



Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of Livingstone Range School Division No. 68 was held at Central Office in Claresholm on Tuesday, November 12, 2013 at 1125 hours. Following are the minutes from the meeting.

Attendance: Trustees Bruce Decoux, Lori Hodges, John McKee, Martha Ratcliffe, Shannon Scherger, Brad Toone and Clara Yagos.

Dave Driscoll, Superintendent
Kathy Olmstead, Associate Superintendent, Learning Services
Jeff Perry, Associate Superintendent, Business Services
Darryl Seguin, Associate Superintendent, Administrative Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chair Ratcliffe called the meeting to order at 1125 hours.

B. Additions to the Agenda

13-039 Trustee Hodges moved that the November 12, 2013 Agenda be approved by the Board of Trustees as presented.

Carried

C. Adoption of Minutes

13-040 Trustee Scherger moved that the minutes from the October 2, 2013 Special Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

13-041 Trustee Yagos moved that the minutes from the October 8, 2013 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as amended.

Carried

D. Discussion

D.1 Preparation for ASBA Fall General Meeting

Superintendent Driscoll reviewed the final versions of the proposed policy positions that will be considered during the business section of the ASBA Fall General Meeting on Monday, November 18, 2013. The process was reviewed, and the goal of the discussion was to set the board's position on each proposed policy as the board has only one vote on each issue.

The meeting broke for lunch at 1158 hours and the meeting was called back to order at 1230 hours.

E. Reports

E.1 Central Office Senior Management Reports

a) Superintendent Report

Superintendent Driscoll distributed and spoke on his report since the last board meeting. Highlights included ongoing discussion with ThoughtStream in reference to Board Policy 2, C2 Committee Meeting, Dual Credit Meetings, International Education Meeting, Imagine Brand Training, Alberta Education Teaching Excellence Consultation, participation in WE Day, Growth Plan Meetings with Administrators, CASS Forums, and the Board Orientation Meeting.

b) Associate Superintendent - Administrative Services

Associate Superintendent Seguin reviewed items he was involved in over the past month. In the area of Human Resources this included the on-going hiring of teacher and support staff at schools, attending various workshops and has begun the process of evaluations of new staff at schools. Additionally he co-chaired instructing the three day 7 Habits course to seventeen members; attended meetings with school librarians initiating the merger of school data into one; various meetings in preparation for Divisional Day; led the Teacher2Teacher Mentorship evening, setting up action plans for twelve new teachers; attended CASS and ETAC Meetings. Mr. Seguin also reviewed the work being done for the C2 Committee which he co-chairs.

c) Associate Superintendent - Business Services

Associate Superintendent Perry spoke on highlights he has been involved in which included attending the transportation and fees session at the Regulatory Review Consultation; preparation of the division's financial statements and the transition to Public Sector Accounting Standards which was required by the Auditor General; review of financial statements with our auditors; working with school administrators on budget updates. Mr. Perry also noted the implementation of two new software programs to support schools budgeting process and the recording of fees.

c) Associate Superintendent - Learning Services

Associate Superintendent Olmstead spoke on the organization structure of Learning Services and the support and work involved with our schools. Ms. Olmstead also reviewed First Nations committees and work she is involved with and distributed the new Elders Directory. She additionally spoke on our partnership with Finland, work with the Calgary Board on the new School Planning Tools "Curriculum Re-Design", as well as work on dual credits.

E.2 Chair's Report

Chair Ratcliffe reported on events she has attended since the last board meeting which included the Art Gala, Regulatory Review, C2 Committee Meetings, the opening of Walshe Crossroads Campus, Regional School Council and the Teaching Excellence session.

E.3 Professional Learning Sharing

Trustee Scherger presented the new board members with two books: The Imperfect Board Member by Jim Brown and The School Board Fieldbook by Mark Van Clay and Perry Soldwedel. Trustee Scherger and Yagos, committee members, reviewed the purpose of the monthly Trustee professional learning update.

E.4 Committee Reports

Standing Committees

a) Awards Committee

No report.

- b) Professional Learning Committee
Trustee Scherger reviewed upcoming professional development sessions that board members possibly would be interested in.

13-042

Trustee Scherger moved that the Board of Trustees of Livingstone Range School Division approve the attendance of a board trustee at the following sessions: Negotiation Webinar on December 3, 2013; Treaty 7 Education Conference, tentatively scheduled for November 27-29, 2013 Jurisdictional Technology Conference, November 27-28, 2013.

Carried

- c) Policy Review Committee
Trustee Yagos reported that Board Operations requires reviewing and will plan for a meeting in January or February.

External Committee

- a) First Nation Metis, Inuit and LRSD Working Committee
No report.
- b) ATA Executive and LRSD Liaison Committee
No report.

Board Representatives

- a) ASBA Zone 6 Representation
Trustees discussed their interest in various positions in reference to the request from Zone 6 for nominations to executive positions. These will be presented at the Zone 6 Meeting being held November 13th in Lethbridge.
- b) Alberta SouthWest Regional Alliance
Trustee Yagos attended their recent meeting which was held last week. Newly elected mayors and council were in attendance. The next meeting will be a closed organization meeting and February will be the next meeting she will attend.
- c) First Nation Education Council
Associate Superintendent Olmstead reported the second meeting of the year was held last week and very creative discussions took place. Items they are looking into are the First Student Summit being held in the spring, protocols on planning a blessing in the spring, as well as looking at achievement data. The next meeting will be held February 13, 2013.

E.5 Work List Review for December

- ⇒ Fiscal monitoring report
- ⇒ Review Board Work List
- ⇒ Budget related information session
- ⇒ ATA / Board Supper / Scholarship Presentations
- ⇒ Board Christmas school visits and Christmas Concerts

Additionally, Regional Student Council Meeting date was set for December 9, 2013 commencing at 9:30 am.

E.6 Celebrations

- 1) F.P. Walshe Parent Council feedback from Regional School Council in regards to by-laws being reviewed
- 2) Matthew Halton High School, Experiential Learning Week.

E.7 Key Messages

Three Key Messages selected by the Board of Trustees from today's meeting are:

- 1) Organization Meeting and selection of Board Committees.

- 2) Upcoming ASBA Fall General Meeting.
- 3) WE Day.

F. In-Camera

F.1 Financial Results – Preliminary Update

13-043 Trustee Hodges moved that the meeting go in-camera at 1410 hours. **Carried**

13-044 Trustee Decoux moved the meeting revert to regular session at 1530 hours. **Carried**

G. Adjournment

13-045 Trustee Yagos moved the meeting be adjourned at 1530 hours. **Carried**

Chairman

Secretary-Treasurer