

Livingstone Range School Division #68

Superintendent Report

2016-2017 School Year



Dave Driscoll, Superintendent

Board Meeting Date: November 15, 2016

Highlights

- South West Regional Collaborative Service Delivery Executive Meeting: Meeting In October to welcome new members from PBOE to the team. An exciting step forward to providing services to all of our students.
- LRSD Board Retreat: During two days of meetings held in G.R. Davis School in Fort Macleod, the trustees actively engaged in sessions provided by Senior Administration that highlighted how the province of Alberta Develops the Annual Education results report, where the data comes from for the accountability pillar and how this all comes together to forum our reports and three year plans. Board members participated in a review of the data and highlighted areas of celebration and those requiring attention. An excellent two days.
- Livingstone Range Divisional Day: A fantastic day that highlighted the importance of Literacy. Thanks to the organizers and all the presenters that made the day a great learning success for our staff.
- CASS Fall Conference: This years' conference took a different direction with a pre-conference "Technology Boot Camp". This two day event was designed to engage senior leadership throughout the province to be champions of effective and innovative uses of technology for the students that they serve. LRSD was represented by members of Senior Administration, school principal and one LRSD technician. It was evident through the activities and presentations that our team has done a great job and that we are in a good position to continue to move forward.
- Remainder of the conference was based on the theme: Leadership for Engaging all Students. Examples of some of the presentations include:
 - [Sheldon Kennedy Child Advocacy Centre - S. Kennedy & G. Strother](#)
 - [2016 Fort McMurray Wildfire Psychosocial Plan - Fort McMurray Catholic Schools](#)
 - [Best Practices for Career Counselling, Off-Campus Education, Dual Credit Programs, High School Completion and Community Engagement -Art Bauer](#)
 - [Using the Web-based Student Orientation to School Questionnaire to Enhance Student Engagement and Achievement - Dr. J. Burer & Dr. M. Colp](#)
 - [Clarifications to the K-9 Mathematics Program of Studies 2016 - J. Olson, K. Rota](#)
 - [Gaps in Policy and Practice for ELL Planning and Programs and Possible Solutions - Y. Guo & S. Maitr](#)
- Start of School AERR and school Improvement plan visits: Meetings with school leadership teams to review their school AERR and three year plans. Over the next month Senior Administration will visit each school to gain a better understanding of the strength each school has, their challenges and what they are doing to address the challenges and celebrate the success.

Areas of Emphasis for Next Month

- Completion and presentation of LRSD AERR and Plan
- ASBA Fall General meeting
- Career transitions AGM
- Ongoing School AERR meetings
- Ongoing principal evaluations

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Administrative Services Report

2016-2017 School Year



Darryl Seguin

For the Month of: November

Highlights

First Nations, Metis & Inuit Supports

- LRSD FNMI Staff Mtg.
- Division Pow Wow date set for May 4. Location: Fort Macleod
- SAPDC FNMI Advisory meeting
- Alberta Assessment Consortium (AAC) pilot project with teachers started
- CASS FNMI Education Action Committee meeting

Admin. Council mtg

- School Calendar Committee meeting
- FNMI work plan shared
- Career Resources for teachers shared

Professional Development

- CASSIX Fall Conference
- CASS Mentorship—I'm mentoring a new HR person in Sturgeon School Division.
- Divisional Day
- Board Retreat

Collective Bargaining

- CUPE negotiations meeting

Teacher2Teacher mentorship evening session

- T2T Action plans developed
- ATA presentation by Ian Stewardson (Staff Officer) on Professional Conduct

Key Areas for Next Month

- CUPE Negotiations continued
- CASSIX mtg/Retirement & Recognition night
- Admin. Council mtg.
- Wisdom & Guidance Council Mtg.
- Admin. Procedure Review Mtg.
- Wolf Creek Public Schools and Siksika Outreach potential visits to observe and learn more about "best practices"
- AERR School Visits

Livingstone Range School Division #68
Business Services Report
2016-2017 School Year



Jeff Perry, Associate Superintendent of Business Services

Board Meeting: November 15, 2016

Highlights

- ❖ Capital Planning and Facilities
 - Work on Divisions Capital Plan/Submission to AB Education – JT Foster Priority one
 - Meetings on Fort Macleod School Deficiency Status
- ❖ Budget/Yearend:
 - Financial Statement Audit
 - Budget/Financial Meetings with New Administrators
 - Granum
 - FPW
 - CCHS
 - Colonies
- ❖ Negotiations Committee
 - Meetings with CUPE
- ❖ Board Related Meetings
 - Professional Development Committee Meeting
 - School Fee Committee Meeting
 - Non-School Facility Meeting
- ❖ Divisional Day
 - Shaun Davis – Dog Therapy Project
- ❖ AERR School Visits
 - CCHS, ISS, HAS
- ❖ Other Meetings:
 - Admin Council Meeting
 - Definition of School Fees – Feedback
 - HR – Full Time Hours for Support Staff
 - School Trip Cost Estimator Tool
 - Insurance Bulletin – 5 Cybersecurity Mistakes That Lead to Regulatory & Legal Action (Insurance Bulletin)
 - Admin Procedure 131 Emergency School Closing, 542 Busing During Inclement Weather, 312 Emergency Measures
 - Staff Meeting
 - Senior Administration Leadership Meetings
 - Monthly Meetings with Maintenance, Transp. and Health and Safety

Key Areas for Next Month

- ❖ Committee Meetings – School Fees, Funding Allocation, Facilities
- ❖ Negotiations
- ❖ AERR Visits, AB Education and ASBOA Issues Forum,
- ❖ Continuation of Form and Admin Procedure Review

Livingstone Range School Division #68

Programs & Services Report

2016-2017 School Year



Ken Sampson

For the Month of: November

Highlights

- Violence Threat Risk Assessment Level 1 Training for new Administrators and FSLCs to the Division as well as those who required re-certification
- Ongoing teacher evaluations
- Board Retreat - October 27-28 at G. R. Davis School
- Division Professional Development Day - November 1
- CASS Fall Conference - November 2-4, 2016
 - Sessions Attended:
 - Sheldon Kennedy (Child Advocacy Centre)
 - Tom Hierck - Authentic System Alignment: Start with Why
 - Serving Social / Emotional Needs through School Social Work
 - Jump Start Your Future (Dual Credit)
 - Inclusive Education Policy Framework
 - Panel Discussion - Debriefing a Crisis (Fort McMurray Superintendents)
 - PALIX Foundation - Can One Story Change Everything?
 - Trauma Informed Practice in Schools (Calgary Board of Education)
- Admin Council Meeting - CCHS November 8th
 - Focus - School Safety and Mental Health Literacy
- Mental Health Literacy Core Team Training
 - 13 Core Team members representing all of our high schools
 - Go To Educator and Mental Health Literacy Curriculum
 - Participation by representatives from Kainai and Piikani Boards of Education

Key Areas for Next Month

- Continued work with Mental Health Literacy Curriculum training in schools
- CASS Provincial PD Committee work
- Literacy Committee meeting - Nov. 23rd
- CASSIX - November 24-25th
- Individual School AERR Meetings
- Abbreviated VTRA training for divisional bus drivers during Staff Planning Day
- Continued ongoing evaluations of teachers
- Learning Support Teacher Meeting - Dec. 8th
- Internal Complex Case Review Committee Meeting to identify students in our Division in need of additional supports and services.