

Livingstone Range School Division #68

Superintendent Report

2015-2016 School Year



Dave Driscoll, Superintendent

Board Meeting Date: March 14, 2016

Highlights

1. **Admin Procedure Review Committee.** Committee met to review and make adjustments to Admin Procedure 308, AP 440, AP 441 and AP 544. A good discussion on AP 308 led to changes in wording and a draft document that was ready to go out to School Administrators and School Councils for consultation. AP 440 and 441 were reviewed and prepared in draft for consultation as well. Jeff Perry consulted on AP 544 and will work the suggestions into the document for the next meeting. Next meeting will be March 21, 2016
2. **Alberta Education International Education Council.** Meeting with Council to discuss current trends and success in regards to International Students. Alberta Education sought input into future Alberta led recruitment missions and Agent events. A draft itinerary was prepared for consideration by Alberta Education.
3. Meeting with **KBE** and **PBOE** partners. Meeting with Superintendents from PBOE and KBE to discuss areas of common concern and prepare for FNMI Council Meeting. Meetings were also held to plan and review for a joint presentation at the annual CASS/AE Spring Learning Conference.
4. **BRCSO Regional Executive Meeting.** Attended planning meeting as member of executive team. Reviewed Vision and Mission for the organization.
5. **First Nations Education Council.** Hosted by KBE. Excellent meeting with great opportunity to share. Kainai High School presented some of their achievements and success. Some great ideas and lessons to be learned.
6. **CASS/AB Learning Symposium.** Attended the 50th Annual Symposium. Along with Superintendents from KBE and PBOE, presented to attendees on the LRSD FNMI Education Council and how our partnerships work.
7. **Building Collaboration and Capacity in Education Grant.** Draft application prepared and submitted. Resubmission with adjustments by March 16.
8. **Other Meetings:**

⇒ Legacy Wealth Management	⇒ Kids First
⇒ RCSD/FNMI Expansion	⇒ Instructional Allocation Committee
⇒ Admin Council	⇒ Principal Meetings
⇒ ASBA Zone 6	⇒ Career Transitions
⇒ Japanese agent visit	⇒ Chinese Agent Visit

Key Areas for Next Month

- ⇒ First Nation Student Education Summit
- ⇒ RCSD Meeting
- ⇒ Admin Procedure review Committee
- ⇒ Principal Interviews
- ⇒ FNMI Regional Meetings
- ⇒ Completion of grant application
- ⇒ Welcome new Chinese students to Crowsnest Pass
- ⇒ Principal Evaluations



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Business Services Report

2015-2016 School Year



Jeff Perry, Associate Superintendent of Business Services

Board Meeting: March 14, 2016

Highlights

- ❖ Capital Planning and Facilities
 - FM
 - Meeting with Project Manager
 - Meeting with Principals on Furniture & Equipment Process
 - Met with FM Town Administration Team
 - CES Transfer Agreement – CES
 - Capital Plan - FWBA
- ❖ Procurement:
 - Custodial Tender – Schools Granum, Claresholm, Stavely and Nanton
 - RFP – Student Transportation Services – PC and Lundbreck Closes March 23
 - RFP – Furniture and Equipment FM Schools
- ❖ Budget:
 - Instructional Allocations Formula Committee
- ❖ Elections
 - Notice and Election Package out to Media and Schools – Nomination Day March 21, 2016
- ❖ Other Meetings:
 - PD – Covey Trust Work Shop
 - MLA – Meeting with Pat Stier
 - March Admin Council (School Fee Data, Mobile Devices)
 - Admin Procedure Review Committee Meeting
 - Progress to date with Instructional Allocations Formula Committee
 - Management Council and Inter Departmental Meeting
 - Labour Relations Committee Mtg
 - ASBOA Zone Mtg
 - PD on AB Education Grants
 - Inclusive Education Grant
 - Small Schools by Necessity
 - Funding of AB Ed students attending schools on Reserve
 - PD on Internal Controls and Fraud Prevention
 - Met with Dan Linderman, Regional Council of School Leaders to prep for finance report

