.1 Approval of Board Self Evaluation Goals**

**15-047** Trustee Hodges moved that the Board of Trustees approve the Board of Trustees self-evaluation and goals of September 22, 2015 and November 10, 2015. **Carried**

**E.2 Approval of CEO Evaluation, Compensation and Goals**

**15-048** Trustee Ratcliffe moved that the Board of Trustees accepts the Superintendent's evaluation and goals of September 22, 2015 and approve the Superintendent's remuneration as previously discussed with the Board and Superintendent. **Carried**

Trustee McKee left the meeting due to a conflict of interest.

**E.3 Bill 8 Public Education Collective Bargaining Act and Appointment of TEBA Representative**

Superintendent Driscoll reviewed concerns on the government's proposed Bill 8; 1) the proposed legislation came with no warning, 2) central bargaining topics have been decided by ATA and the government and the board's voice was not heard, and 3) it is unclear who will be at the bargaining table. The Board of Trustees, given the opportunity to provide feedback on the proposed bill, reviewed and modified a draft letter written to the Minister of Education by Chair Toone.

**15-049** Trustee Ratcliffe moved that the Board send the revised letter today on their feedback on the government's proposed Bill 8 to the Minister of Education with a copy to all other board chairs and our local provincial constituent. **Carried**

**15-050** Trustee Yagos moved that Trustee Toone be appointed the TEBA Representative and Trustee Ratcliffe as the alternative. **Carried**

Trustee McKee returned to the boardroom.

**F. Presentations**

**F.1 A.B. Daley AERR Presentation**

Audrey Kluin, Principal of A.B. Daley School presented her Annual Reports Report and Three Year Plan to the Board of Trustees. To view the A.B. Daley AERR, visit their website at <http://www.abdaleyschool.ca/>

Ms. Kluin left the meeting at 1155 hours.

The Board broke for lunch at 1155 hours. A staff appreciation lunch was prepared by Konny Nelle, Food Teacher at Willow Creek Composite High School.

The meeting was called back to order at 1300 hours.

**F.2 LRSD Literacy Committee**

Ken Sampson, Associate Superintendent of Programs and Services and Chad Kuzyk, Director of Learning and Innovation gave an overview of the LRSD Literacy

Committee, and the work on Literacy and Numeracy (LRSD Division Goal 1) they are involved in. They described the committee's goals and outcomes and the key strategies for implementation of this directive. More information can be found on a section on Literacy and Numeracy which has been added to LRSD's website.

## **G. Discussion**

### **G.1 Rural Transportation**

Superintendent Driscoll reviewed a draft letter composed by a committee of board chairs in the province to the Honourable David Eggen, Minister of Education in regards to the serious and significant challenges facing us in the area of student transportation. Jeff Perry, Associate superintendent of Business Services reviewed our challenges and concerns with the level of service and funding and it was noted we were looking for common ground within the group. Discussion followed on this topic.

15-051

Trustee Yagos moved that the Board of Trustees support the letter to the Minister of Education in regards to the serious and significant challenges facing us in the area of student transportation.

*Carried*

### **G.2 Trustee Computer Ever-Greening**

Chad Kuzyk, Director of Learning and Innovation reviewed the evergreening time frame in which the Trustees will have their computers upgraded. A discussion on how they use their computers and their needs going forward took place. A google session will be slated for January for the trustees and in February a review of options of technical devices will take place.

### **G.3 Financial Update**

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial update for the period ended November 30, 2015 which represents the completion of approximately 30% of the 2015-2016 school year and 25% of the fiscal year.

### **G.4 Board Action Inquiry Form**

The Board of Trustees discussed the Action Inquiry Form and updates to the form which will take place.

### **G.5 Planning Meeting**

Chair Toone discussed the term 'Planning Meetings' in that they should be a public meeting, an item discussed at a session he attended at the ASBA Fall General Meeting. Discussion took place on this issue and further discussions will take place in the near future.

## **H. Information**

### **H.1 Nanton Community Engagement**

Jeff Perry, Associate Superintendent of Business Services updated the Board of Trustees on the recent Nanton Community Engagement meeting. Mr. Perry reviewed the process of advertising for the event and the facilitation of the meeting by Ferrari Westwood Babits Architects: 1) an overview of the government process took place, 2) samples of work were offered, 3) trends were identified, and 4) a brainstorming session took place with the community.

Mr. Perry stated although turnout was small, overall it was a good meeting and the next step will be a scoping meeting which will be set by the Government of Alberta.

## **H.2 International Travel**

Superintendent Driscoll gave an update on International Travel in regards to the current world events which has brought concern to student travel. Superintendent Driscoll reviewed the travel policy and process and stated all schools have been updated with concerns. In addition, schools have been requested to check on the insurance cancellation procedures for trips that are currently booked. The Board of Trustees and Central Office Senior Staff will monitor all current international travel implementing various checklists to ensure all parents and school staff are kept up to date on current proposed travel. The Board of Trustees will relook the situation in February, 2016.

## **H.3 Board of Trustees Christmas Gift to Schools**

15-052

Trustee Scherger moved that that Board of Trustees donate \$50.00 to each school to go towards a 'Students Healthy Eating Initiative' and that this will be an ongoing donation for future years; and that candy canes will continue to be distributed to the Colony Schools by the Trustees.

***Carried***

## **I. Reports**

### **I.1 Central Office Senior Management Reports**

The Superintendent and Associate Superintendents distributed their monthly reports and spoke on the highlights of meetings and work they have been involved in since the last meeting and key areas of projects they will be working on next month. A copy of their reports is posted on our website under Board / Documents.

