

# Livingstone Range School Division #68

## Superintendent Report

### 2017-2018 School Year



**Darryl Seguin**  
**For the Month of: May, 2018**

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## Highlights

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### Functions & Meetings

- 3<sup>rd</sup> Annual Indigenous CASS/Alberta Education Gathering
- 2<sup>nd</sup> Round of School Visits
- Attended ISS Staff Meeting
- WMES Grade 6 Classroom Visit
- Edwin Parr Awards Night. Congratulations to Kendra Selk (WMES) for her nomination from LRSD.
- Leader2Leader Steering Committee meeting. Continuation of Deep Learning book study and conversation.
- Attended CCHS Graduation
- Principal and Executive Assistant Interviews
- Classroom Improvement Fund (CIF) meeting. Late announcement that the CIF funding will continue in 2018-19. Funds are targeted at maintaining existing staff hired and addressing complex needs.
- Vacation Time

### Other

- Honouring Spirit Award Ceremony. Congratulations to Tacey Rabbit – Gr. 5 WAD students was one of 12 recipients from across the province.
- For Information: CCHS Jr. High Students will be in Port Carling, Ontario as part of their Canadian Exchange. (May 28-June 4)

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## Key Areas for Next Month

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- Town of Fort Macleod Administrative monthly meeting - re: Shared Admin. Building at G.R. Davis
- Administrative Council meeting - Monthly
- Education Services Agreement meeting with KBE, Westwind, Holy Spirit and Lethbridge 51
- Lloyd Cavers Scholarship Night
- ATA Bargaining Session #3
- CASSIX Spring Meetings
- Admin. Procedure Review Committee Meeting
- ASBA Spring General Meeting
- ASEBP Annual Meeting
- ATA Retirement Evening
- FPW Feather Blessing
- FPW Graduation

# Livingstone Range School Division #68

## Business Services Report

### 2017-2018 School Year



**Jeff Perry, Associate Superintendent of Business Services**

**Board Meeting: May 22, 2018**

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## Highlights

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- ❖ Capital Planning and Facilities
  - GRD Administration Building
    - Committee Meeting
    - Site Meeting
    - Open House
  - Land Titles completed
- ❖ Labour Relations
  - Next meeting set for May 23
- ❖ Budget Meetings
  - Admin Council
  - Senior Mgt
  - Director Finance
- ❖ Records Management Interviews
  - Discussion with consultant
  - Schedule and Procedure Work
- ❖ ASBOA – AGM / Conference
  - Pre-Conference Workshop – 5 Choices to Extraordinary Productivity (Covey)
  - Keynote Speaker - Andrew Bash – Mt. Everest climber who chose to save a man
  - Joshua Peach – Motivational Speaker – Are you taking on the world or taking up space
  - Apps that enhance professional and personal lives
  - Audit working papers and caseware
  - Integrity and Ethical Decision Making - CPA
  - Alberta Education Presentation and Question Period
- ❖ Other Meetings:
  - Senior Administration Leadership Team Meetings
  - Admin Council
  - Interviews for Superintendent Executive Assistant
  - PC Daycare Meetings

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## Key Areas for Next Month

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- ❖ ATA Negotiations
- ❖ Education Service Agreement – Tuition
- ❖ GRD Prep for moving
- ❖ Finalization of Records Management Process
- ❖ Insurance Renewal

**Ken Sampson**

**For the Month of: May, 2018**

**Highlights**

1. Personnel / Staffing
  - Interviewed and hired Principals (W. A. Day, J. T. Foster, Stavely and A. B. Daley Schools)
  - Interviewed and hired Assistant Principals (W. A. Day, J. T. Foster, A. B. Daley, CCHS Schools)
  - Executive Assistant to the Superintendent, Associate Superintendent and Board of Trustees
  - Career Practitioner for the school communities of Nanton and Claresholm
  - Ongoing teaching and support staff positions
2. Meetings
  - Ongoing meetings with the ATA
  - Ongoing school visits with administrative teams (second round)
  - Provincial Regional Collaborative Service Delivery meeting – Edmonton
  - Local Bow River RCSD Executive meeting
  - Admin Council Meeting; Leader to Leader meeting
  - Town of Pincher Creek meeting with Daycare Committee, involving Canyon School
3. Labour Relations & Negotiations
  - Ongoing discussions with CUPE Local 2133
  - TEBA Teleconference call for the next round of negotiations
4. Other
  - Legal consultations
  - International Education meetings, local and with Alberta Education. We will be hosting approx. 15 international agents in the Crowsnest Pass area May 31 – June 1.
  - Edwin Parr Teacher Awards night, celebrating first year nominees in Zone 6 with our very own Kendra Selk – West Meadow Elementary

**Key Areas for Next Month**

1. Continued work in the area of staffing for next year
2. CASSIX final year meeting (including HR group meeting) – Medicine Hat
3. Final Teacher to Teacher Mentorship meeting with all first year probationary teacher
4. Upcoming graduations (and Feather Blessing) at MHHS, FPW, WCCHS and JTF schools
5. International Familiarization Tour (15 agents) – Crowsnest Pass Area.
6. Education Service Agreement with Kainai Board of Education
7. Administrative Procedure Review Committee meeting
8. ATA Retirement Banquet
9. Meeting with the Town of Pincher Creek – Daycare arrangements
10. Final FSLC Consultation and Collaborative Team meeting