



Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held at Central Office in Claresholm on Tuesday, April 8, 2014 at 0930 hours. Following are the minutes from the meeting.

Attendance: Trustees Bruce Decoux, Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Kathy Olmstead, Associate Superintendent, Learning Services
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chair Ratcliffe called the meeting to order at 0937 hours.

B. In-Camera

13-094 Trustee Scherger moved that the meeting go in-camera at 0937 hours.

Carried

13-094 Trustee Hodges moved the meeting revert to regular session at 1025 hours.

Carried

A break was held and the meeting was called back to order at 1030 hours.

C. Emergent Changes to the Agenda

Addition: (H3) Trustee Newspaper Subscriptions

13-095 Trustee Hodges moved that the April 8, 2014 Agenda be approved by the Board of Trustees as amended.

Carried

D. Adoption of Minutes

13-096 Trustee Yagos moved that the minutes from the March 11, 2014 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Some of the following items were not presented in order as indicated below.

E. Action Items

E.1 Locally Developed Course Renewals

Kathy Olmstead, Associate Superintendent of Learning Services reviewed the process of renewing the use of expiring locally developed courses. Discussion on delegating the Superintendent authority to approve certain matters, per Board Policy

12 and Section 61 (1) of the School Act took place and the motion went forward with the understanding Board Policy 12 will be revisited for clarification of this concern.

13-097

Trustee Decoux moved that the Board of Trustees confirm for Alberta Education for the 2014-2015 school year, that its delegation of authority to the Superintendent under Board Policy 12 applies to the approval of locally developed courses submitted to Alberta Education.

Carried

E.2 BP 19; Religious Instruction, Exercises and Activities

The Boards' Policy Review Committee, with recommendations from Alberta School Boards Association, recently drafted a new policy, Board Policy 19, Religious Instruction, Exercises and Activities which has been reviewed at Administration Council and at the Regional School Council Meeting.

13-098

Trustee Yagos moved that the Board of Trustees approve Board Policy 19, Religious Instruction, Exercises and Activities, as presented.

F. Information Items

F.1 Financial Reporting Profile

J. Perry

Associate Superintendent Jeff Perry reviewed the Financial Reporting Profile, information provided by Alberta Education that provides statistical information gathered from Audited Financial Statements for school boards across the province over the previous five reporting periods.

Shelley Spear Chief entered the boardroom at 1100 hours.

F.2 FNMI Up-date

Shelley Spear Chief, FNMI Clinical Consultant provided an up-date of work she has been involved in this year. Some of the items included RA Services working with Learning Support in diagnosing students; Kids First, funding to feed students; Parents with Teachers; Crisis Response on Reserves; SNAPS, identifying and working with students transitioning into the mainstream; Developmental Audit, an assessment tool in which 30 staff have been trained in the program.

Ms. Spear Chief left the meeting at 1125 hours.

Kathy Olmstead, Associate Superintendent of Learning Services reviewed the FNMI data, per Board Priority 3, Enhance First Nation Student Achievement.

The delegation from Fort Macleod entered the Boardroom at 1128 hours.

G. Delegation

G.1 Fort Macleod School Modernization Delegation

A delegation from Fort Macleod consisting of Chelsie Wolff, Cathie Harris and Liisa Gillingham joined the Board Meeting to present their ideas and concerns in regards to the modernizations of schools in Fort Macleod. Their immediate four areas of concerns in regards to the modernizations of physical structure of the schools are: 1) In housing grade 6 students at FPW the group would like to see separate areas in the school set up to house a grade 6-8 configuration and a grade 9-12 configuration; 2) In the design of the two facilities the group would like to ensure additional space could be added in the event the schools experience enrolment growth in the future. The group would also like to seek support in the promotion of the community of Fort Macleod to encourage additional students to attend and at the very least

maintain those who are attending; 3) To maintain the current stage at FPW and enhance it to allow for performances; and 4) To enhance the size of the WAD gym to enable the schools and the community to use the space to support and accommodate activities that require the larger gym. Examples provided were the need of more space to accommodate school Christmas Concerts and enable the schools to host provincial sporting events.

Ms. Wolff's presentation was followed by questions from the Board. Superintendent Driscoll told the delegation the Board would get back to them in writing by April 30th.

The delegation left the meeting at 1145 hours and Associate Superintendent Seguin took the group on a tour to West Meadow Elementary School and Willow Creek Composite High School.

The meeting broke for lunch at 1205 hours and was called back to order at 1235 hours.

H. Discussion Items

H.1 Monthly Financial Update

Jeff Perry, Associate Superintendent of Business Services reviewed the monthly financial update for the period ended March 31, 2014 which represents the completion of approximately 70% of the 2013-2014 school year and 58% of the fiscal year.

H.2 Curriculum Redesign

Kathy Olmstead, Associate Superintendent of Learning Services gave an up-date on the work happening with curriculum redesign. This session took us back to the Ministerial Order and the 10 cross-curricular competencies on the order. One of the goals of curricular re-design is to ensure that competencies are a major focus in the design of Scope and Sequence, learning outcomes, assessment and our learning and teaching resources. Ms. Olmstead distributed a graphic to engage the trustees in the process.

H.3 Trustee Newspaper Subscriptions

Trustee Yagos passed on information to the newer trustees that the school division pays for newspaper subscriptions. This was clarified that the division only pays for the Claresholm Local Press subscription for trustees as Rob Vogt, Editor reports on board information in this paper.

