

Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, March 10, 2015 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Bruce Decoux, Lori Hodges, John McKee, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

Trustee Martha Ratcliffe, Chair was absent from the meeting.

A. Call to Order

Vice-Chair Toone called the meeting to order at 0930 hours.

B. In-Camera

14-082 Trustee Scherger moved the meeting move to in-camera at 0930 hours.

Carried

14-083 Trustee Hodges moved the meeting revert to regular session at 1006 hours.

Carried

A short break was held and the meeting was brought back to order at 1012 hours. Vice-Chair Toone reminded everyone to turn off incoming signals from their cell phones. Mr. Bob Dyrda entered the meeting at 1012 hours.

C. Emergent Changes to the Agenda

14-084 Trustee Yagos moved that the March 10, 2015 Agenda be approved by the Board of Trustees as presented.

Carried

D. Adoption of Minutes

14-085 An error in the date of the February minutes was noted. Trustee McKee moved that the minutes from the February 10, 2015 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as amended.

Carried

E. Guest Presentation

E.1 Alberta SouthWest Regional Alliance

Bob Dyrda, Communications Coordinator with Alberta SouthWest Regional Alliance attended the meeting and reviewed information on the history and current status of 'Broadband for Economic Development Research'. Additionally Mr. Dyrda discussed benefits our school jurisdiction could see from the implementation of the installation of their broadband, those being; 1) how connectively affects students, 2) put the

division on the leading edge of educational offerings and processes, 3) youth engagement and, 4) support of research.

The possibility of having a trustee on their committee was entertained and will be further discussed at the next board meeting.

After discussions with the trustees, Mr. Dyrda left the meeting at 1035 hours.

F. Action Items

F.1 2016-2019 School Capital Plan / Priorities

Jeff Perry, Associate Superintendent of Business Services reviewed the recommended School Facilities Restructuring Plan priorities for Livingstone Range School Division. The priorities remain the same as was approved by the Board in March, 2014 however the document has been adjusted to identify steps that will be taken to ensure the pre-established needs will be confirmed or updated to the current needs of the community. Alberta Education's deadline for submission of the 2016-2019 School Capital Plan is April 1, 2015.

14-086

Trustee Scherger moved that the Board of Trustees approve the Livingstone Range School Division No. 68 Facilities Restructuring Plan / Priorities as presented and that they be submitted to Alberta Education by April 1, 2015.

Carried

F.2 Instructional Funding Allocation Formula

The prior year's Instructional Funding Allocation Formula was recently presented and discussed at the Administrative Council Meeting. A recommendation was brought forward by Jeff Perry, Associate Superintendent of Business Services to retain the current formula. This formula was adjusted in the prior year to recognize the increased costs for schools that offer more grade levels (divisions) within the same school. It also supported the smaller schools. As 2014-2015 is the first year with the revised formula it is premature to make adjustments before we can properly analyze the results of the adjustments. Mr. Perry reviewed the feedback from the Administrators and the recommendation as per the Administrative Council.

14-087

Trustee Yagos moved that the Board of Trustees approve the Instructional Funding Allocation Formula for the 2015-2016 school year, as recommended by Administrative Council.

Carried

G. Discussion

G.1 Monthly Financial Update

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial update for the period ended February 28, 2015 which represents the completion of approximately 60% of the 2014-2015 school year and 50% of the fiscal year. Mr. Perry opened the floor to discussion.

A ten minute break was held and the meeting was brought back to order at 1120 hours.

G.2 Budget Information Session - High School Funding / Redesign

Jeff Perry, Associate Superintendent of Business Services reviewed how the division is funded by Alberta Education for high school students and how the divisions' allocation formula allocates funds out to the high schools and how this changes when

a high school elects to be part of the high school redesign project. Ms. Connie Bonetti, Director of Finances joined Mr. Perry for this review.

Stavely Elementary Students, Teacher Mrs. Allison Martin and Principal Kathy Charchun joined the meeting at 1135 hours.

H.1 Stavely Elementary Passion Projects

Mrs. Martin's grades 3 and 4 class attended the meeting and showed a movie they made which showcased their January and February Passion Projects. The movie has pictures and video of the students participating in their projects and shows the connection to the cross-curricular outcomes and specific language art objectives. Throughout the project they learned how to write good reflections and dig deeper into their minds. The movie also includes aspects of their reflection process.

