

# Livingstone Range School Division #68

## Superintendent Report

### 2016-2017 School Year



***Dave Driscoll, Superintendent***

***Board Meeting Date: February 14, 2017***

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#### **Highlights**

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- ⇒ Project of the Heart in Stavely: An excellent day that celebrated the start of the Project of Heart at Stavely School.
- ⇒ Review of LRSD AERR with Alberta Education: Time spent with representatives of Alberta Education reviewing the outcomes from the 2015-2016 AERR and plans to move forward with improvement plans. A great opportunity to highlight the success we have as a division but to also bring forth areas needed for growth and how we plan to address these.
- ⇒ Meeting with representatives of KBE and PBOE to review areas of common concerns and next steps to continue to develop positive relationships and cooperation.
- ⇒ International Education: Tara Tanner, Principal of MHHS and I returned 14 students to Colombia on February 3. During the trip we met with the schools we are currently working with as well as new schools. In addition time was spent with parents of the students that we hosted for the last 5 months. Meetings with School principals and staff to review ways to strengthen the program were a focus of this event.

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#### **Areas of Emphasis for Next Month**

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- ⇒ Career Transition Executive Meeting
- ⇒ Meetings with First Nations Partners
- ⇒ Admin Procedure Review Committee
- ⇒ BRCSD Strategic Planning
- ⇒ Teachers Convention
- ⇒ CASS/AB Ed Learning Symposium
- ⇒ Principal Evaluations - Ongoing

# Livingstone Range School Division #68

## Administrative Services Report

### 2016-2017 School Year



***Darryl Seguin***

***For the Month of: February***

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#### **Highlights**

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##### **First Nations, Metis & Inuit Supports**

- BCCE Grant meeting-working on Transitioning of Students between jurisdictions to ensure better supports for students who relocate.
- KBE/PBOE management meeting to create awareness of LRSD's FNMI initiatives
- FNMI Data Gathering Meeting to determine what data can be collected.
- Georgina and I met with KBE BCCE Coordinator Jenny Bruised Head to discuss Grant work in LRSD.

##### **Meetings**

- Minister Eggen
- CASSIX meetings
- Personnel meetings
- CUPE negotiations-postponed due to weather
- ASBA Professional Development

##### **Human Resources**

- Ongoing hiring of both Certificated and Non-Certificated Staff
- UofS Post-Secondary Career Fair
- UofA Post-Secondary Career Fair
- UofC Post-Secondary Career Fair (Chad)
- 4 classroom observations

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#### **Key Areas for Next Month**

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- CUPE Negotiations continued
- Admin. Council mtg.
- Admin. Procedure Review Mtg.
- HR Perspectives on Work-Life Integration (UofC HRMC course)
- Classroom observations
- Holiday time
- FNMI Staff Rep meeting
- MP John Barlow meeting
- CASS/AB Ed Annual Spring Conference
- Leader in Me Symposium
- Off Campus Teacher Meeting

# Livingstone Range School Division #68

## Programs & Services Report

### 2016-2017 School Year



**Ken Sampson**

**For the Month of: February, 2017**

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#### Highlights

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- ⇒ Ongoing Teacher Evaluations
- ⇒ Professional Development
  - CASSIX quarterly meeting (Feb 2nd - 3rd)
  - Pre-CASSIX - focus on Learning Support, ESL
  - Go To Educator Presentation at WCCHS - Jan. 31st
  - Trauma-Informed Schools Presentation for LST Community of Practice. Our Clinical Team Leader, Shaun Metz, was a co-presenter.
- ⇒ Meetings
  - Provincial RCSD for Managers and incoming Chairs - Edmonton Jan. 19th
  - Nutrition Pilot Provincial Meeting - Calgary Jan. 20th
  - Alberta Education - AERR Review - Jan. 27th
  - Bow River RCSD - Feb. 2nd
    - Focus on Service Delivery (OT / SLP / PT Therapeutic as well as Addiction and Mental Health supports)
  - Regional School Council Meeting - Jan. 16th
    - Presentation on Divisional Mental Health
  - Provincial CASS PD Planning Committee Meetings - ongoing
  - SW RCSD Planning Meeting - Feb. 3rd; Leadership Meeting Feb. 8th / 10th
  - Meeting with contracted Psychologist regarding assessments - Feb. 3rd
  - Public School Works Meeting Feb. 8th
  - Divisional PD Council Meeting - Feb. 9th
  - Meeting with Minister of Education, Hon. David Eggen - Feb. 10th
  - Ongoing individual Learning Support Teacher meetings at various schools
- ⇒ Expression of Interest submitted to the Town of Pincher Creek regarding collaborative partnership to provide Day Care opportunities at Canyon School.

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#### Key Areas for Next Month

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- ⇒ Continued Go-To Educator and Mental Health Literacy Curriculum training in high schools
- ⇒ SW Violence Threat Risk Assessment Regional Protocol Review Process and further development of VTRA regional protocol in the Bow River area
- ⇒ FSLC Case Consultation Meeting - Feb. 15th
- ⇒ Pink Shirt Day - Feb. 16th
- ⇒ Teacher Evaluations
- ⇒ Annual CASS / Alberta Education Conference - Mar 8-10th
- ⇒ Bow River RCSD Strategic Planning Day - March
- ⇒ Learning Support Teacher Meeting - March
- ⇒ National VTRA Conference - April
- ⇒ Collaborative Response Model Conference - April

# Livingstone Range School Division #68

## Business Services Report

### 2016-2017 School Year



***Jeff Perry, Associate Superintendent of Business Services***

***Board Meeting: February 14, 2017***

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#### **Highlights**

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- ❖ Capital Planning and Facilities
  - FM Follow Meetings (Deficiencies, Technology, Sponsors, Partners)
  - Division Office follow up discussion with Town of Fort Macleod and MOU
  - Aquaponics Greenhouse Meeting, Letter of Intent
  - Nanton Partnership Initiative – Gathered info on potential partnerships
  
- ❖ Labour Relations:
  - CUPE Meeting – Support Staff – Postponed due to weather – awaiting dates from Cupe
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- ❖ Health and Safety:
  - Pre-implementation Conversation with Public School Works – Software
    - EmployeeSafe Suite – Training, Accident Management, Compliance Task Mgmt, SDS Now (Whimis)
    - Student Watch Suite – Student Accident Mgmt, Student Behavior Mgmt
  
- ❖ Educational Service Agreement Meetings
  - Dialogue on agreement itself
  - Discussion regarding calculation of tuition, AB Education included
  
- ❖ Other Meetings:
  - February Admin Council (Cancelled)
  - Senior Admin Leadership Team Meetings
  - Inter Departmental Meetings
  - School Use meeting with Maintenance Leadership
  
- ❖ Other info
  - Response to AB Education on Financial Statement inquiries
  - T4 information prepared by Payroll Staff

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#### **Key Areas for Next Month**

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- ❖ CUPE Negotiations Meeting
- ❖ Fees Committee Meeting
- ❖ Nanton Partners Meeting
- ❖ Procedure Review (School Use)
- ❖ Prep for ATA Negotiations
- ❖ Enrolment Projections for Schools