- a) Dave Driscoll, Superintendent Report
- b) Darryl Seguin, Associate Superintendent - Administrative Services
- c) Jeff Perry, Associate Superintendent - Business Services
- d) Ken Samson, Associate Superintendent - Programs & Services

### **I.2 Chair's Report**

Chair Toone spoke on events he has attended over the past month which included attending the Divisional Day and distributing service awards with Trustees Scherger and McKee, attending; the Transportation meeting, Board Chair meeting session at the Fall General Meeting, and the Westwinds Board Meeting.

### **I.3 Trustees' Report (Community Updates & Celebrations)**

(B. Toone, D. Seguin) Congratulations to the Willow Creek Composite High Cobra Football Team and the Fort Macleod Flyers Senior Volleyball Team who both placed second at the Provincials.

(S. Scherger) Matthew Halton High alumni Wendy McClelland, founder of Vets to Go recently received the Deliotte Start-Up Award from the Toronto-based organization Women of Influence.

(S. Scherger) Community of Pincher Creek is very involved in lifelong learning and entrepreneurship.

(C. Yagos) Livingstone School has had an increase of 9 elementary students since the beginning of the school year.

(C. Yagos) Horace Allen and Isabelle Sellon Schools is focusing on Literacy with '1 Book, 2 Schools' coming up shortly.

(C. Yagos) Great conversations and excitement in Lundbreck on the proposed ski school.

(J. McKee) J.T. Foster's Queens Ball was a great success.

#### **I.4 Professional Learning Sharing.**

There was nothing to report.

#### **I.5 Committee Reports**

##### Standing Committees

- a) Awards Committee (*L. Hodges*)  
A meeting was scheduled for today however due to time constraints will be postponed.
- b) Professional Learning Committee (*S. Scherger*)  
Trustee Scherger reviewed her report on two complementary workshops. Discussion followed and the workshops will be revisited. It was decided to hold a session prior to the Spring General Meeting. Hotel reservations will be adjusted for an earlier check-in.
- c) Policy Review Committee (*M. Ratcliffe*)
- d) The Policy Committee is continuing their work on Welcoming, Caring, Respectful and Safe Learning Environment.

##### External Committee

- a) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)  
There was nothing to report.  
The ATA Christmas Dinner will be held on December 14, 2015.

##### Board Representatives

- a) ASBA Zone 6 Representation (*L. Hodges*)  
There was nothing to report.
- b) Alberta SouthWest Regional Alliance (*C. Yagos*)  
Last meeting was the elections so did not attend. The next meeting is in January.
- c) First Nation Education Council (*J. McKee*)  
There was nothing to report.

##### Other

- a) Regional School Council (*L. Hodges*)  
There was nothing to report. The next meeting is February 1, 2016.
- b) Regional Council of Student Leaders (*S. Scherger*)  
Kevin Sheen is working on Google Documents for the student leaders.
- c) Alberta SW Broadband (*B. Toone*)  
A meeting was held in Pincher Creek. Fibre optics is now 'in the ground' in Nanton and Pincher Creek and Fort Macleod are moving forward with this.
- d) Pincher Creek Police Advisory Committee (*S. Scherger*)  
Hand out was distributed. Traffic safety is a concern and will be a regular agenda item.
- e) C2 (*M. Ratcliffe*)  
Two C2 meetings were recently held; one in Edmonton and one in Calgary, which will be wrapping up the end of August, 2016. Boards need to decide if they want to continue. At the local C2 committee meeting data was reviewed from the Teachers' survey. There was good feedback on the new substitute system. Overall a good meeting with positive feedback. The next meeting will be held in April, 2016.

## I.6 Key Messages

**Four Key Messages** selected by the Board of Trustees from today's meeting are:

- 1) The Board of Trustees were updated on the Division's Goal 1, *Literacy and Numeracy*. Ken Sampson, Associated Superintendent of Programs & Services and Chad Kuzyk, Director of Learning & Innovation gave a very informative presentation on the overview of the program, the goals and outcomes as well as the key strategies on the implementation of this goal. A section on Literacy and Numeracy will be included on our website under **Services / Learning Support ...** which is going live this Friday!
- 2) The Board of Trustees have recently been working on their areas of emphasis which tie to the division's goals. At the Board Meeting on December 8<sup>th</sup> they approved their *2015-2016 Areas of Emphasis*, 1) Advocacy with Provincial and Federal Politicians, and 2) Advocacy to Facilitate Success of First Nations Students. This document is viewable at <http://tinyurl.com/o3auj87>.
- 3) The Board of Trustees have been asked to provide feedback on the government's proposed Bill 8, *Public Education Collective Bargaining Act*. The proposed legislation came to school boards with no input from the Board and unclear as to whom will be sitting at the table during negotiations. A letter with the Board's concerns was forwarded to the Honourable Minister of Education, Mr. David Eggen shortly after the meeting.
- 4) With the current world events, international student travel has become a concern. Superintendent Driscoll reviewed the travel policy and process and stated all schools have been updated with concerns, in addition to information on cancellation insurance. The Board of Trustees and Central Office Senior Staff will monitor all current international travel implementing various checklists to ensure all parents and school staff are kept up to date on current proposed travel.

## J. Adjournment

**15-053** Trustee Ratcliffe moved that the meeting be adjourned at 1642 hours.

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**Chairman**

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**Secretary-Treasure**