



Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held at Central Office in Claresholm on Tuesday, May 13, 2014 at 0930 hours. Following are the minutes from the meeting.

Attendance: Trustees Bruce Decoux, Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Kathy Olmstead, Associate Superintendent, Learning Services
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chair Ratcliffe called the meeting to order at 0933 hours.

B. In-Camera

13-101 Trustee Yagos moved that the meeting go in-camera at 0933 hours.

Carried

13-102 Trustee Hodges moved the meeting revert to regular session at 1025 hours.

Carried

A break was held and the meeting was called back to order at 1035 hours.

C. Emergent Changes to the Agenda

Trustee Yagos questioned why items H.2 and H.3 were being brought to a Board Meeting. She noted it is not the Board's responsibility to review other committees' record of decisions and terms of reference. Discussion will take place under these items.

13-103 Trustee Hodges moved that the May 13, 2014 Agenda be approved by the Board of Trustees as presented.

Carried

D. Adoption of Minutes

13-104 Trustee Decoux moved that the minutes from the April 8, 2014 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

E. Action Items

E.1 Instructional Material Fees

J. Perry

Jeff Perry, Associate Superintendent of Business Services reviewed feedback from Administrative Council and School Councils on Board Established Instructional Supplies and Materials Fees as was requested in Board Motion 13-092 and discussion took place. Chair Ratcliffe stepped aside from discussion of this item.

Associate Superintendent Jeff Perry brought the question on the new motion forward for the Board of Trustees to vote on.

13-105

Trustee Toone moved that the Instructional Supplies and Materials Fees for the 2014-2015 school year are set at \$50 per student for students enrolled in Grades 1 through 12, and;

⇒ and a \$10 per student Divisional Technology Fee for students enrolled in Grades 1 through 12;

⇒ and that the School Principal be allowed the option of charging a refundable deposit per student per year.

Carried

F. Discussion

F.1 Monthly Financial Update

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial update for the period ended April 30, 2014. This represents the completion of approximately 80% of the 2013-2014 school year and 66.67% of the fiscal year.

F.2 Curriculum Redesign

Kathy Olmstead, Associate Superintendent of Learning Services reviewed three steps in the Curriculum Redesign Conversation, the update, feedback and moving forward. She facilitated a conversation about some of the identified tensions in curriculum redesign. Trustees participated in answering questions on; 1) How can curriculum remain relevant in an increasingly global and digital world? 2) What does lifelong learning look like for you? and, 3) What new possibilities, for all students, could we imagine together? Their responses, and others, will be collated and taken to Regional School Council in the fall for further discussion.

Students, teachers and parents from Canyon school entered the board room at 1130 hours.

Students First

11:30-12:00 **G. Students First**

G.1 Canyon School Math Fair

L. Robbins

Lorraine Robbins, Peggy Bonertz-Cameron and Brenda White, accompanied by ten students from Canyon School joined the Board Meeting to present information on their recent School Math Fair. Ms. Robbins spoke on the background of the Math Fair, 'Math in the Real World' stating it was originally created to improve the math scores at Canyon School. Sam Jordan gave a power point presentation he created on the fair and several other students projects were shown by video. Students then set up their own math projects for the trustees to participate in.

Students attending were Alex Cameron, Allyssa Dollman, Shaylee Fitzpatrick, Sam Jordan, Regan Kuzyk, Julia Little, Aubrey Old Crow, Spencer Pomerinke, Zack Renschler and Noah Taglund. Parents attending were Brandy Dollman, Tammy Fitzpatrick and Kelly Little.

The group from Canyon School left the boardroom at 1210 hours.

A lunch break was held at 1210 hours and the meeting was brought back to order at 1235 hours.

H. Discussion Items

H.1 Jurisdiction Satisfaction Surveys

Dave Driscoll, Superintendent reviewed the 2013-14 Jurisdictional Satisfaction Surveys. Mr. Driscoll noted disappointment in the participation rate from parents, stating overall the responses were consistent with other years with a high satisfaction on the percentage that responded. The Student Surveys overall were satisfactory and maintaining themselves with a few areas that are being watched. Both the Teacher and Staff Surveys showed dips in a few areas which will be looked into. The surveys are located on the LRSD Website under Policies, Plans, Reports / Surveys.

Trustee Scherger noted the surveys need to be revisited and look at different ways to engage parents.

