

Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held at Central Office in Claresholm on Tuesday, September 10, 2013 at 0930 h. Following are the minutes from the meeting.

Attendance: Trustees Charlene Dunlop, Kelly Hall, Lori Hodges, Dick Peterson, Martha Ratcliffe - Chair, Shannon Scherger - Vice-Chair and Clara Yagos.

Dave Driscoll, Superintendent
Kathy Olmstead, Associate Superintendent, Learning Services
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chair Ratcliffe called the meeting to order at 0935 h.

B. Additions to the Agenda

G.4 (g) AB SW Regional Alliance to be added to Committees as a regular item.
C. Yagos

13-001 Trustee Dunlop moved that the September 10, 2013 Agenda be approved by the Board of Trustees as amended.

Carried

C. Adoption of Minutes

13-002 Trustee Hall moved that the minutes from the June 11, 2013 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

D. Action Items

D.1 Alberta Borrowing Resolution – 2013-14 School Year

The proposed recommendation was amended as follows:

13-003 Trustee Yagos moved that the Board of Trustees approve the Borrowing Resolution in accordance with Section 183 of the School Act, which authorizes the Board to borrow an amount up to but not exceeding at any one time the sum of one million dollars and which sum or sums are to be repaid prior to August 31, 2014, as the Board may deem necessary to meet current expenditures during the 2013-14 school year.

Carried

E. Discussion

E.1 Board Priority 2 Update

Chad Kuzyk joined the meeting for this agenda item.

Dave Driscoll, Superintendent and Kathy Olmstead, Associate Superintendent of Learning Services led a discussion on how to move forward with the forthcoming

work involved with Board Priority 2, *Collaborate with Municipal Partners to Meet Mutual Needs* using a web based tool, ThoughtStream, which gives online feedback on questions an organization has. Ms. Olmstead reviewed the background of this tool which was used in the past. The Board reviewed the process on an online teleconference with personnel from ThoughtStream. The Board will meet on September 16th to review the next steps they will take in this process.

F. Information Items

F.1 2013-2014 School Year Enrollment Update

A preliminary enrollment update as of September 6, 2013 was presented by Jeff Perry, Associate Superintendent of Business Services. Enrollment currently is up 1% from projected figures but down 2.5% from the previous year's enrollment.

F.2 Capital Update

Jeff Perry provided an update on the modernization of Willow Creek Composite High School, reporting there are only a few minor details to attend to. The Grand Opening of the school will take place on September 16, 2013 at 10:00 am.

Mr. Perry also provided an update on the new location for Walshe Crossroads Campus in Fort Macleod.

F.3 LRSD Occupational Health & Safety Assessment

Phil McGale, Coordinator of Transportation, Health and Safety joined the meeting for input into this item.

One focus during the 2012-2013 School Year was to evaluate the current Health and Safety Program in Livingstone Range School Division. Input was sought from all LRSD staffing groups as Senior Management visited schools throughout the year. In addition, a consultant, Colin R. McAleer was engaged to perform a review and provide a list of the next steps that the division can take to continue to improve its safety processes. Mr. Perry reviewed the report and reviewed decisions that have been made to-date, as well as led a discussion on where we go from here.

F.4 Technology Update

Darryl Seguin, Associate Superintendent of Administration Services updated the Board on the technology work which was completed during the summer. Mr. Seguin noted the first phase of the Recycling Evergreening Project has been completed. Projects included cabling upgrades, installation of SmartBoards, installation and training of the software PowerSchool, and updates of handbooks and policies. In addition, Mr. Seguin spoke on 'Bring Your Own Devices', which is being piloted at F.P. Walshe High School. Discussion on this topic followed and it was noted there is a guide on the LRSD Website, Parent Link entitled 'Parents in a Digital Age' for further information.

A lunch break was held at 1210 hours and the meeting was brought back to order at 1230 hours

Guest speakers Kim Lewis and Deb Whitten joined the meeting at 1230 hours.

F.6 40 Developmental Assets – Crowsnest Pass

"Grounded in extensive research in youth development, resiliency and prevention, the Developmental Assets represent the relationships, opportunities, and personal qualities that young people need to avoid risks and to thrive."

Deb Whitten – Coordinator, 40 Developmental Assets and Kim Lewis - FCSS Director gave a brief presentation on '40 Developmental Assets', a project in the Crowsnest Pass on how to empower Youth and the Community. They spoke on 40 positive experiences and qualities to bring into the lives of children and shared a variety of methods to ensure the community receives ongoing information about the project, their activities and the potential for positive change in local programs and services available to children, youth and families. Their website CNP40.com shares further information.

Ms. Lewis and Ms. Whitten left the meeting at 1300 hours.

F.5 First Nation Education Celebrations

Kathy Olmstead, Associate Superintendent of Learning Services spoke on the FNMI newsletter celebrating events from 2012-2013.

G. Reports

G.1 Superintendent's Report

Superintendent Driscoll distributed his report and addressed the Board on his 'learnings' since joining Livingstone Range School Division.

G.2 Chair's Report

Chair Ratcliffe spoke on correspondence she has received and events she has attended since the last board meeting.

G.3 Professional Learning Sharing

Trustee Scherger led a discussion on the ASBA Leadership Conference which was held in Banff over the summer in which several trustees attended.

G.4 Committee Reports

Committee Chairs reported on the following committees:

- a) ASBA
- b) ATA Executive / LRSD Trustee Working Committee
- c) Awards Committee (*Art Gala, October 8, 2013*)
- d) First Nations and LRSD Working Committee
- e) Policy Review Committee
- f) Professional Learning Committee
- g) Alberta SW Regional Alliance

G.5 Work List Review for October

The work list for October was reviewed and changes noted.

- ⇒ Orientation Meeting (*October 29, 2013*)
- ⇒ Board review results (Provincial Achievement Tests and Diplomas)
- ⇒ Plan for board members to meet with MLA / Minister
- ⇒ Regional School Council Meeting (*October 7, 2013*)
- ⇒ Review ASBA Directions for Action and Policy Changes for Fall General Meeting.
- ⇒ IMR Program Expenditure Plan
- ⇒ Review Actual September 30th enrolment data
- ⇒ Audit Committee Pre-Audit Meeting
- ⇒ Review Alberta Education Accountability Pillar date
- ⇒ Review updated and new Administrative Procedures
- ⇒ Review Board Policies schedule

G.6 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) 2013-14 School Year Enrollment Update
- 2) Occupational Health & Safety Assessment
- 3) Technology Update

H. In-Camera

13-004 Trustee Hall moved that the meeting go in-camera at 1350 hours.

13-005 Trustee Yagos moved that the meeting revert to regular session at 1455 hours.

I. Adjournment

13-006 Trustee Dunlop moved that the meeting be adjourned at 1455 hours.

Chairman

Secretary-Treasurer