I. Reports

I.1 Central Office Senior Management Reports

a) Superintendent Report

Superintendent Driscoll distributed his report for the previous month. Highlights included attending and co-presenting at the CASS / Alberta Education Learning Symposium 2014, attended the Board Communication Workshop, met with the Awards Committee to select the Edwin Parr Candidate for LRSD, attended the Alberta Education workshop on Exploring Opportunities; met with South American agents in regards to International Students, met with Piikani and Board; attended the ASBA Bargaining Model Development, completed school AERR meetings, dual credit meeting with the Lethbridge College. Superintendent Driscoll's report is located on our website, under the heading Board.

b) Associate Superintendent - Administrative Services

Darryl Seguin, Associate Superintendent distributed and spoke on his report for the previous month. Some of the highlights included attending the CASS / Alberta Ed Learning Symposium, met with ASEBP for their progress report, attending the Bargaining Model Consultation, toured possible sites in Fort

Macleod for decanting of students in the modernization process. Additionally Mr. Seguin attends Education Law classes each Wednesday evening.

- c) Associate Superintendent - Business Services
Associate Superintendent Jeff Perry distributed his report for the previous month. Some highlights included working on many aspects of the Fort Macleod modernization process, 2014-15 budget preparation, attended the Bargaining Model Consultations with the Board. Mr. Perry also attends Education Law classes on Wednesday evenings.
Mr. Perry also shared information with Trustees on Education Property Tax, Facts and Information.
- d) Associate Superintendent - Learning Services
Kathy Olmstead, Associate Superintendent distributed her report for the previous month. Some of the highlights included the work she is involved in with Transforming Education and Curriculum Redesign, First Nation Data Meetings, attended a Wellness Committee VC Meeting, attended the Canyon Math Fair, and attended the J.T. Foster Behaviour Policy Collaborative Design Meeting.

I.2 Chair's Report

Chair Ratcliffe spoke on events she has attended since the last Board Meeting. These included attending the Communications Workshop, meeting with the mayor of Fort Macleod, SW Regional Alliance meeting in Nanton and the Regional Student and School Councils. Additionally she met with the Awards Committee and selected the Edwin Parr candidate. Chair Ratcliffe reviewed the High School Graduation List with the trustees.

I.3 Professional Learning Sharing.

Trustee Scherger reviewed the 'Matrix' from the Communication Meeting held in Pincher Creek on March 17, 2014. Trustee Toone spoke on the session on Law he recently attended at the ASBA Legal Services and Labour Relations Session. Trustee Scherger reported on the book, Deepening Community by Borne; a good read for all.

I.4 Committee Reports

Standing Committees

- a) Awards Committee
Trustee Ratcliffe announced the Edwin Parr Candidate, Chiyoko Kensley from W.A. Day School.
- b) Professional Learning Committee
Trustee Scherger reviewed the Professional Learning Opportunities for trustees.

13-099

Trustee Yagos moved that the Board of Trustees approve Trustees Decoux, Scherger and McKee attend the Annual School Council Conference and Annual General Meeting April 25-27, 2015.

Carried

- c) Policy Review Committee
Board Policy 19 was approved at this meeting. Additionally, Trustee Yagos reported that Board Policies 3, 4, 5 and 8 will be reviewed at the next Policy Committee Meeting.

External Committee

- a) First Nation Metis, Inuit and LRSD Working Committee
Trustee Hodges reported on the Piikani and LRSD Working Committee that met on March 24, 2014 and the Kainai and LRSD Working Committee that met on April 7, 2014. There will be changes made to the Admin Procedure and Terms of Reference for both committees.
- b) ATA Executive and LRSD Liaison Committee

Chair Ratcliffe had nothing to report at this meeting.

Board Representatives

- a) ASBA Zone 6 Representation
Trustee Hodges reported on the last ASBA Zone 6 Meeting speaking on the Community Report process and the ongoing Handbook Review.
- b) Alberta SouthWest Regional Alliance
Trustee Yagos distributed her handout from the meeting she and Chair Ratcliffe attended on April 2, 2014 at Nanton. Highlights included, the project, 13 Ways Community Audit, Broadband for Economic Development and Bringing Investment Home. The next meeting will be held June 4, 2014 at Waterton Lakes.
- c) First Nation Education Council
There have been no meetings to report on. Trustee Scherger noted the First Nation Student Summit being held and would update everyone on the date.

I.5 Work List Review for May

Chair Ratcliffe reviewed the work list for May. Items include:

- ⇒ Fiscal Monitoring Report
- ⇒ Analyze Satisfaction Survey Results
- ⇒ Zone 6 Meeting and Zone 6 Edwin Parr Banquet
- ⇒ Zone Appreciation Award (Alberta School Boards Association)
- ⇒ ASBA Friends of Education Award Nomination
- ⇒ ASBA Honorary Life Member Award
- ⇒ ASBA Long-Service Award Nominations
- ⇒ ASBA Premier's Award
- ⇒ Board/Admin Retreat
- ⇒ Approve Annual Budgets
- ⇒ Attend Graduation Ceremonies

I.6 Celebrations

Trustee Toone: Granum School purchased a goat for a village in India by collecting Campbell's soup can labels. They collected 27,000 labels!

Trustee Yagos: Isabelle Sellon School has started sharing student images with parents through digital content.

Trustee Yagos: Congratulations to the Livingstone High School Boys Basketball team on winning their zone playoffs and going to Provincials.

I.7 Key Messages

Three Key Messages/Topics selected by the Board of Trustees from today's meeting are:

- 1) Education Property Tax Information
- 2) Board Policy 19, Religious Instruction, Exercises and Activities Approved
- 3) Architect Chosen for the Fort Macleod Modernizations
- 4) Twitter Account up at LRSD
- 5) Edwin Parr Candidate Chosen, Chiyoko Kensley from W.A. Day School

J. Adjournment

13-100

Trustee Hodges moved the meeting be adjourned at 1450 hours.

Carried

Chairman

Secretary-Treasurer