H.2 Regional School Council and, H.3 Regional Student Council

The agenda item to discuss the minutes and review the Terms of Reference for these two councils took place. It was felt these items should not be brought to the Board Meeting and will be looked at during the next Board Planning Meeting.

H.4 Transportation Safety

Representatives from LRSD Board and Central Office Staff will be attending a follow-up meeting with Pincher Creek Town Council on June 4, 2014 regarding transportation safety. Superintendent Dave Driscoll and Associate Superintendent Jeff Perry gave an update with the progress thus far on an LRSD Transportation Safety Campaign. It was noted our Transportation Manager Phil McGale has been working on a Bus Safety Campaign which will roll out in the fall. Additionally he and Jeff Perry met with a representative from the Town of Pincher Creek to discuss solutions to the congestion issue in front of Canyon School. One option that will be explored is the introduction of a bus lane to have buses park off the road. It was also noted that the signage is confusing which is also being looked into.

H.5 Review - Fort Macleod Delegation

At the April 8, 2014 a delegation from Fort Macleod attended the board meeting and presented their ideas and concerns in regards to the modernizations of schools in Fort Macleod. Chair Ratcliffe reviewed the Board's follow-up to their concerns and also stated there was a good response to the modernization drawings which were shown at the School's Tri Council Meeting. Associate Superintendent Jeff Perry reviewed the drawings with all board members.

I. Reports

I.1 Central Office Senior Management Reports

a) Superintendent Report

Superintendent Driscoll reported on events and meetings he has attended since the last meeting which included:

- ⇒ Fort Macleod modernization Student Round Table
- ⇒ Finland Project, Crowsnest Consolidated High School; met with students and Finnish staff
- ⇒ First Nations Student Summit at F.P. Walshe High School
- ⇒ Early Learning Program at Canyon School
- ⇒ Future directions with Granum School
- ⇒ Learning Bar follow-up with 'Tell Them From Me Survey'
- ⇒ Youth and the World of Work at the Crowsnest Pass
- ⇒ Alberta Education / CASS Annual Conference
- ⇒ Task Force for Teaching Excellence in Edmonton
- ⇒ Planning of International Students, Familiarization Tour of Southern Alberta

- ⇒ Lethbridge College Visioning Session
- ⇒ Other various in-house meetings
- b) Associate Superintendent - Administrative Services

Associate Superintendent Darryl Seguin reported on meetings and events he has attended since the last meeting which included;

 - ⇒ Joint C2 Committee Meeting in Calgary
 - ⇒ PD Council Meeting
 - ⇒ Divisional Day Meeting
 - ⇒ CASS annual Meeting
 - ⇒ Attended the Minister's News Release on Teaching Excellence
 - ⇒ ETAC Meeting
 - ⇒ Dreamstalk (new website meeting)
 - ⇒ CASSIX Summer Conference
 - ⇒ Staffing and other regular work related meetings
 - ⇒ Completed the Education Law course
- c) Associate Superintendent - Business Services

Associate Superintendent Jeff Perry reported on meetings and events he has attended since the last meeting which included;

 - ⇒ Fort Macleod Schools Modernizations
 - ⇒ Budget Preparation
 - ⇒ ASBOA Annual Conference and AGM
 - ⇒ Met with Town of Pincher Creek on Canyon School traffic concerns
 - ⇒ Completed the Education Law course
- d) Associate Superintendent - Learning Services

Associate Superintendent Kathy Olmstead reported on meetings and events she has attended since the last meeting which included;

 - ⇒ Kainai/LRSD Trustee Working Group
 - ⇒ RCSD Governance meetings
 - ⇒ ATA Inclusive Education Blue Ribbon Panel Meeting
 - ⇒ JT Foster Behaviour Policy Design, focus groups and interviews
 - ⇒ FNMI Student / Staff Summit
 - ⇒ Planning for CNP Youth and the World of Work Community Meeting being held June 10, 2014 at Pincher Creek
 - ⇒ Planning for GRD / WAD staff in-service
 - ⇒ Other regular work related meetings

I.2 Chair's Report

Chair Ratcliffe reported on events she has attended since the last Board Meeting. These included attending the FPW Heritage Fair, C2 Meeting, Director's Meeting in Edmonton, the ATA Liaison Meeting, modernization projects at Fort Macleod and the Board Planning Meeting.

