

Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, June 09, 2015 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger and Brad Toone.

Dave Driscoll, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

Trustees Decoux and Yagos were absent from the meeting.

A. Call to Order

Chair Ratcliffe called the meeting to order at 0926 hours.

B. In-Camera

14-111 Trustee Scherger moved the meeting go in-camera at 0926 hours.

Carried

14-112 Trustee Hodges moved that the in-camera session revert to regular session at 1006 hours.

Carried

C. Emergent Changes to the Agenda

14-113 Trustee McKee moved that the June 9, 2015 Agenda be approved by the Board of Trustees as presented.

Carried

D. Adoption of Minutes

14-114 Trustee Scherger moved that the minutes from the May 12, 2015 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

E. Action

E.1 Special Board Meeting & Organization Meeting

With the recent change in government, Alberta Education extended the submission of the jurisdiction budget from May 31, 2015 to June 30, 2015. As such, Livingstone Range School Division cancelled the scheduled May 28, 2015 'Budget Approval' Board Meeting and is asking the Board to reschedule this meeting to June 23, 2015.

Additionally the Board of Trustees wishes to postpone the Organizational Meeting to follow this rescheduled meeting.

14-115 Trustee Toone moved that the Board of Trustees approve a Special Board Meeting on June 23, 2015 commencing at 0930 hours to approve the 2015-2016 LRSD No. 68 Budget, and that the Organization Meeting which was scheduled for the June 9, 2015 Regular Meeting be postponed to follow this Special Board Meeting.

Carried

E.2 Canada 150 Community Infrastructure Program

Under the theme Giving Back to Canada: shaping the future, leaving a lasting legacy and giving a gift to Canada, the Canada 150 Community Infrastructure Program will invest \$150 million over two years to support projects that rehabilitate existing community facilities across Canada. These projects will ensure a lasting legacy as a result of Canada 150 and strengthen communities from coast to coast to coast.

Western Economic Diversification Canada (WD), on behalf of the Government of Canada, will deliver the Canada 150 Community Infrastructure Program in Western Canada. WD will invest in projects that rehabilitate or improve cultural and community infrastructure, which will help communities realize long-term growth and vibrancy in the years to come.

It is proposed that the Livingstone Range School Division join with the Fort Macleod Kids First Family Center and the Fort Macleod Community Initiative Association to put forward an application for funds to support the enhancements to the Fort Macleod Schools.

- 14-116** Trustee Hodges moved that the Board of Trustees approve of Livingstone Range School Division submitting an application through the Canada 150 Community Infrastructure Program to support the planned improvements to the W.A. Day Elementary School.

Carried

E.3 Board Policies

The Board Policy Committee recently reviewed and made revisions to Board Policy 2 - *Assurance Framework*, Board Policy 3 - *Role of the Board*, Board Policy 4 - *Role of the Trustee*, Board Policy 6 - *Role of the Board Chair*, Board Policy 7 - *Role of the Vice Chair*, Board Policy 8 - *Board Operations*, Board Policy 9 - *Committees of the Board*, Board Policy 10 - *Board Representatives* and Board Policy 13 - *Role of the Superintendent*. The Committee brought these changes forward for the Board of Trustees approval.

- 14-117** Trustee Hodges moved that the Board of Trustees approve the revisions made to Board Policy 2, Assurance Framework, as presented.

Carried

- 14-118** Trustee Toone moved that the Board of Trustees approve the revisions made to Board Policy 3, Role of the Board, as presented.

Carried

- 14-119** Trustee Hodges moved that the Board of Trustees approve the revisions made to Board Policy 4, Role of the Trustee, as presented.

Carried

- 14-120** Trustee Scherger moved that the Board of Trustees approve the revisions made to Board Policy 6, Role of the Board Chair, as amended.

Carried

- 14-121** Trustee Scherger moved that the Board of Trustees approve the revisions made to Board Policy 7, Role of the Vice Chair, as amended.

Carried

- 14-122** Trustee Toone moved that the Board of Trustees approve the revisions made to Board Policy 8, Board Operations, as presented.

Carried

- 14-123** Trustee Hodges moved that the Board of Trustees approve the revisions made to Board Policy 9, Committees of the Board, as amended. **Carried**
- 14-124** Trustee Toone moved that the Board of Trustees approve the revisions made to Board Policy 10, Board Representatives, as presented. **Carried**
- 14-125** Trustee Hodges moved that the Board of Trustees approve the revisions made to Board Policy 13, Role of the Superintendent, as presented. **Carried**

F. Discussion

F.1 Monthly Financial Update

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial statement for the period ended May 31, 2015 which represents the completion of approximately 90% of the 2014-2015 school year and 75% of the fiscal year.

G. Reports

G.1 Central Office Senior Management Reports

a) Superintendent Report

Superintendent Driscoll distributed his report detailing events and meetings he has attended since the last board meetings. These included attending the Edwin Parr Banquet and Awards, attending the Matthew Halton Graduation, Meeting with Career Transition Board; Granum Celebration; CASSIX Meeting; First Nation Education Council Meeting; ASBA Annual Spring Meeting; Alberta Education Agent Familiarization Tour, and interviewing for the new Associate Superintendent of Programs and Services.

b) Associate Superintendent - Administrative Services

Associate Superintendent Seguin distributed and spoke on his report. Items included continuation of staffing for 2015-16, attending CASSIX annual spring meeting, participating in a Human Resource Management Course; attending the Edwin Parr evening, High School Administrator Meeting, Board Hearing and ASEBP Annual Meeting.

c) Associate Superintendent - Business Services

Jeff Perry, Associate Superintendent of Business Services distributed and spoke on his report. Key items included ongoing meetings in regards to the Fort Macleod Schools Modernizations, continuation of work with the Budget, attending - First Student Contractor for Buses Meeting, Admin Council, Pre-Organization Planning Meeting with the Trustees, Fort Macleod Community Initiative Assoc. / Kids First Family Center Meeting; Procurement - meetings in regards to RFP for Copiers and Custodial Tenders as well as completing the Bull Creek Wind Power Project Documentation.

d) Learning Services.

