

Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held at Central Office in Claresholm on Tuesday, October 8, 2013 at 1030 h. Following are the minutes from the meeting.

Attendance: Trustees Charlene Dunlop, Kelly Hall, Lori Hodges, Dick Peterson, Martha Ratcliffe - Chair, Shannon Scherger - Vice-Chair and Clara Yagos.

Dave Driscoll, Superintendent
Kathy Olmstead, Associate Superintendent, Learning Services
Jeff Perry, Associate Superintendent, Business Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chair Ratcliffe called the meeting to order at 1030 h.

B. In-Camera

13-009 Trustee Dunlop moved that the Board of Trustees go in-camera at 1035 hours.

Carried

B.1 Negotiations

B.2 2012-2013 Audit

Mr. Darren Adamson from Young Parkyn McNab Chartered Accountants attended the meeting to discuss the upcoming 2012-2013 audit with the Audit Committee.

13-010 Trustee Hodges moved that the Board of Trustees revert to regular session at 1158 hours.

Carried

The meeting adjourned for lunch at 1159 hours and was called back to order at 1230 hours.

C. Additions to the Agenda

13-011 Trustee Yagos moved that the October 8, 2013 Agenda be approved by the Board of Trustees as presented.

Carried

D. Adoption of Minutes

13-012 Trustee Hall moved that the minutes from the September 10, 2013 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

E. Action

E.1 2013-2014 IMR Expenditure Plan

13-013 Trustee Dunlop moved that the Board of Trustees approve the 2013-2014 Infrastructure Maintenance and Renewal Expenditure Plan as presented.

Carried

E.2 Deputy Superintendent

- 13-014** Trustee Yagos moved that the Board of Trustees approve the nomination of Darryl Seguin as Deputy Superintendent, effective immediately. *Carried*

E.3 Board Policies 5, 6, 8, 9, 13

The Policy Committee recently amended the following Board Policies: BP 5 - Trustee Code of Conduct; BP 6 - Role of the Board Chair; BP 8 - Board Operations; BP 9 - Committees of the Board and BP 13 - Role of the Superintendent. Trustee Yagos reviewed the updates for the board's approval.

- 13-015** Trustee Yagos moved that the Board of Trustees approve Board Policy 13 - Role of the Superintendent as amended. *Carried*

- 13-016** Trustee Yagos moved that the Board of Trustees approve Board Policy 6 - Role of the Board Chair, Board Policy 8 - Board Operations and Board Policy 9 - Committees of the Board as amended. *Carried*

- 13-017** Trustee Yagos moved that the Board of Trustees approve Board Policy 5 - Code of Conduct as amended. *Carried*

F. Discussion

F.1 Provincial Achievement & Diploma Results

Dave Driscoll, Superintendent reviewed the jurisdiction results and five year trend data of the 2012-2013 Provincial Achievement Exams and Diploma Exams. Mr. Driscoll reported that overall there are no major concerns with the results. Reviews will be taking place at the school level with school administrators

Additionally discussion on the implementation of the new system, Student Learning Assessments, which will replace the Provincial Achievement Tests took place. Superintendent Driscoll reported that discussions with School Administrators have taken place and the Grade 3 classes will not be writing PATs this spring and will start with the new system next fall.

F.2 Board Self-Evaluation

On October 2, 2013, Terry Gunderson from the Alberta School Board Association led the Board of Trustees through a self-evaluation. Chair Ratcliffe reviewed the process and spoke on the on-going work of the Board, the Three-Year Plan and celebratory events, as well as issues the board will be working on, policies, internal and external committees and the development and implementation of celebratory events. Overall Chair Ratcliffe reported the day was well spent.

F.3 Enrollment Count

Associate Superintendent Jeff Perry reviewed the September 30, 2013 enrollment count showing 3,447.5 FTE students. This number is down 82 FTE students from the September 30, 2012 count but up 38.5 FTE from the number projected in the spring.

G. Information Items

G.1 Board Priority One Update

Kathy Olmstead, Associate Superintendent of Learning Services reviewed the planning and steps taken to this point on Board Priority 1, Provide Quality Programming in a Time of Declining Enrollment. Discussion followed on timetabling and core subjects. Ms. Olmstead will update the measures 'Student Access to a Broad Range of Programs' which will then be brought back to the board meeting in January.

