

Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held on Thursday, November 13, 2014 at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Bruce Decoux, Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chair Ratcliffe called the meeting to order at 0930 hours.

B. In-Camera

14-041 Trustee Toone moved the meeting go in-camera at 0930 hours.

Carried

B.1 Personnel

B.2 Preliminary Financial Results

14-042 Trustee Yagos moved the meeting revert to regular session at 1029 hours.

Carried

C. Emergent Changes to the Agenda

G.1 Guest Speaker Stephen Hurley will not be attending today's meeting. He is scheduled to attend the November 25, 2014 Board Meeting.

14-043 Trustee Decoux moved that the November 13, 2014 Agenda be approved by the Board of Trustees as amended.

Carried

D. Adoption of Minutes

14-044 Trustee Scherger moved that the minutes from the October 14, 2014 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

Greg Gorzitza entered the board room at 1035 hours.

E. Action Items

E.1 2014-2015 IMR Expenditure Plan

Greg Gorzitza, Coordinator of Facility Services and Associate Superintendent Jeff Perry reviewed the Infrastructure Maintenance and Renewal Expenditure Plan for the 2014-2015 school year. Of note in the report is the additional money the Alberta Government has put into this area, a total of \$1.5 million and with an approximate \$1.5 million carryover from last year a total of \$3.0 million is allotted to this plan.

Recommendation:

14-045

Trustee Toone moved that the Board of Trustees approve the 2014-2015 Infrastructure Maintenance and Renewal Expenditure Plan as presented.

Carried

The Board thanked Mr. Gorzitza for his work prior to him leaving at 1048 hours.

F. Discussion

F.1 School Calendar

On behalf of the Calendar Committee, Mr. Seguin, Associate Superintendent of Administrative Services reviewed the work accomplished to this point on the 2015-2016 and 2016-2017 school year calendars. Information from stakeholders will be taken back to the committee prior to having the calendars approved by the Board of Trustees in February. The main concerns of the Board of Trustees included:

- a) 2015-16 and 2016-17: Holding Staff Planning and Collaboration Days on Mondays as opposed to Fridays when classes are already dismissed early.
- b) 2015-16: Divisional Day, November 23rd. Too late in season; would like to see it earlier, possibly November 2nd.
- c) 2016-17: Would like to see the first day of school after the Labor Day Holiday, September 6 instead of Thursday, September 1st.

F.2 PAT and Diploma Exam Results

Superintendent Dave Driscoll reviewed the 2013-2014 Alberta Education Accountability Pillar jurisdictional results. Student Learning, specifically the PAT results are the major concern which show a substantial drop. The Grade 12 Diploma results show great improvement in both Physics and Chemistry however a drop in both the ELA 30-1 and Math 30-1 results. Central Office staff is working with the Principals of the schools to look into possible causes of the declining results and to ensure improvements in these areas.

The Board broke for lunch at 1200 hours and the meeting was called back to order at 1235 hours.

F.3 Preparation for ASBA Fall General Meeting

Chair Ratcliffe reviewed the proposed policy positions that will be placed before the membership at the Alberta School Boards Association Fall General Meeting. Discussion of the items took place on the four positions which included:

- 1) Excellence in Education
- 2) Weighting of Provincial Diploma Examinations
- 3) Needs based funding for public rural schools, and
- 4) Funding new school and modular start-up costs.

F.4 Regional Student Council Leadership Conference

Regional Student Council met on October 15, 2014 and is planning on hosting a Livingstone Range School Division Student Leadership Conference in 2015, currently scheduled for March 27-28, 2015 at Matthew Halton High School in Picher Creek. Discussion on the Division supporting the Council financially took place and Trustee Scherger proposed, and a friendly amendment to her motion was discussed.

Trustee Scherger moved that the Board of Trustees approve up to \$4,000 per school year for Student Leadership activities undertaken by Regional Student Council which promotes the growth of student leaders in Livingstone Range School Division. The Board will support one local student leadership event per year.

Carried

F.5 Regional Student Council Follow-up

The Board of Trustees reviewed discussions from the Regional Student Council Meeting on October 15, 2015. Students sat with Trustees in their Wards and were given the opportunity to discuss what works well and what requires improvement within their schools. The Trustees felt this was very worthwhile conversations and possibly should be a regular agenda item.

G. Guest Speaker

G.1 Guest Speaker Stephen Hurley will not be attending today's meeting. He is scheduled to attend the November 25, 2014 Board Meeting.

H. Reports

All reports are to be written and distributed to all attendees.