Mrs. Charchun spoke on the changes she has noticed in the students since this project started noting it is very evident in language-arts and also the students have become very independent learners. Mrs. Charchun noted the school has run 23 sessions and spoke on the overwhelming volunteer support she has received from the community to help with these projects.

Students attending are Riley Boucher, Gertruda Redekopp, Desi Klein, Sydney Slevin, Rylee, Woerman, Kristina Hoekstra, Arden MacDonald-Thomson, William Scott, Angelina Ewanick, Keianna Revel, Eric Johnson, Airanna Whisselle, Hannah Watson, Jack Watson, Ady Williams, Celina Reinhard, Chase Baptist, Jack Kitchen, Kamryn Oulton and Janell Lange.

The students and staff left the meeting at 1155 hours.

A lunch break was held at 1155 hours and the meeting was brought back to order 1240 hours.

Mrs. Carole Goodreau joined the meeting by video conference at 1245 hours.

H.2 Canyon Day Care

Carole Goodreau, Principal of Canyon School joined the Board Meeting by video conference to give the Trustees input on the day care program and before and after school program which commenced with the start of the 2014-15 school year. Mrs. Goodreau stated the main reason for starting the program was to bring students to the school as they were losing families to Holy Spirit School as they already had a program and parents ended up leaving their students there to continue with their K-12 education. After a survey was send out and positive feedback and interest was heard the preparation to start the program got underway. Mrs. Goodreau stated she was very fortunate to hire the director she has who is very popular in the community and came to her from a similar program along with several students; she fit into the philosophy of the school and was able to do all the licensing for the program. The program shares facilities at the school, the gym, kitchen, library and playground, depending on the coding of equipment. She stated staffing is the biggest challenge; she has lost some very good staff as pay isn't competitive and they move on. Hiring is a shared process between the school and program and Mrs. Goodreau feels it is very important that new staff believe in the philosophy of the school. She stated the day care and after school program is currently 'booming' and 16 day care students will continue their schooling at Canyon. Mrs. Goodreau also thanked the maintenance personnel who worked throughout last summer to get the facility to standard for licensing and said she has received excellent support from maintenance and Central Office Administration.

The video-conferencing ended at 1300 hours.

I. Reports

I.1 Central Office Senior Management Reports

a) Superintendent Report

Dave Driscoll, Superintendent distributed his report and spoke on meetings and activities he has participated in since the last meeting. These included; 1) Procedural Review Committee, 2) Alberta Education Meeting in Edmonton, 3) Career Transition Meeting, 4) Board Planning Meeting, 5) First Nations Education Council Meeting, 6) FNMI Data Sharing and Review Meeting, 7) Colony Memorandum of Agreement, 8) Board Awards Committee, 9) Google Summit in Edmonton, and 10) Admin Council. Mr. Driscoll additionally shared a picture of Central Office celebrating Pink Shirt Day.

b) Associate Superintendent - Administrative Services

Darryl Seguin, Associate Superintendent of Admin Services distributed and spoke on his report. Items included; 1) Classroom Observations, 2) Google Summit, 3) HR Symposium, 4) CUPE Management Meeting, 5) Mechanic Interview and 6) Minister of Education Information Night.

c) Associate Superintendent - Business Services

Jeff Perry, Associate Superintendent of Business Services distributed and spoke on his monthly report. Items included; 1) Fort Macleod Modernization items, 2) Colony Visits, 3) Granum Library Board Meeting, 4) Board Planning Session, 5) Senior Management Planning, and 6) Partnership with Free the Children - We Act Partnership extension.

d) Learning Services

Chad Kuzyk, Coordinator of Technology and Learning joined the meeting to review various areas of Technology and Learning he has been involved in. These included; 1) Inspiring Education, 2) Learning and Technology Framework, 3) Technology Infusion, 4) Assistive Technology, 5) Asynchronous Learning, 6) Shared Services, 7) Professional Development, and 8) Parent Communication.

I.2 Chair's Report

As the Chair was absent there was no report.

