

**Livingstone Range School Division #68**  
**Superintendent Report**  
**2015-2016 School Year**



*Dave Driscoll, Superintendent*

*Board Meeting Date: October 13, 2015*

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### **Highlights**

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- ⇒ Alberta Education / CASS First Nations, Metis Inuit Symposium: Excellent event that brought together system leaders, school leaders/staff, parents, elders and other parties to discuss the challenges and best practices in education for First Nation students.
- ⇒ Board/Superintendent Evaluation: Opportunity to meet with the board and discuss the last year, what worked, what challenges were faced and where to head in the year ahead.
- ⇒ CASSIX Meeting: meeting with senior administration from across Zone 6.
- ⇒ Meeting with Alberta Education to discuss LRSD plans for moving forward in regards to First Nations Education.
- ⇒ Report Executive training: Reviewed new online report system.
- ⇒ Review of PAT and Diploma data.
- ⇒ Welcomed new group of International Students to our schools.
- ⇒ ATA/LRSD Board Liaison Committee.
- ⇒ Lethbridge College dual credit discussions.
- ⇒ Career Transitions Executive meeting: reviewed budget and prepare for AGM.
- ⇒ Admin Council Meeting

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### **Key Areas for Next Month**

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- ⇒ First Nations Education Council Meetings.
- ⇒ SWRCSD Meeting.
- ⇒ BRCSD Meeting.
- ⇒ Hotonar School returns to Colombia.
- ⇒ ATA Retirement Induction.
- ⇒ AERR Analyses and Writing.
- ⇒ WE Day.
- ⇒ Regional School Council.
- ⇒ New Principal Evaluations.
- ⇒ CASS Fall Conference.
- ⇒ Career Transitions AGM.

# Livingstone Range School Division #68

## Business Services Report

### 2015-2016 School Year



*Jeff Perry, Associate Superintendent of Business Services*

*Board Meeting: October 13, 2015*

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#### Highlights

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- ❖ Capital Planning and Facilities
  - Met with FWBA on 10 year and 3 Year Capital Planning Report
    - Being Prepared for future announcements
  - Attended site meetings for both WAD and FPW
  - Met with FM Admin to discuss logistics of parking, signage
- ❖ Instructional Funding Allocation Formula
  - Attended an ASBOA Zone 4 session on how other divisions allocate resources to schools
  - Met with LRSD committee to share info from ASBOA session
- ❖ Budget Meetings
  - Canyon School – Dave Fender
  - WCCHS – Kirby Deitz
- ❖ Professional Development - Webinars
  - BMO Corporate Card Fraud – Managing the Risk
  - Canadian Hiring and Compensation Trends
- ❖ Granum Library Meeting
  - Met with Granum Library Board Members, Chinook Arch Rep's, School Rep's, Chad Kuzyk
  - Discussed learning commons and next steps
- ❖ Other Meetings:
  - October Admin Council
    - Admin Procedures, Admin Finance Responsibilities, Budget Updates, Transp.
  - September Board Planning Session
  - Met with Auditors YPM – Pre audit field work
  - CUPE discussion on collective agreement
  - Management Council and Inter Departmental Meeting
  - AB Education Bargaining Model Meeting
- ❖ Procurement:
  - Follow up meeting
  - Met regarding plans for installation of software and additional training

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#### Key Areas for Next Month

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- ❖ Support for School Admin Teams
- ❖ Granum Library Committee Meeting
- ❖ AFS Audit,
- ❖ School Budget Updates
- ❖ Fort Macleod Modernizations and Reports
- ❖ Finalize Financial Department Goals

# Livingstone Range School Division #68

## Administrative Services Report

### 2015-2016 School Year



*Darryl Seguin*

*For the Month of: September*

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#### Highlights

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##### Staffing

- 12 pre-evaluation meetings held with new teachers and administrators.
- Mentorships formalized.

##### CASSIX Fall Meeting

- HR pre-CASS conversation (TGSE, personal days, etc.)