Personnel from Learning Services were unable to attend the meeting.

G.2 Chair's Report

Chair Ratcliffe distributed her report highlighting events she attended since the last meeting. These included; 1) Edwin Parr Celebration, 2) Planning Meeting for Organization Meeting, 3) PSBA session, 4) ASBA Spring General Meeting, 5) Alberta SW AGM, 6) Health Champions at Fort Macleod Health Center, and 7) Round table discussion in Nanton.

G.3 Trustees' Report (Updates in Communities / Celebrations)

Excellent Award ceremonies attended by Trustee McKee and Toone.

Willow Creek Composite High School. Gloria Boyle attended the Skills Canada Nationals and placed fourth in baking.

F.P. Walshe School. Girls Rugby team won silver at the Zone Provincials in Edmonton.

Matthew Halton is holding a FNMI Celebration on June 10th.

Canyon School is having a celebration on June 11th to honor the international Chinese students.

Matthew Halton and Canyon Schools. Kudos to a great transition evening.

G.4 Professional Learning Sharing.

Trustee Hodges did not have anything to report.

Trustee Scherger reported she attended Alberta Southwest Regional Alliance's '13 Ways to Kill a Community', stating it was an excellent session.

Due to a shortage of time, Chair Ratcliffe postponed committee reports until the next meeting.

G.5 Committee Reports

Standing Committees

- a) Awards Committee (*B. Decoux*)
- b) Professional Learning Committee (*L. Hodges*)
- c) Policy Review Committee (*C. Yagos*)

External Committee

- a) ATA Executive and LRSD Liaison Committee (*M. Ratcliffe*)

Board Representatives

- a) ASBA Zone 6 Representation (*L. Hodges*)
- b) Alberta SouthWest Regional Alliance (*C. Yagos*)
- c) First Nation Education Council (*J. McKee*)

Other Reports

- a) Administrative Review Committee (*Policy Committee*)
- b) Pincher Creek and District Regional Police Advisory Committee (*S. Scherger*)

G.6 Work List Review

Chair Ratcliffe reviewed the Work List.

G.7 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) 5 of 6 high schools in LRSD will be involved in the High School Redesign Program Next Year. (*D. Seguin's* monthly report)
- 2) LRSD appointed Mr. Ken Sampson as the new Associate Superintendent of Programs & Services. (*D. Driscoll's* report)
- 3) The following 'remarkable' students from the six high schools were nominated for the Dr. Lloyd Cavers Scholarship:
 - Jennifer Walker, J.T. Foster High School
 - Jocelyn Chartrand, Willow Creek Composite High School
 - Raj Parmar, F.P. Walshe School
 - Caelan Taylor, Matthew Halton High School
 - Abby Zur, Livingstone School

H. Student's First

H.1 3D Print Designs

Rob Tkachuk, Teacher at Livingstone School and four grade 11 and 12 students from his pilot class joined the meeting remotely to show the trustees various projects they have designed with 3D Printing Technology. Items included cups, spoons, trophies, i-pad cases in addition to designing a plastic part from schematics from an old snowmobile, which works! This is becoming cross-curricular; other teachers at the school have put in requests for items for their classrooms such as a sphere for the grade 3 class. Mr. Tkachuk stated the learning process is a lot of trial, error and failures, however failures just a re-load which is one step closer to success. He also stated this class has gone far beyond his expectations.

H.2 Dr. Lloyd Cavers Scholarship

Each year one student from each of LRSD's six high schools is nominated for the Dr. Lloyd Cavers Scholarship. The scholarship is awarded to students who demonstrate leadership abilities both at the school as well as within the community. The selection criterion considers community service, citizenship, academic performance, extra-curricular activities, personal character and leadership. This year's candidates demonstrated excellence across all of our schools.

The following students from the six high schools were nominated for the Dr. Lloyd Cavers Scholarship:

- Jennifer Walker, J.T. Foster High School
- Jocelyn Chartrand, Willow Creek Composite High School
- Raj Parmar, F.P. Walshe School
- Caelan Taylor, Matthew Halton High School
- Abby Zur, Livingstone School
- Aislinn Maguire, Crowsnest Consolidated High School

Chair Ratcliffe welcomed Dr. Lloyd Cavers, students, parents and principals to the meeting and called upon Trustee McKee of the Awards Committee to speak about the scholarship. Chair Ratcliffe called upon each student and principal, or designate, who provided information about the candidate's strengths and contributions and Dr. Cavers presented the students with a certificate and a monetary award. The overall winner was Raj Parma who was presented with a plaque that will remain at the school for one year.

I. Adjournment

14-126

Trustee Scherger moved that the Board of Trustees adjourn the meeting at 1247 hours.

Carried

Dr. Lloyd Cavers, high school students and guests joined the Board of Trustees for a light lunch.

Chairman

Secretary-Treasure