

Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, October 14, 2014 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Bruce Decoux, Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Kathy Olmstead, Associate Superintendent, Learning Services
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chair Ratcliffe called the meeting to order at 0931 hours.

Mr. Darren Adamson entered the Boardroom at 0931 hours.

B. In-Camera

14-032 Trustee Hodges moved the meeting go in-camera at 0931 hours.

Carried

B.1 Pre-Audit Meeting

Mr. Darren Adamson, Young Parkyn McNab Chartered Accountants attended the meeting to discuss the upcoming 2013-2014 audit with the Audit Committee.

B.2 John Barlow, Conservative MP for Macleod

The Board of Trustees met with Mr. John Barlow, Conservative MP for Macleod.

B.3 Superintendent's Evaluation

The Board of Trustees reviewed the Superintendent's evaluation.

14-033 Trustee Yagos moved the meeting revert to regular session at 1136 hours.

Carried

C. Emergent Changes to the Agenda

14-034 Trustee Decoux moved that the October 14, 2014 Agenda be approved by the Board of Trustees as presented.

Carried

D. Adoption of Minutes

14-035 Trustee Hodges moved that the minutes from the September 9, 2014 Board Organization Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

- 14-036** Trustee Scherger moved that the minutes from the September 9, 2014 Regular Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

E. Action Items

E.1 School Fees

School fees and the process to follow in the current school year were discussed. A motion was put forward by Trustee Scherger and a friendly amendment proposed by Trustee Yagos.

Recommendation:

- 14-037** Trustee Scherger moved that the Board of Trustees maintain the current fee structure for the board established Instructional Supplies and Material fees for the remainder of the current trustee term unless there are changes implemented in the new Alberta Education regulations. The fee structure will be re-visited by the new board in 2017.

Carried

E.2 2014-2015 IMR Expenditure Plan

The Infrastructure Maintenance and Renewal Expenditure Plan is prepared by Greg Gorzitza, Coordinator of Facility Services. It is the larger maintenance items that the division plans to have completed in the 2014-2015 School year.

- 14-038** Trustee Toone moved that the IMR Expenditure Plan be deferred to the November Board Meeting due to Mr. Gorzitza being new to this position and the amount of preparation work taking place for the Fort Macleod Schools, more time is needed to provide an inclusive report to the Board.

Carried

E.3 Superintendent's Evaluation

On September 18, 2014, Terry Gunderson from the Alberta School Board Association led the Board of Trustees through an evaluation of the Superintendent of Schools. Chair Ratcliffe discussed the evaluation.

Recommendation:

- 14-039** Trustee Yagos moved that the Board of Trustees accepts the Superintendent's evaluation of September 18, 2014 and approves the Superintendent's remuneration as discussed with the Board and Superintendent.

Carried

F. Discussion

F.1 Board Self-Evaluation

On September 18, 2014, Terry Gunderson from the Alberta School Board Association led the Board of Trustees through a self-evaluation. The Board self-evaluation report was reviewed by Chair Ratcliffe.

F.2 New Website

Mr. Seguin provided an update to the Board on the progress of the new websites for the jurisdiction and schools. Mr. Kuzyk is currently working with the schools and all websites will be moved over to the new site by the end of October.

The Board broke for lunch at 1204 hours and the meeting was called back to order at 1230 hours.

F.3 September 30, 2014 Enrollment Count

Jeff Perry, Associate Superintendent of Business Services reviewed the September 30, 2014 enrollment count which showed 3,395 FTE students. This number is down 51.5 FTE students from the September 30, 2013 count but up 88 FTE from the numbers projected in the spring. This is a decline of 1.5% from the previous year.

G. Information

G.1 2013-2014 CEU's

Mr. Perry reviewed the summary of High School CEU's earned during the 2013-2014 school year as well as historical comparisons. Mr. Perry noted it is too soon to have the current year information. These numbers do not include FNMI students living on reserves.

