

Livingstone Range School Division #68

Acting Superintendent Report

2017-2018 School Year



Darryl Seguin

For the Month of: March, 2018

Highlights

Functions & Meetings



- Committee of the Whole Meeting with the Board.
- Town of Fort Macleod Administrative monthly meeting - re: Shared Admin. Building at G.R. Davis.
- FACES meeting. More discussion on logistics for staffing and registration.
- Leader2Leader Steering Committee met to plan Administrator professional development for the remainder of the year focusing on effective collaborative structures and deep learning experiences for students.
- Professional Growth Plan meetings with LRSD principals.
- Rural Education Symposium attendance.
- Administrative Procedure 350 - suggested revisions in progress (Code of Conduct Section).
- Provincial 2A Basketball Opening Ceremonies:
 - WCCHS did a great job hosting 12 teams from across the province for the Provincial 2A Basketball Championships. Huge thank you to the organizing committee and community for their support.
- Claresholm Greenhouse project:
 - Met at the request of representatives about possible support by Claresholm schools.

Other

- Dual Credit received approval. CINEMA 1000 partnership with the U of L, Palliser, Lethbridge 51 and LRSD:
 - Students can receive high school credits and at the same time earn university course credits.

Key Areas for Next Month

- Health and Safety Manual Handbook development meeting.
- Open House at current division office and meeting with the Town of Claresholm.
- CASS/AB Education Annual Spring Learning Conference.
- Outreach Meeting.
- Leader2Leader Steering Committee Meeting.
- AB. Ed. Sr. Education Manager Tour of LRSD West Schools.
- Labour Negotiations.
- Town of Fort Macleod Administrative monthly meeting - re: Shared Admin. Building at G.R. Davis.
- Committee of the Whole Meeting with the Board.
- Administrative Council Meeting - Monthly.
- Education Services Agreement meeting with KBE, Westwind, Holy Spirit and Lethbridge 51.
- Professional Growth Plan Administrator Meetings.
- AB Daley Activity Day attendance.



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Business Services Report

2017-2018 School Year



Jeff Perry, Associate Superintendent of Business Services

Board Meeting: March 20, 2018

Highlights

- ❖ Capital Planning and Facilities
 - GRD Administration Building
 - Committee Meeting
 - Site Meeting
 - See update on website
 - IMR Reporting to Alberta Education
 - Land Titles
- ❖ Labour Relations
 - Meeting with WCSBDA
 - Meeting with Maintenance Representatives
- ❖ Communications
 - Pincher Creek – Summer Games use of Schools
 - Fort Macleod Historical Association – Crossroads Outreach
- ❖ Other Meetings:
 - Webinars
 - Bill 30: New Occupational Health and Safety
 - ASBOA Zone Meeting
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 - Board Planning Meeting
 - Capital Plan Submission, Feedback, Nanton
 - Senior Administration Leadership Team Meetings
 - March Admin Council Meeting
 - Capital Plan Feedback, Locked Front Doors, Communications with Staff, and Process for Closing Schools, GRD Update
 - Instructional Funding Allocation Formula
 - Division Office Staff Meeting
 - Logistics for move, Update on Project
 - Inter Departmental Meeting

Key Areas for Next Month

- ❖ 2018-2019 Budget Announcement
- ❖ Health and Safety Meeting

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Deputy Superintendent Report

2017-2018 School Year



Ken Sampson

For the Month of: March, 2018

Highlights

- ❖ Meetings
 - Mar. 1 - meeting with international students and some staff at CCHS
 - Mar. 2 - meeting with FACES and the Leader-to-Leader Steering Committee
 - Mar. 6 - Admin Council meeting hosted by Livingstone School
 - Mar. 7 - Maintenance Negotiations meeting
 - Mar. 8 - International Education Homestay Coordinator meeting
 - Mar. 9 - Senior Admin Meeting
 - Mar. 13 - Principal Meeting and Teacher Observation
 - Mar. 14 - Superintendent Bargaining meeting; Complex Case Review meeting
 - Mar. 19 - Senior Admin Meeting; parent meetings; Career Dinner Reception - Lethbridge College
 - Mar. 20 - Board Meeting

- ❖ Professional Development
 - PD this month has been in the area of professional reading on system change.

- ❖ Other
 - Feb. 28 - International Education Advisory Committee meeting - Calgary. We are going to partner with Alberta Education and participate in a Familiarization Tour with international agents later in the school year.
 - Submission of our Edwin Parr Teacher Nominee to ASBA Zone 6 -
 - Kendra Selk from WMES - teacher of Physical Education and Health; Health Champion.

Key Areas for Next Month

- ❖ Individual meetings with Principals to determine staffing needs in each of our schools.
 - posting open positions and interviewing applicants
- ❖ CASS / Alberta Education Annual Learning Conference March 21-23, 2018. The focus is on Deep Learning and moving systems forward.
- ❖ Leader-to-Leader Steering Committee Meeting. Our committee is doing a book study on Michael Fullan's book, "Deep Learning"
- ❖ Final Teacher-to-Teacher meeting planning
- ❖ ATA Bargaining / Negotiations meeting
- ❖ April 11th - Foundational Knowledge - Legacy of Residential School
- ❖ April 12th Inter-jurisdictional Education Service Agreement meeting with Kainai Board of Education Senior Administrators
- ❖ Continued visits to schools to review School Improvement Plans with administrators
- ❖ Family School Liaison Counsellor Case Consultation meetings
- ❖ Long Range Planning in Human Resources (recruiting, mentorship, training, etc.)