I.3 Professional Learning Sharing.

Trustee Decoux shared information on the ASCA AGM held in Edmonton he recently attended. He reported it was a very good session, an effective conference with a lot of information available. Trustee Decoux noted there is a great group of parents keen on education that attended this year.

I.4 Committee Reports

Standing Committees

- a) Awards Committee

Will meet on May 26th to judge the winner of the Dr. Lloyd Cavers Scholarship,
- b) Professional Learning Committee

Trustees reviewed upcoming sessions.
- c) Policy Review Committee

Policies will be reviewed at the Planning Meeting on May 29, 2014.

External Committee

- a) First Nation Metis, Inuit and LRSD Working Committee
Trustee Hodges reported the next meeting will be with the PBOE at their Board Office on May 21, 2014.
- b) ATA Executive and LRSD Liaison Committee
Meeting was held May 6, 2014.

Board Representatives

- a) ASBA Zone 6 Representation
Trustee Hodges reported at the last meeting they mostly discussed Edwin Parr and the handbook. She also reminded the Trustees that the Edwin Parr Banquet is May 14th.
- b) Alberta SouthWest Regional Alliance
Trustee Yagos distributed her report. Highlights included; 1) approved to support the Lethbridge/SW Alberta bid to host the Canada Winter Games in 2019; 2) received multiple Economic Developers Alberta awards; 3) received 3 Marketing Alberta awards; 4) the 13 WAYS community Audit interviews and survey was completed for the Town of Stavely; 5) Broadband for Economic Development work plan was refined and 6) Bringing Investment Home marks the completion of three workshops. The next meeting will be held June 4th in Nanton.
- c) First Nation Education Council
Trustee Scherger reported on the First Nation Education Council. The attendance of the recent meeting was down and discussion was centered on 1) the importance of the Blackfoot language, 2) ideas of the next Student Summit and 3) building relationships. The next meeting is October 2, 2014.

I.5 Work List Review for June

Chair Ratcliffe reviewed the work list for June which includes:

- ⇒ Alberta School Boards Association Spring General Meeting
- ⇒ Fiscal Monitoring Report
- ⇒ Budget related information session
- ⇒ Review Proposed September Salary Adjustments
- ⇒ Develop Board Annual Work List
- ⇒ Set date CEO and Board Evaluation for October
- ⇒ Dr. Lloyd Cavers Awards Presentation
- ⇒ Selection of Emerging Artists
- ⇒ Selection of Enmax Science Scholarship
- ⇒ Attend Graduation Ceremonies
- ⇒ Review current 3 Year Plan / Accountability Pillar

I.6 Celebrations

Matthew Halton High School students engaged in their 2nd Experiential Learning Week. Thanks to the staff and volunteers who committed to the week of high interest authentic learning.

The Youth and the Work World Meeting was held on April 24, 2014 in the Crowsnest Pass. Excellent commitment from the meeting members to develop and implement initiatives that enhance and extend school based learning; create and expand career pathways; and increase the employability and citizenship skills of young people in the Crowsnest Pass.

F.P. Walshe put on a play at the Empress Theatre called Crazy Town. This was well done and well attended.

Stavely Elementary School. On April 10, 2014 Stavely Elementary School held its' School Math Fair. All students in the school were involved in this amazing event by creating their own unique projects. Additionally on April 28th, they kicked off their

Jump Rope for Heart event in memory of John Norgard. They had a chance as part of the program to gain prizes based on the amount of money collected, but instead are donating them as well as all money earned to the Heart and Stroke Foundation.

On April 26, 2014 J.T. Foster Student Council held a fundraiser volleyball tournament 'Serve it up for Africa'. They raised over \$800.00 for a school they support in Malawi, Africa.

Andrea DieBold from Willow Creek Composite High School won second place in the prestigious Calgary Stampede Art Showcase. The second place award is accompanied by a \$1750 University Scholarship.

I.7 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) Canyon presentation of their Math Fair.
- 2) Instructional Supplies and Material Fees approved.
- 3) Satisfaction Surveys.

J. In Camera

13-106 Trustee Decoux moved the Board go in camera at 1500 hours

13-107 Trustee Scherger moved the Board revert to regular session at 1547 hours.

K. Adjournment

13-108 Trustee Yagos moved the meeting be adjourned at 1547 hours.

Carried

Chairman

Secretary-Treasurer