

Livingstone Range School Division #68

Superintendent Report

2016-2017 School Year



Dave Driscoll, Superintendent

Board Meeting Date: May 20, 2017

Highlights

- ⇒ First Nations: Continued work on the Educational Service Agreements. Joint Meetings were held with KBE, Holy Spirit, Lethbridge SD 51 and Westwind School Division to continue the work of completing one master template to work from.
- ⇒ Fort MacLeod: Attended Committee Meetings to review the framework and process.
- ⇒ Administrative Procedure Review Committee: The Committee met to review various procedures; the following procedures were provided to the administrators for feedback or as final versions:
 - 1) AP 130 - School Year Calendar (feedback)
 - 2) AP 131 - Emergency School Closing (final update)
 - 3) AP 132 - Public Civility in Schools (new and final)
 - 4) AP 208 - Use of Service Dogs (new and final)
 - 5) AP 302 - Independent Students (feedback)
- ⇒ CASS: Attended the annual CASS/ Alberta Education Learning Conference. One day was dedicated to technology review. Two days were designed to allow school division teams to consider how to move forward with the implementation of the *New Teacher, Leader, System Leader Standards*. Speakers addressed key areas of challenge and time was provided after each speaker for groups to work together in developing steps to move forward.
- ⇒ International Education: The recruitment mission to Santiago, Chile resulted in high interest and early indications are that a minimum of three students will be attending LRSD next school year. This event was coordinated by an agency that met LRSD via an agent event that Alberta Education sponsored last year. Agency chose to work with LRSD and Calgary only in the province of Alberta.
- ⇒ Principal Evaluations and school visits- ongoing.

Areas of Emphasis for Next Month

- ⇒ Continuation of ESA work with other partner school systems
 - ⇒ Completion of Principal evaluations
 - ⇒ Nanton Community Meeting
 - ⇒ Google Summit
 - ⇒ Livingstone Ski Academy Fundraiser
 - ⇒ Fentanyl Presentation
 - ⇒ Career Transition Board Meeting
 - ⇒ Meeting with MLA
 - ⇒ PBOE 'Meet & Greet'
 - ⇒ Regional School Council
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Livingstone Range School Division #68

Business Services Report

2016-2017 School Year



Jeff Perry, Associate Superintendent of Business Services

Board Meeting: March 21, 2017

Highlights

- ❖ Capital Planning and Facilities
 - Committee Meeting with Town of Fort Macleod
 - Nanton Partnership Initiative (March 22, 2017)
- ❖ Labour Relations:
 - CUPE Meeting – Support Staff – Determining Dates
 - Prep Meeting
- ❖ John Barlow – Member of Parliament Meeting
- ❖ School Fee Committee Meeting – Discussion on admin procedure, forms, reports
- ❖ Admin Procedure Review – 131 Emergency School Closure, 531 Community use of school facilities, 542 Busing during inclement weather.
- ❖ Instructional Funding Allocation Committee Meeting
- ❖ Conference Call on Bill 1 – School Fees
- ❖ Other Meetings:
 - March Admin Council
 - Bill 1 – School Fees
 - Facts Sheet of Reserves / Budget
 - Tax Credit for Teachers
 - Senior Admin Leadership Team Meetings
 - Inter Departmental Meetings
 - RCSL – Met with Treasurer to assist in his role
 - Principal Meetings
- ❖ Other info
 - Zones Basketball
 - 1A Champs – Livingstone School
 - 2A Champs – WCCHS

Key Areas for Next Month

- ❖ CUPE Negotiations Meeting
- ❖ Fees Committee Meeting
- ❖ Prep for ATA Negotiations
- ❖ Budget Process

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Programs & Services Report

2016-2017 School Year



Ken Sampson

For the Month of: March 21, 2017

Highlights

- ❖ **On-going Teacher Evaluations**
- ❖ **Professional Learning:**
 - CASS Annual Education Conference (with Team Planning / Working Session)
 - Focus - Professional Practice Standards (Teacher, Principal and Superintendent)
- ❖ **Meetings:**
 - February 15th - FSLC Case Consultation Meetings
 - Variety of meetings with Parents throughout the Division
 - March 1st - SWRCSD Leadership Meeting
 - March 2nd - BRCSD Strategic Planning Meeting
 - March 8th - Meeting with contracted Psychologist regarding student assessments
 - March 15th - Meeting with Children Services in Calgary to develop a common Child Abuse Reporting Protocol
 - March 16th - Learning Support Teacher Meeting - ISS hosted
- ❖ **Learning Support Department:**
 - Tell Them From Me (TTFM) Data is all reported
 - Provincial Achievement Test Assessment Dates for 2017-18
 - Teacher Evaluations and Support for Green Certificate
 - Ordering of materials for Mental Health Supports in schools
 - Ongoing Case Consultation with team of Family School Liaison Counsellors
 - COPE Referrals to support students in our northern schools
 - Ages & Stages / Developmental Check Ups for incoming children to our school communities
 - Professional Learning for Support Staff (Hanan Training in Early Learning)
 - Liaising with SLP / Children's Allied Health for increased early identification of children with diverse learning, emotional or behavioural needs
- ❖ **Other:**
 - Nutrition Pilot Plan reporting to Alberta Education
 - Ongoing connection with Community Partners to support students / families
 - Provincial CASS PD Planning Committee meetings in preparation for the 2017 Fall Conference

Key Areas for Next Month

- On-going Teacher Evaluations
- National VTRA (Violence Threat Risk Assessment) Conference
- Collaborative Response Model Conference
- Continued Go-To Educator and Mental Health Literacy Curriculum training in high schools
- Divisional PD Day Planning Meeting
- Admin Council Retreat Planning Committee Meeting
- Regional LST - Community of Practice Planning Sessions for 2017-18

Livingstone Range School Division #68
Administrative Services Report
2016-2017 School Year



Darryl Seguin

For the Month of: March '17

Highlights

First Nations, Metis & Inuit Supports

- FNMI Staff Rep Mtg. Review upcoming events, school reports and PD opportunities
- Planning session with FNMI Success Coordinator

Meetings

- Leader in Me Client Rep discussions re: RCSL
- Leader in Me Symposium (Granum, ABD, JTF and WAD attending)
- Funding Allocation Committee Mtg.
- Admin Procedures Review Meeting (AP 130)
- MP John Barlow meeting
- Personnel meetings
- Off Campus Teacher Meeting
- CASS/AB Ed Annual Spring Conference

Human Resources

- Ongoing hiring of both Certificated and Non-Certificated Staff
- 3 Classroom observations

Other

- Attendance Officer Referrals

Key Areas for Next Month

- CASS FNMI PD opportunity—Charlene Bearhead (National Truth and Reconciliation Center)
- Negotiations continued
- Admin. Council mtg.
- Admin. Procedure Review Mtg.
- HR Perspectives on Work-Life Integration (UofC HRMC course)
- Wisdom and Guidance Meeting
- Vacation time