

# Livingstone Range School Division #68 Superintendent Report 2017-2018 School Year



***Dave Driscoll, Superintendent***

***Board Meeting Date: September 19, 2017***

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## **Highlights**

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- ⇒ CASSIX Summer Conference - a great conference that emphasized 'Breaking Down Barriers'. Great speakers and sessions that encouraged all of us to look at ways to ensure all students are cared for in our schools.
- ⇒ New Teacher / Administration Orientation - Excellent day that allowed everyone to learn about LRSD and for us to meet the new staff.
- ⇒ ESA - Met with Mary Ann Murphy - Review last meetings and prepare for work on the ESA over the next year. Planning for the September meeting took place.
- ⇒ ASBA - Zone meeting held that included two great presentations on Career Programing as well as a presentation from the RCSD.
- ⇒ International Education - We have welcomed over 60 full and semester students to LRSD over the last few weeks. All this has been made possible by the amazing homestays in our communities.

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## **Areas of Emphasis for Next Month**

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- ⇒ CASSIX Meeting
- ⇒ Transition Superintendent's responsibilities to Darryl Seguin.

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## **School Student Travel 2017-18**

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Following are the approved school trips outside of the country or province.

<b><i>School</i></b>	<b><i>Travel Location</i></b>	<b><i>Description</i></b>	<b><i>Status</i></b>
JTF (J. Roelfsema)	Waterloo, Ontario	CSLC Conference 3 students September 22-30 '17 J. Roelfsema	Approved
WCCHS (M. Franz)	Ontario & Quebec	Cdn Heritage Tour Jr. High Students Easter break 2018 M. Franz	Approved
FPW / MHHS	Gulf Islands	Dan Orr 33 Participants April 16-19, 2018	Pending
LIV / CCHS	Beijing, Hangzhou, Shanghai	Ron Gillespie, CCHS Rob Tkachuk, LIV March 30-April 7, 2018	Pending

# Livingstone Range School Division #68

## Administrative Services Report

### 2017-2018 School Year



**Darryl Seguin**

**For Board Meeting: September 19, 2017**

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## Highlights

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### Transitions

- New Career Practitioner was hired for MHHS, Liv and CCHS.

### Off-Campus

- Met with Off-Campus Teachers and Director of Learning Danny Roberts regarding the off-campus handbook and ensure operational compliance. Mr. Taylor will once again serve the three schools in the west (MHHS, LIV, CCHS). Danny will transition as their Divisional contact this year.

### New Teacher Orientation

- Several new teachers and administrators joined us on Aug. 24 for the new teacher orientation workshop.

### Interdepartmental meeting

- Summer work schedules and outstanding FAME tickets discussed

### Administrator Council

- First Admin meeting this year; numerous updates provided: technology, numeracy, FNMI, RCSL, AERR & School Plans, TGSE, School Fees, Public School Works, Early Learning, Crisis Response Manual, PD, Curriculum and Testing, etc.

### ATA Retirement/Induction Banquet

Attended this evening celebration recognizing the contributions of long term employees and welcoming those new to LRSD and the profession.

### FNMI

- BCCE ESA meeting occurred Sept. 15, 2017. Draft statement of purpose developed. Next meetings scheduled for Oct and Nov.
- Met several times with our new First Nations, Metis and Inuit Success Coordinator

### Professional Development

- U of C Human Resource Management Certificate completed over the summer.

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### Key Areas for Next Month

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- Meet with all new administrators re: formal evaluations this year
- Ensure mentorships are set up for new teachers
- ATA negotiations meeting
- Alberta Education Consultations
- Staffing allocations meeting
- Regional School Council meeting
- Inaugural Alberta Research Network meeting
- Transitioning into the role of Acting Superintendent

# Livingstone Range School Division #68

## Business Services Report

### 2017-2018 School Year



***Jeff Perry, Associate Superintendent of Business Services***

***Board Meeting: September 19, 2017***

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## Highlights

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- ❖ Capital Planning and Facilities
  - GRD Administration Building
    - Engaged ELAN Construction
    - Hazardous Material Abatement ongoing
    - Some demo ongoing
  - Visit from AB Education Representatives
    - Visited Divisions Number 1 Priority – Nanton Project
    - Other schools toured included WCCHS, FPW, WAD and Future Administration Site (GRD)
- ❖ Labour Relations:
  - Communicated with ATA Rep
  - Set up meeting for September 29, 2017
  - Prep Meetings for local negotiations
- ❖ Public School Works – Set up and Training
- ❖ Other Meetings:
  - CASSIX ASBOA South Conference
  - Senior Administration Leadership Team Meetings
  - New Teacher Orientation
  - September Admin Council
    - School Fees Update
      - Finalization of Admin Procedure
      - Additional opportunities for updating fees
    - Preliminary Enrolment
  - Inter Departmental Meeting
  - ASBOA Zone Meeting
  - Interview for Admin Assistant CCHS
  - Program Unit Fund Meeting
- ❖ Personnel Meetings with Finance/Payroll/Transportation/Maintenance

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## Key Areas for Next Month

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- ❖ Allocation Committee Meeting
- ❖ FACES follow up meeting
- ❖ ATA Negotiations
- ❖ Elections
- ❖ Yearend – Financial Statements / Auditors / Budget Update
- ❖ School Act Discussion Sessions
- ❖ Admin Retreat

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### 2017-2018 School Year



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***Board Meeting: September 19, 2017***

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