

Livingstone Range School Division #68

Superintendent Report

2015-2016 School Year



Dave Driscoll, Superintendent

Board Meeting Date: June 14, 2016

Highlights

Attended **Edwin Parr Awards** night, celebration of excellence for first year teachers.

Health Care Aid Certificate Program. Meetings with all parties to seek ways to continue this program. All members are looking at ways to move forward with this very valuable program.

Crowsnest Consolidated High School Graduation. Wonderful evening celebrating the students' success.

First Nation Staff Meeting. First Nation staff met to review opportunities and grants available to youth from PBOE. Discussion of Teaching Quality Standards and how they will change and impact First Nation education also occurred.

Matthew Halton Celebration of Learning. Wonderful evening that highlighted the activities and success of the students over experiential learning week. Video highlighting activities was very informative.

International Education. Worked with Ken Sampson to prepare for Alberta Education Familiarization tour. CAPS-I led mission to Germany, along with Chad Kuzyk and attended the recruitment and agent event. During the event we received a market briefing from the Canadian Embassy, met 26 agents, visited agents offices in 4 cities and finalised arrangements for at least 3 students to be attending LRSD next year. An excellent event with great results and long term potential. Indications from agents are that our location, program and homestay arrangements are all very favorable in this market.

ASBA Spring General Meeting.

Admin Key Areas for Next Month

- ⇒ Meetings with PBO Admin on ESA and Tuition
- ⇒ Graduations
- ⇒ Visit from Qingdao Municipal Education Bureau (QMEB) - consideration of partnership for student exchanges

Livingstone Range School Division #68

Business Services Report

2015-2016 School Year



Jeff Perry, Associate Superintendent of Business Services

Board Meeting: June 14, 2016

Highlights

- ❖ Capital Planning and Facilities
 - FWBA – Planning on divisional facilities
 - Site Meeting in FM
 - Meeting with FM Principals – Furniture & Equipment
- ❖ Procurement:
 - Meeting with First Student - Student Transportation Services – PC and Lundbreck
- ❖ Budget:
 - Budget Prep with Director of Finance
 - Meetings with school Principals
- ❖ Negotiations Committee
 - Cupe Notice -
 - Kristy Stevens – Declared elected
- ❖ Other Meetings:
 - ASBOA Conference & AGM
 - Monthly Reporting Best Practices
 - Seriously – Who Talks Like That?
 - Taxation of Employee Benefits
 - School Fees Reporting Implementation
 - AB Education
 - Regional Council of Students Leaders
 - Assisted on Treasurer Report
 - Interdepartmental Meeting
 - Board Planning / Pre-Org Meeting
 - Admin Council
 - School Fees presentation
 - ASEBP Annual Meeting
 - Absence Reporting Software Meeting
 - Senior Administration Leadership Meetings

Key Areas for Next Month

- ❖ Fort Macleod Modernizations and Reports
- ❖ Demo on Health and Safety Software
- ❖ FN Education Service Agreement Meetings
- ❖ Admin Procedures Review
- ❖ Forms

Livingstone Range School Division #68

Programs & Services Report

2015-2016 School Year



Ken Sampson

Board Meeting: May 9, 2016

Highlights

1. Learning Support Teacher (LST) Meeting
 - Final LST meeting held on May 26th. Focus was on IPPs & Dossier as well as feedback to contracted psychologists regarding the streamlining of Educational Psychology reports.
 - Morning session featured transition meetings with and among LSTs in local communities
 2. Literacy Committee
 - Final Meeting of the year on May 17th.
 - Focus was on Self-Assessment for Teachers relative to Literacy/Numeracy; Examination of Literacy/Numeracy frameworks from other divisions; Calgary Reads Presentation
 3. Complex Case Review (Internal)
 - The Committee reviewed 13 student profiles (11 renewals and 2 new) that we will support to varying degrees, going into the 2016-17 school year
 4. Transition to Dossier as our IPP Platform
 - Continued transition meetings with our Learning Support Teachers as we transition to next year.
 5. International Education - Delegation Visited our District
 - Educational representatives from China, Japan and Mexico involved individual meetings with each agent, with the ultimate goal of bringing international students to our division
 - Visits to Windy Rafters Barn Dance, CCHS (with a tour by senior students) and Frank Slide were some of the highlights
 6. Personnel
 - In the process of interviewing for the FNMI Success Coordinator
 - Re-organization of the Family School Liaison Counsellors to support our schools
 7. CASS Professional Development
 - Continued Mentorship with a Director from Horizon School Division
 - Provincial CASS PD Planning Committee looking ahead to the 2016 Fall Conference
 8. Director of Learning - Danny Roberts
 - Curriculum Coordinators Meetings; Regional Council of Student Leaders; Comprehensive School Health; PD Council Meeting; High School Redesign; Kids in the Know (in conjunction with Shaun Metz)
 - Continued work with examination of data from Accountability Pillar and *Tell Them from Me*
 9. Clinical Team Leader - Shaun Metz
 - Continued monthly FSLC meetings; regular visits to schools to consult with / supervise FSLC staff
 - SW Mental Health Committee; Severe Behaviour Provincial Community of Practice; Complex Cases; Regional VTRA Committee; Crisis Response & the ongoing clinical implications
 10. PD Council Meeting
 - Final Meeting was held April 14th, with the new dates set for the 2016-17 school year.
 11. Violence Threat Risk Assessment (VTRA)
 - Continued work with the writing development of the Bow River VTRA Protocol
 - Shaun Metz and I delivered an abbreviated overview of Level I VTRA training to our Colony staff
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Key Areas for Next Month

- 1) Early Learning Advisory Council
- 2) Continued work on Dossier and supporting our LSTs with the transition
- 3) Introducing our incoming Early Learning Coordinator to LSTs and Administrators - divisional tour
- 4) Meeting with Child & Family Services regarding the Common Approach, support for families who have children and youth with complex needs
- 5) Celebration of FNMI Learning; FNMI Feather Blessing Ceremony
- 6) Transition meetings for specific students in the division
- 7) Graduations at our high schools
- 8) Securing the renewal contract with AHS for FSLC support
- 9) Working with local FCSS offices to secure additional funding for FSLCs

Livingstone Range School Division #68
Administrative Services Report
2015-2016 School Year



Darryl Seguin
Board Meeting: June 14, 2016

Highlights

Staffing

- Staffing is ongoing.
We have been fortunate to have a good number of applicants to select from.
Welding/fabrication position at MHHS/CCHS continues to be a struggle.

Professional Development

- FNMI Education Ad Hoc Committee

Events

- Provincial Rugby – LRSD students participating with the FPWalshe Flyers (girls) and United (boys) participated in Lethbridge for provincial rugby. Both boys and girls finished 3rd and took home the Bronze Medal. LRSD was well represented. Coaches and athletes performed well and represented LRSD well.
- MHHS Graduation ceremony—Fantastic graduation ceremony. Much community support. Great to be there.
- WCCHS Sports Banquet
- Attended funeral for former LRSD Trustee Charlene Dunlop

Meetings

- ASEBP annual meeting
- Teaching Quality Standard mtg. with AB. Ed. Rep. Discussed what support jurisdictions may need with the implementation of the new TQS.
- Admin. Council Mtg/Retirement recognition night.

Key Areas for Next Month

- Staffing conversations with principals
- CASS First Nations, Métis & Inuit Education Action Committee
- WCCHS Graduation