H. Reports

H.1 Central Office Senior Management Reports

a) Superintendent Report

Superintendent Driscoll's report highlighted the work on the new website, the arrival of Colombian students, the Alberta Education and Government of Canada recruitment in Brazil and Chile which he attended.

b) Associate Superintendent - Administrative Services

Associate Superintendent Seguin's highlights included the evaluation process taking place for First Year Teachers, the ASBA Legal Conference he attended and the new automated substitute dispatch system.

c) Associate Superintendent - Business Services

Jeff Perry, Associate Superintendent report highlighted the work involved with the Fort Macleod schools modernization, year-end documentation and budget update. Additionally he spoke on the current investment procedure as well as copier procurement.

d) Associate Superintendent - Learning Services

Associate Superintendent Olmstead's report highlighted the Making Treaty 7 production in Calgary, the First Nation Education Council meeting and curriculum discussions, Student Learner Assessments and Curriculum Redesign.

H.2 Chair's Report

Chair Ratcliff's report highlighted the ASBA meeting which took place in Calgary as well as the Legal Conference she recently attended.

Chair Ratcliff also passed around Thank you card from two students who recently received scholarships.

H.3 Trustees' Report

Trustee Yagos spoke on the Student Council meeting and Admin Policy Review Meeting she attended.

Trustee Hodges had nothing to report.

Trustee McKee's report included:

Stavelly: Field trip to Pine Coulee which was combined with the Terry Fox Run and plans in January to host Robert Munch.,

JT Foster. Queen's Ball; Student Leadership trip to Kelowna.

WCCHS: Musical performance taking place later in the year.

Granum: Harvest Supper taking place on October 17.

West Meadow Elementary: Remembrance Day ceremony in November.

Trustee Scherger reported on the document, A Learning Community in Pincher Creek (inspiring Education) and noted the upcoming meeting in November. It was noted Stephen Hurley will facilitate the meeting, 'Build Education in the Community'.

Trustee Toone noted that Trustee McKee covered his report.

Trustee Decoux had nothing to report.

H.4 Professional Learning Sharing.

Chair Ratcliffe reviewed highlights of the Legal Conference she attended and noted the area of accommodation which she noted is very important that Principals are familiar with. Associate Superintendent Seguin will follow up on this concern.

Trustee McKee reported on the Making Treaty 7 production in Calgary he attended.

H.5 Committee Reports

Standing Committees

a) Awards Committee

Trustee McKee spoke on the Art Gala being held following the meeting today.

b) Professional Learning Committee

Trustee Hodges reviewed the Professional Development list of topics. Trustee Yagos noted she is unable to attend the Healthy Student Symposium and asked if other could attend.

c) Policy Review Committee

Trustee Yagos spoke on the Administrative Policy Review Committee attended by the Policy Review Committee.

A Policy Committee meeting will be held November 24 at Canyon School.

External Committee

a) ATA Executive and LRSD Liaison Committee

Chair Ratcliffe reported a meeting will be held October 15 with the ATA Executive.

Board Representatives

a) ASBA Zone 6 Representation

Trustee Scherger distributed a report of the October 8, 2014 meeting. Highlights included information on expenses due to FOIP complaints; budget; information on new Alberta Education regulations; forthcoming nominations for Zone 6 Director and Alternate Director.

The next meeting, General and AGM will take place November 12 at Holy Spirit officer at 9:45 am.

b) Alberta SouthWest Regional Alliance

Trustee Yagos distributed her report and reported it was an excellent meeting. The highlight included a tour of Lethbridge College specifically the Aquaculture Research and Hydroponics department.

c) First Nation Education Council

Trustee McKee spoke on the First Nation Council Meeting and the concern of having students attend the meeting. He noted the Terms of Reference were revisited and spoke on the Treaty 7 Student Summit being held in November.

H.6 Work List Review

H.7 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) School Fees. A motion was carried to maintain the current fee structure for the board established Instructional Supplies and Material fees for the remainder of the current trustee term unless there are changes implemented in the new Alberta Education regulations.
- 2) Enrollment Count. Although the September 30, 2014 shows a decrease of 1.5% from September, 2013 we are up 88 students from the projected numbers in the spring.
- 3) New Website has been launched at Central Office and AB Daley and Canyon Schools. All schools will go live with the new site October 31.

I. Adjournment

14-040

Trustee Scherger moved to adjourn the meeting at 1426 hours.

Carried

Chairman

Secretary-Treasure