

# Livingstone Range School Division #68

## Superintendent Report

### 2016-2017 School Year



***Dave Driscoll, Superintendent***

***Board Meeting Date: May 23, 2017***

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#### **Highlights**

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**CASS / Alberta Education FNMI Gathering.** An excellent event that provided opportunity to hear great keynote speakers and numerous breakout sessions.

Livingstone Range School Division **Pow Wow.** An amazing day that allowed students from across our school division the opportunity to learn more about the First Nation culture and experience amazing drumming and dancing. Big thanks to all the organizers of this very special event!

Canadian Association of Public Schools International (**CAPS-I**). Attended the Annual Conference and AGM in Calgary. Great breakout sessions and discussions on how to internationalize your school system, support your homestay parents and current issues in the global educational program. During the CAPS-I AGM I was nominated and elected to be the Alberta / Northwest Territories representative to the Board of Directors.

**Southwest Career Transitions.** As past chair, attended the board meeting which set the organizational direction for the next school year and highlighted the success / challenges of this year.

**CCHS Graduation.** An enjoyable evening celebrating the success of our graduating students at Crowsnest Consolidated High School.

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#### **Areas of Emphasis for Next Month**

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- ⇒ CASSIX Meeting
- ⇒ Apple for Senior Admin
- ⇒ ASBA Spring Meeting
- ⇒ High School Re-Design Meeting
- ⇒ Graduation Ceremonies
- ⇒ Evaluations

# Livingstone Range School Division #68

## Administrative Services Report

### 2016-2017 School Year



***Darryl Seguin***

***For the Month of: May***

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#### **Highlights**

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##### **First Nations, Metis & Inuit Supports**

- CASS/AB ED FNMI Symposium (2 Elders, 3 school principals, Success Coordinator and 2 CO staff attended)
- LRSD Pow Wow—close to 1200 people participated in this event. Great feedback from schools and participants. A big thank you to the organizing committee for their work.
- Planning session with FNMI Success Coordinator
- Career Practitioner Meeting-FNMI focus
- FNMI Staff Rep Meeting—discussed getting feedback from the Summit and from the Pow Wow

##### **Meetings**

- Admin Procedures Review Meeting
- Personnel meetings
- Admin. Council

##### **Human Resources**

- Ongoing hiring of both Certificated and Non-Certificated Staff including 2 principals hired recently
- Staffing discussions for 17-18
- Negotiations

##### **Other**

- Created a standardized intake form for Fort Macleod & Pincher Creek Schools with assistance from school administration
- Graduation Ceremony-Livingstone School
- Edwin Parr Night—congratulations to LRSD nominee Ashton Ashley from FPW
- Comprehensive School Health Grant application (7Habits/Leader in Me)

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#### **Key Areas for Next Month**

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- Admin Council
- Admin Procedure Review Meeting
- CASSIX
- Negotiations
- BCCE meeting

# Livingstone Range School Division #68

## Programs & Services Report

### 2016-2017 School Year



**Ken Sampson**

**For the Month of: May, 2017**

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#### Highlights

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- Teacher Evaluations & Reports finalized by the end of April
- Meetings:
  - ⇒ April 2nd - Admin Council and Admin Council Retreat Planning Meetings
  - ⇒ April 4th - Bow River RCSD
  - ⇒ April 10th - SW RCSD meeting; Bow River RCSD Strategic Planning; Violence Threat Risk Assessment (VTRA) Regional Protocol Signing
  - ⇒ April 11th - PD Council Meeting (hosted at Isabelle Sellon School)
  - ⇒ April 12th - Provincial Nutrition Meeting - Edmonton
  - ⇒ April 15th - AB ED Tour of Nutrition Program (Canyon and WA Day Schools). Alberta Education is very pleased with the work of our schools in terms of nutrition and feeding, capacity building and working towards sustainability
  - ⇒ April 16th - Literacy Committee Meeting
  - ⇒ April 18th - Learning Support Teacher Meeting
  - ⇒ Various parent meetings
- Professional Development:
  - ⇒ Collaborative Response Model Conference - Edmonton April 27-28, 2017
    - focus on operationalizing Pyramid Response to Intervention divisionally
    - reinforced that what we are doing in LRSD is solid
  - ⇒ Go-To Educator Training hosted by F. P. Walshe School (anticipated 50 participants)
- Other:
  - ⇒ Principal Interviews
  - ⇒ Behaviour Specialist Teacher Interviews

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#### Key Areas for Next Month

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- School Nutrition Project Proposal submission
  - ⇒ Schools Included for 2017-18: WA Day, Canyon, Isabelle Sellon & Horace Allen
- CASSIX Final Year Meeting, including Student Services Collaboration
- Skill Path Professional Development Seminar - May 30-31, 2017
  - ⇒ Communicating with Tact, Diplomacy and Professionalism
- High School Graduations and year-end activities, including Feather Blessings
- Final Bow River RCSD and SW RCSD meetings
- Complex Case Review Committee Meeting to determine the students who will receive additional supports for next school year.
- FSLC Case Consultation
- Admin Retreat Planning Committee meetings

# Livingstone Range School Division #68

## Business Services Report

### 2016-2017 School Year



**Jeff Perry, Associate Superintendent of Business Services**

**Board Meeting: May 23, 2017**

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## Highlights

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- ❖ Capital Planning and Facilities
  - Committee Meetings with Town of Fort Macleod
    - Communications with AB Education
    - Awaiting costing for 50% of Detail Design
    - RFQ – Pre-Qualification for Contractors
    - Working on Operational Agreement
  - Nanton – Postponed visit from AB Education on top priority and past projects.
- ❖ Labour Relations:
  - CUPE Meeting – May 18
  - TEBA Meetings
  - ATA Local Negotiation Prep
- ❖ Budget Meetings – School Administrators
- ❖ Public School Works – Set up and Training
- ❖ Regional Council of Student Leaders – Support for Financial Reporting
- ❖ Maintenance / Grounds
- ❖ Other Meetings:
  - April Admin Council
    - Enrolment Verification
    - Transportation Form – Students not permitted to drive to activities if bus provided
    - School Fees – Handbook Reference to Summary of School Fees Doc
  - Senior Admin Leadership Team Meetings
  - Inter Departmental Meetings
  - Principal Meetings
- ❖ Budget Preparation

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## Key Areas for Next Month

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- ❖ CUPE Ratification
- ❖ Prep for ATA Negotiations
- ❖ School Fee Committee
- ❖ Monthly Financial Reporting to AB Education
- ❖ Election Prep