

Livingstone Range School Division #68

Superintendent Report

2015-2016 School Year



Dave Driscoll, Superintendent

Board Meeting Date: November 10, 2015

Highlights

- ⇒ ATA Induction and Retirement. A wonderful evening was held welcoming new teachers into the profession and celebrating the retirement of others. Local ATA did a great job hosting this enjoyable evening.
- ⇒ First Nations Education Council Meeting. I attended the First Nations Ed Council Meeting held at the PBOE Board office. A great opportunity to share successes and common concerns. A presentation on a new curriculum being prepared for Treaty Seven schools held great promise for all schools.
- ⇒ High School Administrators Meeting. Reviewed areas of common concern and current practices.
- ⇒ CASS Fall Conference. Great event that provided opportunity for system leaders and Alberta Education time to discuss future directions and best practices.
- ⇒ SWRSCD meeting. Executive Meeting to review the upcoming year.
- ⇒ Career Transition Meeting. Chaired the AGM and a strategic review of the organization. Set new directions for the year ahead.
- ⇒ Reviewed the AERR process with the senior team and started preparing the report.

Key Areas for Next Month

- ⇒ Remembrance Day
- ⇒ Divisional Day
- ⇒ ASBA Fall AGM
- ⇒ Chilean School Leaders Visit
- ⇒ PBOE Dinner
- ⇒ AERR Completion and Presentation
- ⇒ Ongoing Principal Evaluations
- ⇒ Regional Council of Student Leaders Meeting
- ⇒ CASSIX
- ⇒ Colony Ministers' Meeting

Livingstone Range School Division #68 Administrative Services Report 2015-2016 School Year



Darryl Seguin

Board Meeting: November 10, 2015

Highlights

Staffing

- First observations of new teachers (4 completed in Oct)
- First T2T meeting held. (4 mentors & protégés attending)
- ATA Retirement & Induction Banquet (2 retirees & 2 inductees in attendance)
- Interview for new Shop Teacher (offer pending)
- Follow up mtg. with Career Practitioner

Professional Development

- CASS Fall Conference: Removing Barriers, Achieving Success. What Great Divisional Teams Do Best. Dr. Keynote: Avis Glaze. Other sessions attended include: Teacher Excellence, Managing Sick Leaves, Inclusive Ed., Ed Camp
- U of C Conflict Management Course (7 weeks—Tuesday nights)
- Legal Issues for School Administrators Conference (Focus on Bullying & Harassment)

Events

- Trickster Theatre ISS (Anti-bullying theme)
- Experiential Week at MHHS
- Experiential Week Celebration Evening

Meetings

- Admin. Council Mtg. (HR training resumes & cover letters).
- Teleconference with Minister Eggen
- High School Admin Mtg.

Key Areas for Next Month

- C2 committee meeting Nov. 23
- Administrator Meeting
- Divisional Day
- New Staff Observations
- PBOE Mtg.
- Facilities visioning session (Nanton)
- Provincial and Local C2 mtgs.
- Admin. Proc. Review Committee
- CASSIX
- Teacher2Teacher Session 2

Livingstone Range School Division #68

Business Services Report

2015-2016 School Year



Jeff Perry, Associate Superintendent of Business Services

Board Meeting: November 10, 2015

Highlights

- ❖ Capital Planning and Facilities
 - Discussed with FWBA on 10 year and 3 Year Capital Planning Report
 - Nanton Community Discussion on Direction of Future Facilities
 - Being Prepared for future announcements
 - Attended site meetings for both WAD and FPW
 - Met with AB Education on Nanton Schools
- ❖ Budget Meetings
 - Canyon School – Dave Fender
 - WCCHS – Kirby Deitz
 - AB Daley – Audrey Kluin
- ❖ Professional Development - Webinars
 - FOIP Session
 - Introduction and Privacy
 - Access to Information
 - Managing a FOIP Program
- ❖ Granum Library Meeting
 - Met with FWBA to discuss a design concept / feasibility study
- ❖ Other Meetings:
 - November Admin Council
 - FOIP, Community Use of Schools, Absence Reporting
 - Met with Auditors YPM – AFS
 - Management Council and Inter Departmental Meeting
 - High School Admin Meeting
 - Green Certificate, High School Redesign and Out Reach Schools
 - Joint Use Agreement – Town of Pincher Creek
- ❖ Procurement:
 - RFI on mobile phones

Key Areas for Next Month

- ❖ Granum Library Committee Meeting
- ❖ AFS Audit,
- ❖ Fall Budget Updates
- ❖ Fort Macleod Modernizations and Reports
- ❖ Colony Meeting
- ❖ ASBA FGM
- ❖ KBE and PBOE Meetings
- ❖ Nanton Community Facilities Discussion

Livingstone Range School Division #68

Programs & Services Report

2015-2016 School Year



Ken Sampson

For the Month of: November, 2015

Highlights

1. Regional Collaborative Service Delivery
 - Bow River – Monthly meetings October 1st and November 3rd
 - South West – Monthly meetings October 14th and upcoming November 20th.
 - As a rotational guest, I attended the monthly SW Regional Integrated Case Management (Complex Cases), learning more of the process of how students, with diverse/diverse learning needs, in the region are supported.
2. Ongoing School Visits
 - Able to visit all 14 schools to meet with Learning Support Teachers, and in some cases, the Administration and Family School Liaison Counsellors
 - Wonderful opportunity to see some great initiatives and strategies in place to support our children and students
3. Legal Issues for System Administrators (LISA) – October 19/20th in Edmonton. This was a great learning opportunity that focused on a variety of topics, including:
 - Bully-Free Work Place
 - The Legal Implications of Bullying
 - Inclusive and Safe School Communities
 - Support of Sexual and Gender Diversity
 - Bullying: When the School is the Target
 - Along with a variety of Panel Discussions with various topics of discussion
4. Diploma and Provincial Achievement Tests – Approval of Accommodations
5. Professional Development – Cognitive Coaching continues; the final sessions are planned for November 16/17th, 2015
6. Family School Liaison Counsellors, with Shaun Metz
 - Attendance at monthly meeting
 - Continuing to support the work of FSLCs on self-regulation with our students
7. Peigan Board of Education
 - Met with Director Lisa Crow Shoe to discuss matters surrounding our work with PBOE
 - Shaun Metz and I will offer Violence Threat Risk Assessment (VTRA) Level 1 training to their staff in January, 2016.

Key Areas for Next Month

1. Continued work on Complex Cases (Internal)
 - Committee has been struck and meetings to review the individually submitted profiles will take place later this month.
2. Early Years Evaluation Tool in place for use with all Kindergarten children.
 - Ensuring that the data is gathered, entered and reports generated in preparation for Parent Teacher Meetings
3. Director / Teachers / Staff Evaluation Processes will continue.
4. CASS Fall Conference in Calgary November 4th – 6th
5. Working with Shaun Metz to develop the plan for the Violence Threat Risk Assessment (VTRA) training for our Administrators, key school-based personnel and Family School Liaison Counsellors.
6. Final preparations for the Divisional Professional Development Day – November 12th to include components spear-headed by the Literacy Committee
7. Subject Advisory Committee work
8. Continued School Visits throughout the division