I.3 Trustees' Report (Updates in Communities / Celebrations)

Trustees McKee and Toone

Granum School participated in a MS Read-a-Thon fundraiser. As part of the program, the MS organization will be sending a Brinks Armor Truck to pick up monies raised on March 16th.

West Meadow Elementary: Junior Alberta Treasury Branch financial session kick-off.

J.T. Foster: Students are raising funds for Africa by hosting a Volleyball Tournament.

Stavelly: Passion Projects as seen today in their presentation to the Board.

A.B. Daley: Grade 6 project on bringing cell phones to class for research projects (BYOD).

Trustee Yagos

Livingstone School is currently engaged in fundraising for playground equipment and are also working on a 'Vision'.

I.4 Professional Learning Sharing.

Trustees Scherger, Hodges, Yagos and McKee reported on sessions attended at the Annual Rural Education Symposium held March 1-3, 2015.

I.5 Committee Reports

Standing Committees

- a) Awards Committee (*B. Decoux*)
Trustee McKee recently was involved in the selection of the LRSD Edwin Parr candidate announcing the winner was Candice Janzen from Canyon School.
- b) Professional Learning Committee (*L. Hodges*)
Trustee Hodges reviewed the upcoming Professional Learning Opportunities.
- c) Policy Review Committee (*C. Yagos*)
Trustee Yagos distributed notes on the Policy Committee listing the policies which need to be changed or reviewed. The next meeting will be on March 23, 2015 at 1:00 pm.

External Committee

- a) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)
There was no report on this committee.

Board Representatives

- a) ASBA Zone 6 Representation (*L. Hodges*)
Trustee Hodges reported that the March 11, 2015 meeting will be held at Holy Spirit Division in Lethbridge and Medicine Hat will be presenting on Learning Commons.
- b) Alberta SouthWest Regional Alliance (*C. Yagos*)
Trustee Yagos distributed her report from their recent meeting. Trustee Yagos spoke on the '13 Ways Community Audits Pilot Project' and would be interested in attending the local community session on the outcomes of this project.
- c) First Nation Education Council (*J. McKee*)
Trustee McKee attended this meeting on February 25th. Highlights included the First Nation Summit being held on March 17th; a pow-wow being held May 14th sponsored by F.P. Walshe School and being held at the hockey arena. Additionally Trustee McKee noted we will host two dinners in lieu of meetings, one for KBE and one for PBOE. Dates will be determined and further information distributed. Additionally further information on an upcoming Kainai Symposium in Lethbridge will be distributed.

Other Reports

- a) Administrative Review Committee (*Policy Committee*)
Trustee Scherger distributed an update on the work the Administrative Review Committee is involved with.
- b) Pincher Creek and District Regional Police Advisory Committee (*S. Scherger*)
Trustee Scherger distributed her report and spoke on the February 18th Advisory Committee meeting.

I.6 Work List Review

Vice-Chair Toone reviewed the Work List for March and April.

I.7 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) The Board of Trustees Awards Committee and Central Office Administration selected Ms. Candice Janzen as their candidate for the 2015 Edwin Parr Teacher Award (First Year Teacher). Ms. Janzen is the music teacher at Canyon School and will now compete against other first year teachers in Zone 6 for this prestigious award.
- 2) The Facilities Restructuring Plan Priorities was approved by the Board of Trustees.
- 3) 3 Presentations. 1) Bob Dyrda, Communications Coordinator with Alberta South West Regional Alliance presented information on the Broadband for Economic

Development; 2) 17 students from Stavelly Elementary School presented a movie showcasing their January and February Passion Projects;
3) Carole Goodreau, Principal of Canyon School presented information on creating the daycare and before and after school program which commenced with the 2014-15 school year at Canyon School.

J. In-Camera

14-088 Trustee Decoux moved the meeting move to in-camera at 1430 hours. **Carried**

14-089 Trustee Yagos moved the meeting revert to regular session at 1520 hours. **Carried**

K. Action Item

K.1 Bull Creek Wind Power Project

14-090 Trustee Decoux moved that Livingstone Range School Division participate in the Bull Creek Wind Power Project as delineated by the Associate Superintendent of Business Services. **Carried**

L. Adjournment

14-091 Trustee Hodges moved that the Board of Trustees adjourn the meeting at 1524 hours. **Carried**

Chairman

Secretary-Treasure