

Livingstone Range School Division #68

Superintendent Report

2018-2019 School Year



Darryl Seguin
Board Meeting: April 10, 2019

Highlights

Functions & Meetings

- Monthly LRSD Board of Trustees meeting
- PBOE Education Services Agreement meeting
- Student Engagement meetings in Pincher Creek and in Nanton (faith based programs as well as home education)
- ABD Student Led Assembly—school rules reviewed through a funny video created by 2 staff members, awards and celebrations highlighted
- Met with the Town of Fort Macleod—the relationship continues to be positive and both the Town and the Division are enjoying the benefits realized from the G.R. Davis Administration Building partnership
- Attended the Electoral Ward Boundary Review discussions with the LRSD Board of Trustees
- Met with representatives from Wolf Creek School Division to discuss Hapara—access to online courses that may enhance our virtual school offerings
- Dual Credit exploration meeting with Bow Valley College. Dual credit opportunities for 2019-20 may include Hospitality and Travel with Olds College, Multiple CTS courses with SAIT, Business Courses with Bow Valley, Cinema 1000 with the University of Lethbridge

Other

- One of several instructors facilitating the new Leadership Quality Standard (LQS) course in Edmonton at the CASS/AB Education Spring Conference.
- Traveled to Raleigh, North Carolina to attend the Leadership Day for A.B. Combs School. This is where the Leader in Me started. This event is very difficult to access due to limited seats and high demand. Due to ongoing partnerships with FranklinCovey, three southern Alberta School Division office personnel were selected to attend. Principal Muriel Summers and A.B. Combs students highlighted their school.
- Participated in shortlisting and interviews for three school based administrative positions in LRSD for the 2019-20 school year

Key Areas for Next Month

- Monthly LRSD Board of Trustees meeting
- LRSD Board Committee of the Whole meeting
- Monthly Administrative Council meeting
- Attend 4th Annual First Nations, Metis and Inuit Gathering along with several LRSD school based staff and Elders from our Wisdom & Guidance Council
- Attend Division office staff meeting
- Political candidate engagement meetings with the LRSD Board of Trustees
- Complete and write up evaluation reports for new Admin
- Kainai Education Services Agreement meeting
- PBOE Education Services Agreement meeting
- Livingstone School Graduation
- Regional School Council meeting

Communications Report March 2019

Student Engagement Community Open Houses

Karly developed print advertising, social media images, and print pieces to advertise the Christian-based and Home Education open houses. She prepared a "Welcome Home" handout, a branded Home Education FAQ handout.

Website and Social Media

Karly posted 7 news articles to the website in March, Tweeted 16 times, and launched the official LRSD YouTube channel with our first 3 school videos.

Letterhead Redesign

After consultation with Central Office staff, Karly finalized a letterhead redesign that included our vision statement and allowed for in-house printing and copying.

Announcements

Karly prepared announcements for the Edwin Parr Award nomination, Danny Roberts' retirement, and Jackie Kark's appointment.

Locked Doors Communications Plan

Karly prepared a communications plan for the new locked doors policy. The plan has been reviewed and will be used by schools as they implement the new approach to school and student security.

Quarterly Newsletter

Karly redesigned the Division quarterly newsletter in an effort to create a relevant and engaging communications piece for the Division. Going forward, staff from the Division can contribute content to the newsletter by the 15th of March, June, September, and December each year.

Division Calendar

Karly updated the Division calendar with key events through the end of June.

About LRSD Brochure

Karly developed a brochure about Livingstone Range School Division that includes information about our programming, our students, our vision and mission, and a newly-developed map of the Division. This brochure will be distributed to the MLA electoral candidates in April and can be used in other settings as an introduction to our Division.