##### Professional Development

- Stuart Shanker—Strategies for Building Self-Regulation  
“...maximizing the educational potential of every child. Scientists now understand that the better a child can self-regulate, the better they can rise to the challenge of mastering ever more complex skills and concepts”.
- FOIP General Awareness Training
- Inter-School Collaboration Day (CNP)

##### Meetings

###### Administrator Meeting

- Admin. Procedure changes finalized (8-400's).
- HR PD (reference checking, new staff orientation checklists, Easy Connect sub booking, EA roles & responsibilities).

###### CUPE

- Discussion of EA classification levels and learning commons facilitator positions occurred.

###### ETAC

- Setting the stage for the work of ETAC this year. First task to prepare for presentations at Divisional Day and check in on evergreening that happened over the summer. Discussion around the Learning and Technology Policy Framework which is a guide for the Director of Learning and Innovation's work on technology in the division.

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#### Key Areas for Next Month

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- Evaluations of new staff
- ATA Retirement & Induction Night
- Teacher2Teacher Mentorship Session 1 Oct. 22 MHHS
- C2 committee meeting Nov. 23
- U of C Conflict Management Course begins
- Administrator Meeting
- Legal Issues for School Administrators Conference

# Livingstone Range School Division #68

## Programs & Services Report

### 2015-2016 School Year



***Ken Sampson, Associate Superintendent***

***For the Month of: October, 2015***

#### **Highlights**

- Bow River Regional Collaborative Service Delivery (BRCSO) meetings (Sept 3rd and Oct 1st)
- South West Regional Collaborative Service Delivery (SWRCSO) meeting (Sept 2nd)
- Secured private services contractors to support diverse learners in Early Learning (PUF)
  - ★ Occupational Therapy - Joel Willett for children in the North corridor
  - ★ Physical Therapy - Carolyn Fuss for children in the North corridor
  - ★ Speech and Language Therapy - Sue Stevenson, through Children's Allied Health, for children in the Southwest corridor
- Tri-Regional Complex Case Leadership meeting on Sept. 10th. This meeting is comprised of divisional leaders from the three RSD regions, along with representatives from Health and Human Services to support the extreme, most complex students in our school systems.
- Provincial CASS PD Planning Committee
  - ★ Teleconference planning sessions for the upcoming Fall CASS Conference, which will be held in Calgary on Nov. 4-6, 2015.
- Learning Support Teacher meeting on Sept 16th.
  - ★ Ongoing meetings at each school with Learning Support Teacher and Administration to gain a better understanding of the needs of the students we serve.
  - ★ Ongoing plans to be in schools as a means of supporting teachers and administration relative to supporting all learners.
- Cognitive Coaching PD Session 3 - Sept 14/15 and Session 4 - Oct 6/7. This will come to a completion in November.
- CASSIX Collaboration and Meeting - Sept 17/18.
- Literacy Committee Meeting Sept. 22nd
- Early Learning in the Division
  - ★ Early Years Evaluation (EYE) tool for use with all Kindergarten children
  - ★ Supporting PUF in various Pre-Kindergarten programs throughout the division
- Administration of the Student Learning Assessments (SLAs) in grade three
- Attendance a PD session (Oct. 7th), featuring Dr. Stuart Shanker, world-renowned expert on Self-Regulation and the implications on each individual learner in the classroom
- Director of Learning, Danny Roberts, continues to gather and analyze both divisional and school assessment data.

#### **Key Areas for Next Month**

- SWRCSO meeting October 14th
- Legal Issues for System Administrators (LISA) Professional Development - October 19/20th
- Continued development with the Early Years Evaluation tool for Kindergarten
- Literacy Committee preparation for Division Professional Development Day
- Family School Liaison Counsellors meetings with Clinical Team Lead, Shaun Metz
- Continued school visits, meeting with Learning Support Teachers and Administration
- PD Council preparation for the Division PD Day
- Complex Cases Support for students within our divisional schools
- CASS Fall Conference - Nov 4-6 in Calgary