

Livingstone Range School Division #68
Acting Superintendent Report
2017-2018 School Year



Darryl Seguin

For the Month of: June, 2018

Highlights

Functions & Meetings

- Education Services Agreement meeting with KBE, Westwind, Holy Spirit and Lethbridge 51
 - Time spent at the last meeting discussing reciprocal tuition agreements and inclusive education.
- ATA Bargaining Session
 - Memorandum of Agreement to be ratified by the Board of Trustees June 19, 2018.
- Town of Fort Macleod Administrative monthly meeting - re: Shared Admin. Building at G.R. Davis
 - Furniture, parking, IT discussed. Building is on schedule.
- Year end, Administrative Council meeting.
 - Lorna and Kurtis Hewson (Jigsaw Learning) spent time with our administrators and learning support teachers in professional development around the Collaborative Response Model (working in teams to meet the diverse needs of students).
- Meeting of the Whole
- Lloyd Cavers Scholarship Night
 - Congratulations to all nominees. Great youth leadership, service and citizenship demonstrated.
- Attended the CASSIX Spring Meetings in Medicine Hat.
 - 2016 - CASSIX Secretary
 - 2017 - CASSIX Treasurer
 - 2018 - CASSIX President
- Admin. Procedure Review Committee Meeting - spent time focusing on the following Admin. Procedures:
 - AP 350 Code of Conduct (now in line with School Act promoting positive learning environments)
 - AP 348 Progressive Discipline (provides guidance to schools in supporting school-wide approaches)
 - AP 310 Safety & Emergency Planning (name change from Safe & Caring Learning Environments)
- Attended:
 - MHHS Cap & Gown Ceremony
 - MHHS FNMI Celebration of Learning
 - FPW Feather Blessing
 - FPW Cap & Gown Ceremony
- ASBA Spring General Meeting
- ASEBP Annual Meeting. Reviewed EFAP utilization, discussed opportunities for wellness in LRSD
- ATA Retirement Evening -12 retirees honoured

Other

- Interviews Stavely & Division Office
- Classroom Improvement Fund (CIF)
 - The LRSD CIF proposal will be approved for 2018-19. Funds are targeted at maintaining existing staff hired and addressing complex needs.

Key Areas for Next Month

- Town of Fort Macleod Administrative monthly meeting—re: Shared Admin. Building at G.R. Davis
- Attend JTF and WCCHS Graduations
- Summer vacation time

Livingstone Range School Division #68
Deputy Superintendent Report
2017-2018 School Year



Ken Sampson

For the Month of: June, 2018

Highlights

1. Personnel & Staffing

- Interviews for Administrative Assistant in Programs & Services
- Interviews for new teaching staff at Stavely
- Consulting with ASEBP regarding staff who are away on leaves of absence
- Contracts for new / returning staff, as needed

2. Meetings

- May 23rd – Local ATA Teacher Bargaining
- May 24-25th – Final CASSIX meeting in Medicine Hat
- May 29th – School Visit at Isabelle Sellon to meet with the administrative team
- May 30th – First Nations Education Service Agreement meeting with Kainai Board of Education
- May 31st – Administrator meeting in Nanton
- June 5th – Admin Council meeting at AB Daley
- June 6th – meeting with Ronalee Orr to understand & discuss possibilities regarding Home Education – Admin Retreat Planning Committee meeting
- June 7th – ASEBP presentation to Central Office
- June 11th – Board Meeting of the Whole and tour of the GR Davis Administration Building
- June 12th – Central Office Staff Meeting
- June 13th – Final Teacher-2-Teacher Mentorship Program meeting
- June 14th – Southwest RCSD Executive Team meeting
- June 15th – Town of Pincher Creek Daycare meeting

3. Labour & Relations

- Ongoing contact with both the ATA and CUPE local
- Local ATA Teacher Bargaining

4. Public Relations

- May 26th – Matthew Halton HS Graduation Ceremonies
- June 14th – Custodial Documentation for incoming International Education students – Feather Blessing Ceremony for our First Nations students at FP Walshe
- June 15th – FPW Graduation Ceremonies

Key Areas for Next Month

- Final Family School Liaison Counsellor meeting
- Final Education Service Agreement meeting with Kainai Board of Education. The focus will be on tuition and Inclusive Education.
- CASS Provincial PD Planning Committee meeting
- Contracts for newly hired teachers
- Meeting with FACES Principal to review Administrative Procedures
- Willow Creek Composite HS Graduation Ceremonies
- Preparation for summer work – (New Teacher / Administrator Orientation meeting as well as the new two-year Teacher-2-Teacher Mentorship Program