

# Livingstone Range School Division #68 Superintendent's Report, October, 2016 2016-2017 School Year



***Dave Driscoll, Superintendent***

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## **Highlights**

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### ***Celebrations***

Opening of Modernized Schools in Fort Macleod: A great day celebrating the opening of Kids First, W.A. Day and F.P Walshe schools. A big thank you to all the staff and students that made this day a great success!

Pow Wow in Fort Macleod: A great opportunity for our students to experience the First Nations culture. The staff and students did an amazing job of making this event a great celebration.

Livingstone Range School Division Career Fair: An amazing day that saw students from around the division gather together to learn about opportunities after high school. Thanks to Christy Bazell (LRSD Career Practitioner) in making this event a huge success

### ***Meetings***

Meeting with University of Lethbridge: South Superintendents met with Senior Administration from the University of Lethbridge to discuss areas of common concern and ideas to strengthen partnerships.

ASBA Fall Provincial Issues Forum: A great opportunity to learn of current and upcoming challenges/issues in education. This was an amazing opportunity to discuss concerns with other school divisions.

Lethbridge College: South Superintendents met with Senior Administration from the Lethbridge College to discuss areas of common concern and ideas to strengthen partnerships.

Other meetings include:

CASSIX

Principal Evaluation

Grant Meetings

Meetings with Senior Administration

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## **Areas of Emphasis for Next Month**

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- ⇒ AERR and Three Year Plans
- ⇒ Principal Evaluations
- ⇒ SWRCSD Executive Meeting
- ⇒ CASS Fall Conference
- ⇒ Divisional Day

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## **Highlights**

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### **First Nations, Metis & Inuit Supports**

- Pow Wow – Fort Macleod,
- Division Pow Wow date set for May 4. Location: Pincher Creek
- Strategic Planning—setting up a plan with goals, timelines and measures
- Meeting with AB Ed. FNMI Consultant Hali Heavy Shields. Georgina and I met with Hali to discuss her role and how we can work together
- Attended Making Treaty 7 Event
- Made contact with Wolf Creek Public Schools and Siksika to discuss potential visits to observe and learn more about “best practices”
- Alberta Assessment Consortium (AAC) Exploration of possible pilot project

### **Grand Openings**

- Kid’s First Family Center
- W.A. Day Elementary School
- F.P. Walshe School

### **Careers**

- 1<sup>st</sup> Annual LRSD Career Fair. Students from across the division attended. Viewed as a success with desire to continue with another event next year.
- Advertising for another Career Practitioner in the west end of the division.
- ½ day planning session with Christy Bazell and Chad Kuzyk putting final touches on Divisional resource for teachers

### **Admin. Council Meeting**

- Review of HR supports for new teachers, ensure mentorships set up, administrative procedure reviews for several of the 400’s section
- Met with all new teachers and their administrators re: formal evaluations this year

### **Professional Development**

- CASSIX fall meeting
- CASS Mentorship—I’m mentoring a new HR person in Sturgeon School Division.
- First Nations, Metis & Inuit Education Symposium Planning Committee Teleconference
- Admin. Council Retreat (various presentations by LRSD administrators)

### **Collective Bargaining**

- CUPE negotiations meeting

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## **Key Areas for Next Month**

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- JTC – jurisdictional technology conference
- School Calendar Committee meeting
- Teacher2Teacher mentorship session
- CASS FNMI Education Action Committee meeting
- FNMI Staff Mtg.
- Off Campus Teacher meeting
- Board Retreat
- Divisional Day
- CUPE Negotiations, continued
- Admin Council Meeting
- Board Retreat
- Divisional Day
- CUPE Negotiations, continued
- Admin Council Meeting

## ***Ken Sampson, Associate Superintendent - Programs & Services***

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### **Highlights**

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- Meetings:
  - South West RCSD And Bow River RCSD
  - CASSIX and Pre-CASSIX Opening meetings
  - Provincial CASS Professional Development meetings
  - Literacy Committee Meeting - expanding to include work on Numeracy
  - Learning Support Teacher Community of Practice through SWRCSD
  - Meetings with Child & Family Services
  - Admin Retreat Committee meetings
  
- Ongoing individual Learning Support Teacher meetings
- Nutrition Pilot Plan submission (and subsequent presentation)
- FNMI / RCSD Services Meeting with Kainai and Piikani Boards of Education
- Official School Openings - WA Day & FP Walshe Schools
- Admin Retreat - Oct 12-14 in Waterton: Theme - Success for ALL Learners

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### **Key Areas for Next Month**

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- VTRA Level 1 Training for new Administrators, FSLCs / LSTs or those who require recertification, as well as community partners (RCMP, Alberta Health Services, Child & Family Services)
- Mental Health Literacy core training sessions
- Refinement of the Nutrition Pilot Proposal to be submitted for final approval
- Ongoing Teacher Supervision and Evaluations
- Internal Complex Case submissions for students requiring additional supports and services
- INAC / AANDC file submissions for those students with complex / diverse learning needs who are living on Reserve
- Division Professional Development Day - November 1st at FP Walshe School
- CASS Fall Conference - November 2-4, 2016 (Calgary)
- School Visits for AERR
- Success in School Plan work with Child & Family Services in Calgary

## **Jeff Perry, Associate Superintendent of Business Services**

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### **Highlights**

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- ❖ Capital Planning and Facilities
  - Fort Macleod School Grand Openings – MLA Graham D Sucha
  - Fort Macleod Kids First Family Center Grand Opening
  - Organized the Facilitation of discussion, Admin and Maintenance Facilities Motion 16-121
  - Work on Divisions Capital Plan – JT Foster Priority number one, ABD added
  - Discussion with Town of Fort Macleod on site for Aquaponics Greenhouse and current structures.
  
- ❖ Budget/Yearend:
  - Financial Statement Peer Review
  - Final Funding Allocation Review
  - Budget/Financial Meetings with New Administrators
    - Granum
    - FPW
    - CCHS
    - Scheduled – MHHS, Colonies
  - Enrolment – September 30<sup>th</sup> data collection
  
- ❖ Negotiations Committee
  - Initial Meeting with CUPE
  
- ❖ ASBO Conference – Professional Development
  - How to Prepare a Comprehensive Annual Financial Report
  - Strengthening Internal Controls, Improving Efficiency, and Reducing Fraud Risk of Student Activity Funds
  - “Embrace the Shake: Transforming Problems into Opportunities” Phil Hansen
  - Making School Finance Understandable
  - “The Power of One” Manny Scott – Original Freedom Writer
  - The 10 Most Important Things to Know About Transportation
  - Understanding the Impact of Risk Management in Your Schools
  - Developing Stakeholder Financial Literacy
  
- ❖ Other Meetings:
  - Admin Council Meeting
    - Internal Control Review
    - Insurance Bulletin: Sports Related Concussions and Brain Injuries
    - Enrollment Update
  - Staff Meeting
  - Senior Administration Leadership Meetings
  - Monthly Meetings with Maintenance, Transp. and Health and Safety

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### **Key Areas for Next Month**

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- ❖ Committee Meetings – School Fees, Funding Allocation, PD, Facilities
- ❖ Audit, Negotiations
- ❖ School Visits to new Administrators
- ❖ Continuation of Form and Admin Procedure Review