Key Areas for Next Month

- ❖ Fort Macleod Modernizations and Reports
- ❖ Conclusion of Student Transportation RFP
- ❖ Budget

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Administrative Services Report
2015-2016 School Year



Darryl Seguin
Board Meeting: March 14, 2016



Highlights

Staffing

- More classroom observations (5)
- Administrative and Specialized teaching positions advertised

Professional Development

- U of C Performance Management Course completed
- CASS Annual Spring Conference

Events

None

Meetings

- Instructional Allocations Committee Mtg.
- Attendance Board Hearing Re-convened
- Admin. Council Mtg.
- First Nations student success action meeting
- Technology Mtg.
- Admin. Proc. Review Mtg.
- MLA Board Mtg.
- MHHS School Council

Key Areas for Next Month

- Administrator Meeting
- Attendance Board Follow up
- Admin. Proc. Review Mtg.
- High School Admin Mtg.
- Career Planning in LRSD
- ASEBP rep mtg.
- FNMI Zone 6 mtg.
- Excellence in Teaching Selection Committee Mtg.
- Nanton Community Discussion



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Programs & Services Report

2015-2016 School Year



Ken Sampson

For the Month of: March, 2016

Highlights

1. Literacy Committee
 - Dr. Robin Bright from the University of Lethbridge presented to our committee, *Understanding the Essentials of Learning to Read*. Committee members, in turn, will share the information with their respective school staff.
 - The committee will be hosting a variety of sessions at the upcoming Inter-School Collaboration (ISC) Day in March.
 - Calgary Reads will also be presenting at the ISC Days
2. International Education - Study in Alberta
 - February 8-12 - Attended Education Fairs at Queretaro and San Luis Potosi, Mexico
 - Met a host of international agents and approximately 30 families of students in grades 7-11.
 - Currently making contact with the agents and families to determine the level of interest in studying in Livingstone Range Schools, and to form partnerships with agencies.
3. Complex Case Review (Internal)
 - Continuing to provide additional support to some of our students with complex learning needs
4. Regional Collaborative Service Delivery Meetings:
 - Bow River – March 3rd with the focus on the initial developments of a Regional Collaborative VTRA Protocol in the Bow River Area, as well as the overall strategic plan.
 - South West – March 2nd with a focus on the transition from Early Learning to Grade 1; RCSD Expansion to include First Nations; and the revision of the Regional Complex Case Model
5. Admin Council - March 1st
 - Behaviour Support in our Schools and what that could possibly embody going forward to better support our teachers.
 - An update on the pending partnership with Intellimedia (Dossier) which will replace the existing IPP provider, Netscaffold. Dossier will work beautifully with PowerSchool.
 - Search for Early Learning Services Coordinator
6. CASS Professional Development
 - Member of the Provincial PD Planning Committee that will host the Annual CASS/Alberta Education Conference, under the theme of *Pathways for Learning and Leading*, March 9-11, 2016.
 - Keynotes include:
 1. Dr. Alec Couros, U of Regina, "*Leadership for Innovation & Change*"
 2. Dr. Jody Carrington, Psychologist, "*For Those Kids Who Need it the Most: The Power of the Relationship in our Schools*".
7. Alberta Rural Education Symposium
 - I will be attending the upcoming Rural Education Symposium in Banff from March 6-8, 2016

Key Areas for Next Month

1. Identification of the Early Learning Coordinator
2. Teacher Observations and Evaluations; ongoing school support
3. Violence Threat Risk Assessment (VTRA) training for our LRSD Administration, Counsellors and partnering agencies – RCMP, Child & Family Services and Mental Health. In-house training on March 17-18.

4. Learning Support Teacher Meeting: Focus on Supporting Positive Behaviours in our schools - partnering with Southern Alberta Professional Development Consortium (SAPDC)
5. Upcoming Professional Development
 - Inclusion Alberta Conference - The Future of Inclusive Education: From Policy to Practice (April 8th)