H.1 Central Office Senior Management Reports

a) Superintendent Report

Superintendent Dave Driscoll distributed his report and spoke on events he has participated in since the last Board Meeting. Highlights included the recent Art Gala, Dual Credit Programming with Lethbridge College; Regional Parent Council Meeting; Board and School Administrator Workshop; 5th Annual Latin American Educators Congress; Meeting with China Education Organization officials; CASS Fall Conference; Division Day; ASBA Zone Meeting as well as ongoing reviews of Three Year Plans and Principal Professional Growth Plans.

b) Associate Superintendent - Administrative Services

Darryl Seguin, Associate Superintendent distributed and spoke on recent events he has been involved in. Highlights included twelve Classroom Visits and Teacher Observations; Technical Meetings; Board/Admin Retreat and Three Year Planning; Admin Council sessions he participated in; Hutterite Colony Agreement Review; CASS Fall Conference; Exploration of Divisional Support Staff Substitute List and his presentation at the recent Division Day.

c) Associate Superintendent - Business Services

Associate Superintendent Jeff Perry distributed his report and spoke on events he has been involved in which included: Fort Macleod Schools Modernizations; High School Principal Meetings; Audit and Yearend; Employment and Labour Seminar; Meeting with Willow Creek Bus Drivers Association; Review of Health and Safety Plan; WE Day; Remembrance Day Ceremony in Pincher Creek; Investment opportunities and meetings with the copier procurement committee.

d) Associate Superintendent - Learning Services

Associate Superintendent Olmstead is currently on leave and items pertaining to Learning Services will be covered in the future by other superintendents while she is away.

H.2 Chair's Report

Chair Ratcliffe reviewed and distributed correspondence she has received since the last board meeting and spoke on events she has attended which include; Regional Student and Parent Council Meetings; Session on Bringing Investment Home; Board / Admin Retreat; Remembrance Day Ceremony at W.A. Day School, and Divisional Day.

H.3 Trustees' Report

Trustee John McKee's school visit highlights included:
JT Foster; Staff visiting Olds school November 21 in regards to flexible timetabling.
Stavelly; Planning a Career Day; Terry Fox fundraiser results were great

Trustee Brad Toone's school visit highlights included:
ABD; October 9th Author Richard Scribner attended school
West Meadow; Announcement on their website re PAT Scores.
Granum; Harvest Supper Fundraiser
WCCHS; Awards Evening
Trustee Toone also attended WE Day

Trustee Shannon Scherger's highlights included:
Meeting with the Chinese Delegation
Remembrance Day Ceremony at Pincher Creek focusing on students from all area schools (Matthew Halton, Livingstone, Canyon, St. Michaels and Piikani High)
Trustee Scherger also reminded everyone of the Community Conversation on Learning taking place November 25th in Pincher Creek

Trustee Clara Yagos' school visit highlights included:
LIV; In lieu of Christmas Party will be hosting Tricksters the first week in January;
Girl's Volleyball advancing to Provincials A
HAS; Community Groups visiting school

Trustee Bruce Decoux's school visit highlights included:
ISS; Have Advisory Council; achievement results reviewed; instructional budget reviewed; Scott Warris presented excellent information on Google

H.4 Professional Learning Sharing.

Trustee McKee reported on the Treaty Seven Conference he attended recently in Calgary. Impressive speech by Morris Many Fingers, Deputy Superintendent, Kainai Board of Education on the close working relationship their board has with LRSD.

H.5 Committee Reports

Standing Committees

- a) Awards Committee
Art Gala highlights
- b) Professional Learning Committee
December 1-2 - Curriculum Symposium; please email Lorna Hewson if interested in attending
Trustee Hodges is working on a 'Strategic Plan' to follow for Planning Meetings. This will be brought to the December Board Meeting.
- c) Policy Review Committee
November 24th 11:00 at Canyon School (Cancelled)
December 11th Admin Procedure Review Committee

External Committee

- a) ATA Executive and LRSD Liaison Committee
Chair Ratcliffe reported the committee met on October 15th at Fort Macleod.
Reviewed Purpose / Powers / Duties of Committee
Future Meetings: February 4, 2015 and May 7, 2015 at 5:00, Silver Grill

Board Representatives

- a) ASBA Zone 6 Representation

Trustee Scherger discussed the concern of the amount of information and/or documentation that is requested by Alberta Education on a short notice. Notify Peter Grad, Zone Director who will pass these concerns on to Alberta Education.

b) Alberta SouthWest Regional Alliance

Trustee Yagos distributed her handout. The main highlight included information on 'Broadband for Economic Development'. A presentation will be held in Claresholm November 28th. Rod Kettles has been asked to attend to represent LRSD.

c) First Nation Education Council

The scheduled meeting has been postponed to the new year.

H.6 Work List Review (*Please bring your work list*)

Chair Ratcliffe reviewed the Work List for November.

H.7 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) IMR Renewal Plan
- 2) Review of 'draft' school year calendars for 2015-16 and 2016-17
- 3) Regional Student Council

I. Information

I.1 School Key Findings

During the recent Board / Admin Retreat each school presented their key findings from their data and, based on their findings, the directions they were heading in the future. Sandy McDuffe, Principal of Matthew Halton High School and Chad Jensen, Principal of Livingstone School presented their school's findings.

J. Adjournment

14-047

Trustee Yagos moved to adjourn the meeting at 1542 hours.

Carried

Chairman

Secretary-Treasure