



Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held at Central Office in Claresholm on Tuesday, November 26, 2013 at 0930 hours. Following are the minutes from the meeting.

Attendance: Trustees Bruce Decoux, Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Kathy Olmstead, Associate Superintendent, Learning Services
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

Mr. Darren Adamson, Young Parkyn McNab LLP joined the meeting at 0930 hours.

A. Call to Order

Chair Ratcliffe called the meeting to order at 0930 hours.

B. Additions to the Agenda

Move item D2 - Annual Results Report and Three Year Plan to an in-camera session at the end of meeting.

13-046

Trustee Hodges moved that the November 26, 2013 Agenda be approved by the Board of Trustees as amended, moving item D2 – Annual Results Report and Three Year Plan to an in-camera session at the end of the meeting.

Carried

C. Adoption of Minutes

13-047

Trustee Scherger moved that the minutes from the November 12, 2013 Board Organization Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

13-048

Trustee Yagos moved that the minutes from the November 12, 2013 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

D. Action

D.1 Audited Financial Statements; re Period ended August 31, 2013

Associate Superintendent Jeff Perry introduced Mr. Darren Adamson, Young Parkyn McNab LLP to the board members. Mr. Adamson reviewed the Audited Financial Statements for the period ended August 31, 2013.

13-049

Trustee Toone moved that the Board of Trustees approve the Audited Financial Statements for Livingstone Range School Division No. 68 for the period ended August 31, 2013.

Carried

A break was held at 0920 hours for signing of the Audited Financial Statements. Mr. Adamson left the meeting at 1034 hours and the meeting was called back to order at 1035 hours.

E. Discussion

E.1 2013-14 Budget Fall Update

Jeff Perry, Associate Superintendent of Business Services reviewed the fall update to the 2013-14 Budget Report which school jurisdictions are required to complete and submit to Alberta Education by November 30, 2013. Discussion followed the review.

E.2 School Christmas Concerts, Recognition of CO

A listing of Christmas Concert dates, received to-date was distributed. Trustees determined the concerts they would be attending. A Christmas lunch will be catered, recognizing Central Office staff, at the December 10, 2013 Board Meeting.

13-050 Trustee Scherger moved that in lieu of Christmas cookies being provided to the schools, a donation would be made to each school to go towards a charity of the schools choice. Candy Canes will continue to be distributed to the Colony Schools as in previous years.

Carried

Superintendent Driscoll displayed a plaque received from the Minister of Education detailing the opening of the modernized Willow Creek Composite High School. Trustees from this area will present the plaque to the staff at the school.

F. In Camera

F.1 Annual Reports Report and Three Year Plan

13-051 Trustee Yagos moved that the meeting go in-camera at 1125 hours.

Carried

13-052 Trustee Decoux moved the meeting revert to regular session at 1446 hours.

Carried

F. Adjournment

13-053 Trustee Hodges moved the meeting be adjourned at 1452 hours.

Carried

Chairman

Secretary-Treasurer