

Livingstone Range School Division #68
Acting Superintendent Report
2017-2018 School Year



Darryl Seguin
For the Month of: April, 2018

Highlights

Functions & Meetings

- Committee of the Whole meeting with the Board
- Town of Claresholm meeting and Open House at current Division Office
- CASS/AB Ed. Annual Spring Learning Conference (focus on Deep Learning with Michael Fullan)
- Leader2Leader Steering Committee meeting. Continuation of Deep Learning book study and conversation. Brief discussion around Administrator Fall Retreat
- Professional Growth Plan meetings with LRSD Principals
- Chilean Exchange meeting (parents and students)
 - 2 LRSD high school students will be attending school in Chile on an exchange this summer
- ATA Labour Negotiations meeting #2
- Admin. Council meeting

Other

- AB. Ed. Sr. Education Manager Tour of LRSD West Schools
- IFNE Grant Approved (3 Year Project)
- Principal Interviews
- ABD & JTF Fun Day attendance & participation
- Conference Call with AB Infrastructure re: LRSD Capital Plan

Key Areas for Next Month

- 2nd Annual Indigenous CASS/Alberta Education Gathering
- 2nd Round of School Visits
- WMES Classroom Visit
- Inter-department meeting
- Health and Safety Manual Handbook development meeting
- Leader2Leader Steering Committee meeting
- Town of Fort Macleod Administrative monthly meeting—re: Shared Admin. Building at G.R. Davis
- Administrative Council meeting--Monthly
- Education Services Agreement meeting with KBE, Westwind, Holy Spirit and Lethbridge 51
- Attend Graduation Ceremonies
- Vacation

Livingstone Range School Division #68
Deputy Superintendent Report
2017-2018 School Year



Ken Sampson

For the Month of: April, 2018

Highlights

1. Meetings
 - a. March 26 - International Education meeting (internal)
 - b. March 27 - Leader-2-Leader Steering Committee Meeting
 - c. March 28 - Parent / Family meeting for a boy with complex needs who will need special transportation arrangements
 - d. March 28 / 29 - meetings with individual staff members
 - e. April 10 - Admin Council - presented work around the Teaching Quality Standard with our administrators.
 - f. April 12 - Education Service Agreement meeting with the senior administration from Kainai Board of Education

2. Staffing
 - a. Interviews for the principals of JT Foster, WA Day and Stavely schools.
 - b. Various available positions (Career Practitioner, Temporary Teachers, Executive Assistant to the Superintendent / Business Services)

3. Labour Relations & Negotiations
 - a. March 29 - communication with the CUPE Local 2133 president regarding OH & S modules
 - b. March 29 - Teacher Bargaining & Negotiations with the Local ATA

4. Professional Development
 - a. CASS / Alberta Education Annual Learning Conference featuring Dr. Michael Fullan and team. The focus is on Deep Learning and moving systems forward in the context of the Professional Practice Standards.
 - b. March 27 - Superintendent Teleconference - Bargaining and Employment Standards

5. Other
 - a. April 13 - Livingstone Range First Annual Hockey Tournament in Nanton

Key Areas for Next Month

1. Staffing Needs in schools
 - a. Advertising for, Interviewing and hiring of administrators and certificated staff for each of our schools
2. Finalizing the year's probationary teacher evaluations
3. FACES principal position and session lead teachers
4. School Visits (second round) to follow up on initial individual school improvement plans
5. University of Lethbridge PSIII Walkabout Presentation - our Edwin Parr teacher will be accompanying me
6. International Education Meetings and events
7. Provincial RCSD Executive meeting
8. Bow River and Southwest RCSD Executive team meetings
9. Edwin Parr Teacher Award Banquet
10. Upcoming Graduations - Livingstone School and CCH School
11. Teacher 2 Teacher Mentorship and Leader 2 Leader Steering Committee meetings
12. Continued meetings with KBE on Education Service Agreements (5 jurisdictions)

Livingstone Range School Division #68

Business Services Report

2017-2018 School Year



Jeff Perry, Associate Superintendent of Business Services

Board Meeting: April 17, 2018

Highlights

- ❖ Capital Planning and Facilities
 - GRD Administration Building
 - Committee Meeting
 - Site Meeting
 - Open House
 - Discussion with AB Education on JT Foster
 - Land Titles
- ❖ Labour Relations
 - Negotiations Meeting with ATA on March 29
 - Next meeting set for May 23
- ❖ Budget Meetings
 - Call with Minister of Education
 - Senior Mgt
 - Director Finance
- ❖ Records Management Interviews
- ❖ Trustee Remuneration Committee Meeting
- ❖ Educational Service Agreement – Lethbridge 51, Holy Spirit,
- ❖ Other Meetings:
 - Senior Administration Leadership Team Meetings

Key Areas for Next Month

- ❖ 2018-2019 Budget
- ❖ ATA Negotiations
- ❖ ASBOA AGM - Conference
- ❖ Education Service Agreement – Tuition
- ❖ Claresholm Division office marketing process