G.2 Education Act Regulatory Review

Trustee Scherger discussed Alberta Education's review all of the regulation-making powers in Alberta's new Education Act. The goal is to develop a set of regulations that will support Alberta's Kindergarten to Grade 12 education system for the foreseeable future using Inspiring Education as a foundation for the review. The initial phase of public consultation on the Education Act regulation-making powers is intended to gather feedback from education stakeholders and the wider community that will help to inform the development of specific regulations. Trustee Scherger asked that all Trustees and School Council members take the time to complete the survey which can be found on Alberta Education's website at: <http://ideas.education.alberta.ca/engage/current-9initiatives/educationactregulatoryreview/makingpowers/>

G.3 2012-13 CEU's

Associate Superintendent Jeff Perry reviewed the High School CEU's earned during the 2012-13 school year as well as historical comparisons.

H. Reports

H.1 Superintendent's Report

Superintendent Driscoll distributed his report for the current month which highlighted Treaty Seven Consultation of the Funding Blue Print, Superintendent Mentorship, School Visits and Leader2Leader. This report is posted on the division's website under Board items.

H.2 Chair's Report

Chair Ratcliffe reviewed the meetings and events she has attended since the last meeting. These included the opening of the modernized Willow Creek Composite High School, Back to School Barbecue held at GR Davis School, C2 Meeting, First Nation Education Act, Meeting with MLA Pat Stier, Early Development Study at WA Day School and the ATA Retirement and Induction held in Nanton.

H.3 Professional Learning Sharing

Trustee Scherger reviewed upcoming Professional Learning Sessions.

13-018

Trustee Hall moved that Trustee Hodges attend the '7 Habits of High Effective People' course and Trustees Hodges and Scherger attend The Alberta Education Act Regulatory Review Consultations.

Carried

H.4 Committee Reports

- a) ASBA: *The Executive Meeting will be held in Lethbridge on October 9th.*
- b) ATA Executive / LRSD Trustee Working Committee: *Meeting was held October 1st. Highlights: Reviewed Terms of Reference; Goals; Request to change membership to 3 ATA members, not 4; C2 Key Points, Discussion on Leader2Leader. Additionally we were asked to change the name of this committee to ATA Executive / LRSD Trustee Liaison Committee. This will be reflected on the next agenda.*

- c) Awards Committee: *The Art Gala is being held today at 5:00 pm.*
- d) First Nations and LRSD Working Committee: *Dates to be set after the November 12, 2013 Board Organization Meeting.*
 First Nation Education Council: *Trustee Peterson and Superintendent Olmstead reported on the First Nation Education Council. Discussed Roles and Responsibilities based on the Terms of Reference. A large part of the conversation was based on what the council is trying to achieve.*
- e) Policy Review Committee: *the reviews of policies 5, 6, 8, 9 and 13 have been completed. The Trustee Orientation Manuals to be reviewed and updated.*
- f) Professional Learning Committee: *Information on available professional development was provided.*
- g) AB SW Regional Alliance: *Trustee Yagos reported on the recent meeting held in Fort Macleod. Highlights: Dr. Paula Burns, CEO, Lethbridge College was their guest speaker (4 strategies); free Wi Fi's installed around the communities. Trustee Yagos will distribute her report upon request.*

Trustee Scherger asked to have the Committee Reports revamped to include the First Nation Education Council. This will be reflected on the November, 2013 Agenda.

H.5 Work List Review for November

Chair Ratcliffe reviewed the work list for the following month which includes:

- ⇒ Approval of Three-Year Education Plan
- ⇒ Board approval of Annual Education Results Report
- ⇒ Board identifies and approves priorities / timelines
- ⇒ Audited Financial Statement received and approved
- ⇒ Budget Update reviewed based on Sept. 30th count data
- ⇒ Review Priorities Results Summary
- ⇒ Alberta School Boards Association Fall General Meeting
- ⇒ Alberta School Boards Association Zone 6 Meeting
- ⇒ Divisional Day - Long Service Recognition Awards

H.6 Celebrations

- 1) Ryan Plante accepted on the Ministry Advisory Council.
- 2) Crowsnest Consolidated High School has 10 students going to Finland on an exchange the end of October.
- 3) Livingstone School will be attending WE Day October 24th.

H.6 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) Enrollment
- 2) Education Act Public Consultation
- 3) Provincial Achievement Results

Prior to adjourning the meeting, Chair Ratcliffe thanked Trustees Hall, Peterson and Dunlop for all their hard work and dedication to the Board. The three trustees elected not to run in the current election.

I. Adjournment

13-019

Trustee Hodges moved the meeting be adjourned at 1540 hours.

Carried

Chairman

Secretary-Treasurer