

Livingstone Range School Division #68

Superintendent's Report

2016-2017 School Year



Dave Driscoll, Superintendent

Board Meeting Date: September 20, 2016

Highlights

Welcome back!!

Over the summer the main focus of all of our attentions were on the Fort Macleod schools and ensuring they were ready for the start of the school year. Thanks to the great efforts of Mike Mahaffy, the Ward Brothers crew and our own staff, both schools opened up on time!. While there is still all little work to be done in each building, the push to ensure we started the school year in the school was greatly appreciated by everyone.

Over the summer time was also spent on various other areas, including:

- **Nanton School Modernization** Meeting with Alberta Ed to clarify plans and processes.
- **CASSIX Summer Conference** This year's event was held by Lethbridge Public School District with the theme being 'Leadership, The Next Generation'.
- **New Teacher Orientation** Darryl Seguin organized a great day for our new teachers and administrators.
- **International Education** Over the summer, prepared for the arrival of approximately 55 fee paying International Students. These students started arriving in late August and are now settling into our schools, their new homes and our communities. A great big thanks to Olwyn Buckland for all her efforts in ensuring the documentation and paper work was completed correctly and into the appropriate parties!!
- A great celebration that Livingstone Range School Division was one of the 11 school jurisdictions to receive funding for a **Pilot Project in Nutrition** in schools. Ken Sampson will be taking the lead on this exciting opportunity.
- Livingstone Range is also part of the CASS Tech Initiative called '**Leveraging System Leadership**'. Chad Kuzyk and myself will be the key people involved in this project.
- Attended events including **ASBA Governance Workshop** and the kick off to the **Sheldon Kennedy Center**.

Admin Key Areas for Next Month

- Fort Macleod Schools Grand Opening- September 29
- Principal Evaluations
- LRSD Pow Wow- September 21
- LRSD Career Fair at F.P Walshe- September 22
- Meeting with the U of L
- Dual Credit meetings
- ASBA Fall Issues Forum
- CASSIX and Cass meetings
- SWRCSD Executive meeting

Darryl Seguin, Associate Superintendent Administrative Services

For the Month of: September

Highlights

Career Planning

- Chad and I met with Edmonton Public who has shared a number of resources with us. Chad, Christy and I will get together in early October and then roll out resources to schools.

Off Campus

- Met with Rob Charchun & John Taylor regarding the off-campus positions in the division and to ensure compliance with annual site visits.

New Teacher Orientation

- Several new teachers and administrators joined us on Aug. 23 for the new teacher orientation workshop.

Admin. Council mtg

- Aug. 25—1st Admin. Council mtg/welcome back breakfast by the Trustees

FNMI Principal's mtg

Georgina and I met with the principals of WAD, FPW, CAN, and MHHS

Professional Development

- U of C Human Resource Management Certificate course work 200/300 hours completed. Currently registered in Performance Measures class (evenings).
- Attended CASSIX Summer Conference "Leadership, the Next Generation"
- ASBA Zone 6 Governance Excellence Workshop

ATA Retirement/Induction Banquet

- Attended this evening celebration recognizing the contributions of long term employees and welcoming those new to LRSD and the profession.

Key Areas for Next Month

- Meet with all new teachers and administrators re: formal evaluations this year
- Ensure mentorships are set up for new teachers
- Administrator Meeting
- CUPE negotiations meeting
- CASSIX fall meeting
- Pow-Wow
- Career Fair
- Fort Macleod Schools Grand Openings
- Attend Making Treaty 7 Event

Ken Sampson, Associate Superintendent Programs & Services

For the Month of: September, 2016

Highlights

1. Divisional Coordinator of Early Learning (Lisa Furukawa)
 - Lisa meeting with all LSTs who oversee PUF and Early Learning
 - Visits to PreSchools / Day Care Sites
 - Continuing to identify children who will be supported through PUF
2. Identified new Family School Liaison Counsellor at West Meadows School. Maya Ichikawa, whose background in counselling embodies Art Therapy, officially began last week.
3. Bow River RCSD Tri-Regional Complex Case Support for one of our AB Daley students
4. Meetings:
 - a. AHS Public Health / Superintendent Meeting - August 24th
 - b. PUF Private Service Providers (with Lisa Furukawa) - September 7th
 - c. Bow River RCSD – September 8th
 - d. Admin Council Retreat Planning Committee - September 9th
 - e. The Sheldon Kennedy Child Advocacy Centre Presentation - September 13th
 - f. Learning Support Teacher Meeting - September 14th
 - g. PD Council Meeting - September 15th
 - h. SW RCSD Meeting - September 16th
 - i. Rural AHS Mental Health Therapists Planning Meeting - September 16th
5. Recipient of a provincial grant (Pilot) for School Nutrition, which will capitalize on education, building capacity and sustainability
6. Director of Learning
 - Danny Roberts - meeting with Administrators about goals and initial work around AERR data
 - Teacher Growth Supervision and Evaluation
 - SAPDC Committees
 - Transition of Jumbo Valley students to our Division.
 - Comprehensive School Health and Wellness, Regional School Council
7. Clinical Team Leader
 - Shaun Metz - Individual meetings with individual FSLCs, particularly at WMES
 - Report Exec with his staff
 - Trauma and our Youth Workshop
 - Counselling and Psychology workshop
 - Meeting with FCSS staff - *The Station* in Claresholm
 - FSLC Retreat Planning

Key Areas for Next Month

1. *Go-To Educator*/Mental Health Literacy Curriculum - Proposal for Support in High Schools
2. School Nutrition Pilot Project Planning - W. A. Day School
3. Violence Threat Risk Assessment (VTRA) Level 1 Presentation Preparation
4. Commence Teacher Observations and Evaluations
5. Individual Learning Support Teacher meetings at school sites continue
6. September 22nd -23rd CASSIX Opening Meetings
7. FNMI / SW RCSD Services Discussions with representatives from PBOE and KBE

Jeff Perry, Associate Superintendent of Business Services

Board Meeting: September 20, 2016

Highlights

- ❖ Capital Planning and Facilities
 - Fort Macleod Schools Open for Students
 - Grand Opening set for September 29, 2016
 - Fort Macleod Kids First Family Center Open / Mtgs / Grand Opening Sep 29
 - Nanton Discussions Ongoing
 - GRD Used Minimally at this point

- ❖ Budget/Yearend:
 - Yearend is in full swing

- ❖ Negotiations Committee
 - Prep Meetings continue

- ❖ School Fees Committee – Meeting

- ❖ Other Meetings:
 - FNMI – Pikanii Meeting
 - Signing of CES Transfer to Town of Claresholm
 - CASSIX ASBOA Waterton Conference
 - The Future of Education & Implications for Leadership
 - Futures Thinking
 - Capacity Building – Business and Operations
 - Trends in Risk Management
 - Legal Trends: Labour Law
 - Education Deputy Minister, Curtis Clarke
 - Challenges & Change: Social Equity, Learning and Best Practice
 - New Teacher Orientation
 - Parliamentary Procedures – The Key to Effective Governance
 - Admin Council
 - ASEBP Annual Meeting
 - Senior Administration Leadership Meetings
 - Monthly Meetings with Maintenance, Transp. and Health and Safety

Key Areas for Next Month

- ❖ Fort Macleod Modernization Grand Openings
- ❖ ASBO Conference
- ❖ Negotiations
- ❖ Regional Council Student Leaders
- ❖ School Visits to new Administrators
- ❖ Continuation of Form and Admin Procedure Review